 **WOODVILLE UNION SCHOOL DISTRICT 16541 ROAD 168 │PORTERVILLE, CALIFORNIA**

**REGULAR BOARD MEETING MINUTES**

***August 14, 2018-5:30 P.M. - Cafeteria***

1. **CALL TO ORDER Time: 5:30 p.m. by Board Clerk Miguel Guillen**
2. **PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Fabiola Guerrero…………….Present 🗹 Absent 🞎 Late 🞎

Miguel Guillen………………Present 🗹 Absent 🞎 Late 🞎

Rick Luna …........................ Present 🗹 Absent 🞎 Late 🞎

Amanda Medina …….……....Present 🗹 Absent 🞎 Late 🞎

Diana Oceguera-Martinez….. Present 🞎 Absent 🞎 Late 🗹 *Arrived 5:31 p.m.*

**4. CONSENT AGENDA**

**4.1** Approval of Regular Board Meeting Agendadated August 14, 2018

**4.2** Approval of Regular Board Meeting Minutes dated July 10, 2018 [**(Enclosure Item 4.2)**](https://drive.google.com/a/woodville.k12.ca.us/file/d/0B1AHuKheSftXcUJWd0FPa1pfdGc/edit?usp=sharing)

**4.3** Approval of vendor payments; warrant numbers [**(Enclosure Item 4.3)**](https://drive.google.com/a/woodville.k12.ca.us/file/d/0B1AHuKheSftXVVliV0I4YlZoZEE/edit?usp=sharing)

July 3, 2018 ck#'s 61793613-61793629 $12,649.60

July 12, 2018 ck#'s 61795707-61795726 $95,472.53

July 26, 2018 ck#’s 61797639-61797660 $47,891.10

GRAND TOTAL $156,013.23

**4.4** Future Regular Board Meetings: Sept. 11, 2018; Oct. 9, 2018; Nov.13, 2018; Dec. 11, 2018;

Jan. 8, 2019; Feb. 12, 2019; March 12, 2019; April 9, 2019;May 14, 2019; June11, 2019.

*●* ***Mrs. Medina questioned why future board meeting dates were set for the rest of the calendar year,***

***Superintendent Lou Saephan replied, the purpose of setting the future meeting dates is for***

***organization purpose for Staff and Board Members.***

***President Diana Oceguera-Martinez arrived at 5:31 p.m. and conducted the rest of the meeting.***

The motion passed by the following vote:

Motion to approve Consent Agenda by: Luna Seconded by: Medina\_\_\_\_

**🗹 Guerrero 🗹 Guillen 🗹 Luna 🗹 Medina 🗹 Oceguera-Martinez**

**Motion: Passed 5-0 Failed\_\_\_\_**

**5. RETIREMENT RECOGNITION - KATHY PERSHALL**

***Superintendent Lou Saephan stated that Mrs. Pershall would appreciate being recognized at the end***

***of the school year with her colleagues.***

**6. PUBLIC COMMENTS**

*Opportunity for members of the public to address the Board about any items within the Board’s jurisdiction.*

*Time Allocation: An individual speaker will be permitted up to three minutes for a comment. This will be strictly adhered to with assistance of the Board President.*

***None***

**7. CORRESPONDENCE/INFORMATION ITEMS- *None***

**8. BOARD’S REPORT**

*●* ***Mr. Guillen welcomes new staff and looks forward to a great school year.***

***● Mrs. Oceguera-Martinez reported out and complemented the great job that staff did for district***

***convocation. She was looking forward to a great positive school year.***

**9.** **SUPERINTENDENT’S REPORT**

***● Mr. Saephan thanked Cabinet team, Oscar and his team for their hard work.***

***● Mr. Saephan reports that teachers had a training from data works for our PD day.***

***● Governance training is scheduled September 22, 2018 from 9-12 p.m. for Board Members with***

***Dr. Solis from TCOE.***

***● Mr. Saephan reported first day of school was great. Our kids are great and we have an amazing staff. He has alos requested WTA President to pass on his gratitude to the teaching staff for the wonderful work they did over the weekend getting their classrooms ready.***

**10. ACTION ITEMS**

**10.1 Ratification of Supplemental Employment Agreement for Superintendent/Principal. (Enclosure**

**10.1)**

**In order to achieve a smooth transition, Mr. Saephan has worked extra days during the month of June. The Board has given direction to proceed with this action in previous meeting. This supplemental employment agreement will authorize the necessary work days.**

The motion passed by the following vote:

Motion by: Luna Seconded by: Oceguera-Martinez\_\_\_\_\_

**🗹 Guerrero 🗹 Guillen 🗹 Luna 🗹 Medina 🗹 Oceguera-Martinez**

**Motion: Passed \_5-0\_\_ Failed\_\_\_\_**

**10.2 Approval of Budget Revision for the 2018-19 Fiscal Year. (Enclosure 10.2)**

**The district’s adopted budget was prepared with the best estimates and the Governor’s May Revision. On June 27, 2018 the Governor signed the State Budget Act that included changes from the May Revise. Education Code 42127(h) states that not later than 45 days after the State Budget, the district shall make available for public review any revisions to its budget to reflect the funding made available by the Budget Act.**

The motion passed by the following vote:

Motion by: Medina\_\_\_\_\_\_ Seconded by: Luna\_\_\_\_\_\_\_

**🗹 Guerrero 🗹 Guillen 🗹 Luna 🗹 Medina 🗹 Oceguera-Martinez**

**Motion: Passed \_5-0\_\_ Failed\_\_\_\_**

**10.3 Approval of Appointment of the following new teachers on the basis of the Provisional Internship Permit (PIP).**

**This is an action required by The California Commission on Teacher Credentialing (CTC)**

**that the appointment for teacher under PIP be approved in open session.**

**This employment offer and grade level assignment are:**

**Samantha Britt - Transitional Kindergarten**

**Irissol Flores – Second Grade**

**~~Sonia Nunez – Second Grade~~**

***● Superintendent pulled Sonia Nunez due to her resignation.***

***● Mrs. Oceguera-Martinez asked Superintendent if a board member has to abstain if the***

***new teacher hired was a distant relative. Superintendent replied “yes” only if you are next of***

***kin.***

The motion passed by the following vote:

Motion to by: Medina\_\_\_\_\_ Seconded by: Oceguera-Martinez\_\_\_\_\_\_\_

**🗹 Guerrero 🗹 Guillen 🗹 Luna 🗹 Medina 🗹 Oceguera-Martinez**

**Motion: Passed \_5-0\_\_ Failed\_\_\_\_**

**10.4 Approval of Consulting Contract with Project Consulting Adjunct Staff 4 Education, Inc. for E. Rate Application Service. ( Enclosure 10.4)**

**The application process of E Rate funding from the Universal Service Administrative Company (USAC) School and Library Division is very time-consuming. If we continue to use this company, it will keep the paperwork being prepared timely. The district has a long history of working with this company.**

The motion passed by the following vote:

Motion by: Medina\_\_\_\_\_ Seconded by: Luna\_\_\_\_\_

**🗹 Guerrero 🗹 Guillen 🗹 Luna 🗹 Medina 🗹 Oceguera-Martinez**

**Motion: Passed \_5-0\_\_ Failed\_\_\_\_**

**10.5 Approval of Filing of Form 470 and Authorize Posting For E Rate Funding Year 2019 (2019-20)**

**(Enclosure 10.5)**

**This is an action required by the USAC School and Library Division before the District can start**

**the procurement process of Internet Access Services and Internal Connections.**

The motion passed by the following vote:

Motion by: Medina\_\_\_\_\_\_ Seconded by: Oceguera-Martinez\_\_\_\_\_

**🗹 Guerrero 🗹 Guillen 🗹 Luna 🗹 Medina 🗹 Oceguera-Martinez**

**Motion: Passed \_5-0\_\_ Failed\_\_\_\_**

**10.6 Discussion and Approval of District-Wide Board Goal. (Enclosure 10.6)**

**The district-wide board goal was shared with the Board and adoption is needed to ensure public knowledge of the goals.**

The motion passed by the following vote:

Motion by: Medina\_\_\_\_\_ Seconded by: Luna\_\_\_\_\_\_\_

**🗹 Guerrero 🗹 Guillen 🗹 Luna 🗹 Medina 🗹 Oceguera-Martinez**

**Motion: Passed \_5-0\_\_ Failed\_\_\_\_**

**10.7 Discussion and Approval of Woodville Union School District Organizational Chart. (Enclosure 10.7)**

**The district’s organizational chart needs to be updated to reflect the current staffing and the related chain of command.**

The motion passed by the following vote:

Motion by: Oceguera-Martinez\_\_\_\_\_\_ Seconded by: Medina\_\_\_\_\_\_\_\_

**🗹 Guerrero 🗹 Guillen 🗹 Luna 🗹 Medina 🗹 Oceguera-Martinez**

**Motion: Passed \_5-0\_\_ Failed\_\_\_\_**

**11. ADJOURN TO CLOSED SESSION Time: 5:43 p.m.**

It is the intention of this Governing Board to meet in Closed Session concerning:

11.1 Public Employee Discipline/Dismissal/Release (Government Code Section 54957) – Action Item

Resignation from Employment – Certificated Teacher and Instructional Aide

11.2 Public Employee Employment/Appointment (Government Code Section 54957)- Action Item

Job Title: Learning Director

**Return to open session at 6:12 p.m.**

**The Board President would report the action taken during closed session.**

***11.1.1 During closed session the Board considered the retirement resignation of a certificated employee, Mrs. Kathy Pershall. It is moved by   Medina      and seconded by   Guerrero to accept the resignation. The motion passed as follows:***

**🗹 Guerrero 🗹 Guillen 🗹 Luna 🗹 Medina 🗹 Oceguera-Martinez**

**Motion: Passed \_5-0\_ Failed\_\_\_\_**

***11.1.2 During closed session the Board considered the resignation of Ms. Natalie Varas, an instructional aide. It is moved by   Oceguera-Martinez    and seconded by    Luna  to accept the resignation. The motion passed as follows:***

**🗹 Guerrero 🗹 Guillen 🗹 Luna 🗹 Medina 🗹 Oceguera-Martinez**

**Motion: Passed 5-0\_\_ Failed\_\_\_\_**

***11.2 During closed session the Board considered the employment offer to hire Alicia Parnell as the Learning Director. Salary placement is Range 7 Step V on the Management and Confidential Salary Schedule. It is moved by   Guerrero      and seconded by    Luna  to approve the employment. The motion* *passed as follows:***

**🗹 Guerrero 🗹 Guillen 🗹 Luna 🗹 Medina 🗹 Oceguera-Martinez**

**Motion: Passed \_5-0\_\_ Failed\_\_\_\_**

**● Mrs. Alicia Parnell took the opportunity when she was welcomed by the Board to thank them for**

**joining the Team.**

**12. ORGANIZATIONAL BUSINESS**

Consideration of any item that the Governing Board wishes to have on the agenda for the next Board meeting.

**13. ADJOURN MEETING at 6:14 p.m.**

Motion to Adjourn by: Guillen\_\_\_\_\_\_\_ Seconded by: Oceguera-Martinez\_\_\_\_\_\_\_\_\_\_\_\_

**🗹 Guerrero 🗹 Guillen 🗹 Luna 🗹 Medina 🗹 Oceguera-Martinez**

**Motion: Passed \_5-0\_\_ Failed\_\_\_\_**



Members of the public may address the Board during the public comments period, or at the time an item on the agenda is being discussed. A maximum of three (3) minutes will be allotted to each individual wishing to speak with a maximum of fifteen (15) minutes allotted for each agenda item. Board action cannot be taken on any item not appearing on the agenda.

If needed, a written notice should be submitted to the Superintendent requesting disability-related accommodations or modifications, including auxiliary aides and services.

Notice: If documents are distributed to the board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the District Office located at 16541 Road 168, Porterville, CA.

Los miembros del público pueden dirigirse a la Mesa durante el período de comentarios públicos, o en el momento un punto en el orden del día se está discutiendo. Un máximo de tres (3) minutos será asignado a cada persona que desee hablar con un máximo de quince (15) minutos asignados para cada tema del programa. Medidas de la Junta no se puede tomar en cualquier artículo que no figure en el orden del día.  
  
Si es necesario, un aviso por escrito debe ser presentado al Superintendente solicitando relacionados con la discapacidad adaptaciones o modificaciones, incluyendo asistentes y servicios auxiliares.  
  
Aviso: Si los documentos se distribuyen a los miembros de la junta sobre un tema del programa dentro de las 72 horas de una reunión de la junta regular, al mismo tiempo, los documentos estarán disponibles para inspección pública en la Oficina del Distrito ubicada en 16541 Road 168, Porterville, CA.

**Minutes submitted by:**

**Lou Saephan**

**Superintendent**