

WOODVILLE UNION SCHOOL DISTRICT

16541 ROAD 168 | PORTERVILLE, CALIFORNIA

REGULAR BOARD MEETING AGENDA

October 9, 2017-5:30 P.M. - Cafeteria

1. **CALL TO ORDER** Time: _____ by Board President Miguel Guillen

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Fabiola Guerrero.....Present ☐ Absent ☐ Late ☐
 Miguel Guillen.....Present ☐ Absent ☐ Late ☐
 Rick LunaPresent ☐ Absent ☐ Late ☐
 Amanda Medina.....Present ☐ Absent ☐ Late ☐
 Diana Ocegüera-Martinez.....Present ☐ Absent ☐ Late ☐

4. **CONSENT AGENDA**

4.1 Approval of Regular Board Meeting Agenda dated October 9, 2017

4.2 Approval of Regular Board Meeting Minutes dated September 11, 2017 **(Enclosure Item 4.2)** P.5

4.3 Approval of vendor payments; warrant numbers **(Enclosure Item 4.3)** P.11

September 8, 2017	ck#'s 61717464-61717478	\$ 97,094.48
September 15, 2017	ck#'s 61719468-61719493	\$ 57,310.81
September 29, 2017	ck#'s 61722379-61722382	\$ 81,090.08
GRAND TOTAL		\$ 235,495.37

Motion to approve Consent Agenda by: _____ Seconded by: _____

___ Guerrero ___ Guillen ___ Luna ___ Medina ___ Ocegüera-Martinez
 Motion: Passed _____ Failed _____

5. **PUBLIC COMMENTS**

Time Allocation: An individual speaker will be permitted up to three minutes for a comment. This will be strictly adhered to with assistance of the Board President.

6. CORRESPONDENCE/INFORMATION ITEMS

6.1 Letter from Tulare County Office of Education in regards to approval of District's 2017-18 Budget. (Enclosure 6.1) P. 25

Business Manager Joe Ramirez will lead the discussion of this letter and the recommendation to the district from TCOE.

7. REPORTS/PRESENTATIONS**8. BOARD'S REPORT****9. SUPERINTENDENT'S REPORT**

9.1 California Dashboard Report/Smarter Balance

9.2 Performance Indicator Review (PIR) for Special Education Program

9.3 Calendar of Events

9.4 Tulare County Fair Exhibits

9.5 Hurricane and Earthquake Relief Campaign

9.6 Enrollment

9.7 Community Meeting in regards to Public Park in Woodville scheduled for October 18, at 6 p.m.

10. ACTION ITEMS**10.1 Approval of Budget Revisions for 2017-18. (Enclosure 10.1) P.27**

The attached budget revision report outlines the necessary changes to our budget to incorporate all the known facts at this time.

We recommend approval.

Motion to approve by: _____ Seconded by: _____

___ Guerrero ___ Guillen ___ Luna ___ Medina ___ Ocegüera-Martinez

Motion: Passed _____ Failed _____

10.2 Approval of Contract Renewal with Project Consulting Adjunct Staff 4 Education, Inc. for E-Rate Funding Year 2018 (2018-2019) Services. (Enclosure 10.2) P.37

We recommend approval.

Motion to approve by: _____ Seconded by: _____

___ Guerrero ___ Guillen ___ Luna ___ Medina ___ Ocegüera-Martinez

Motion: Passed _____ Failed _____

**10.3 Approval of Request to File Form 470 Postings for E-Rate Funding Year 2018 (2018-2019)
(Enclosure 10.3) P.39**

We recommend approval.

Motion to approve by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Luna __ Medina __ Ocegüera-Martinez
Motion: Passed _____ Failed _____

10.4 Discussion and Possible Approval of San Francisco Field Trip for 8th Grade Class.

Motion to approve by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Luna __ Medina __ Ocegüera-Martinez
Motion: Passed _____ Failed _____

11. ADJOURN TO CLOSED SESSION Time: _____ p.m.

It is the intention of this Governing Board to meet in Closed Session concerning:

11.1 Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

Public Employee Disciplinary Agreement – Action Item
Public Employee Resignation, Classified Employee – Action Item

11.2 Conference with Labor Negotiators (Government Code Section 54957.6)

Agency Designed Representative: Superintendent/Principal

Employee Organization:

- a. Woodville Teachers Association/CTA/NEA
- b. California School Employees Association Chapter 576

Return to open session at _____ p.m.

The Board President would report the action taken during closed session.

12. ORGANIZATIONAL BUSINESS

Consideration of any item that the Governing Board wishes to have on the agenda for the next Board meeting.

13. ADJOURN MEETING

Motion to Adjourn by: _____ Seconded by: _____

___ Guerrero ___ Guillen ___ Luna ___ Medina ___ Ocegüera-Martinez

Motion: Passed _____ Failed _____

Members of the public may address the Board during the public comments period, or at the time an item on the agenda is being discussed. A maximum of three (3) minutes will be allotted to each individual wishing to speak with a maximum of fifteen (15) minutes allotted for each agenda item. Board action cannot be taken on any item not appearing on the agenda.

If needed, a written notice should be submitted to the Superintendent requesting disability-related accommodations or modifications, including auxiliary aides and services.

Notice: If documents are distributed to the board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the District Office located at 16541 Road 168, Porterville, CA.

Los miembros del público pueden dirigirse a la Mesa durante el período de comentarios públicos, o en el momento un punto en el orden del día se está discutiendo. Un máximo de tres (3) minutos será asignado a cada persona que desee hablar con un máximo de quince (15) minutos asignados para cada tema del programa. Medidas de la Junta no se puede tomar en cualquier artículo que no figure en el orden del día.

Si es necesario, un aviso por escrito debe ser presentado al Superintendente solicitando relacionados con la discapacidad adaptaciones o modificaciones, incluyendo asistentes y servicios auxiliares.

Aviso: Si los documentos se distribuyen a los miembros de la junta sobre un tema del programa dentro de las 72 horas de una reunión de la junta regular, al mismo tiempo, los documentos estarán disponibles para inspección pública en la Oficina del Distrito ubicada en 16541 Road 168, Porterville, CA.

Agenda submitted and posted by:

Jesse Navarro
Superintendent/Principal

Enclosure 4.2



WOODVILLE UNION SCHOOL DISTRICT

16541 ROAD 168 | PORTERVILLE, CALIFORNIA

REGULAR BOARD MEETING MINUTES

September 11, 2017-5:30 P.M. - Cafeteria

1. **CALL TO ORDER** Time: 5:30 P.M. by Board President Miguel Guillen

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Fabiola Guerrero.....Present ☒ Absent ☐ Late ☐
 Miguel Guillen.....Present ☒ Absent ☐ Late ☐
 Rick LunaPresent ☒ Absent ☐ Late ☐
 Amanda Medina.....Present ☒ Absent ☐ Late ☐
 Diana Ocegüera-Martinez.....Present ☒ Absent ☐ Late ☐

4. **CONSENT AGENDA**

4.1 Approval of Regular Board Meeting Agenda dated September 11, 2017

4.2 Approval of Regular Board Meeting Minutes dated August 14, 2017 (**Enclosure Item 4.2**) page 6

4.3 Approval of Special Board Meeting Minutes dated August 28, 2017 (**Enclosure Item 4.3**) page 13

4.4 Approval of vendor payments; warrant numbers (**Enclosure Item 4.4**) page 15

August 4, 2017	ck#'s 61709066 - 61709089	\$ 89,733.57
August 11, 2017	ck#'s 61710997- 61711018	\$ 14,443.66
August 18, 2017	ck#'s 61712659 - 61712673	\$ 8,538.02
September 1, 2017	ck#'s 61715303 - 61715340	\$ 51,310.42
GRAND TOTAL		\$164,025.67

The motion to approve the agenda included the correction of the starting time of this meeting from 5:00 p.m. to 5:30 p.m. It is also noted that Lozano Smith will be consulted to see whether there is any consequence of this incorrect information being posted.

Motion to approve Consent Agenda by: Ocegüera-Martinez Seconded by: Guillen,

☒Guerrero ☒ Guillen ☒ Luna ☒ Medina ☒ Ocegüera-Martinez

Motion: Passed 5-0 Failed

5. PUBLIC COMMENTS

Time Allocation: An individual speaker will be permitted up to three minutes for a comment. This will be strictly adhered to with assistance of the Board President.

- Mr. Herman Villarreal, the past Vice Principal of the district, addressed the Board to say Thank You for the 12 years of good experience when he was working for the district. He stated that he is very appreciative for all the support from the Board and staff during his time here in Woodville. He wishes the Board and the District the very best in the future.
- New staff were present to introduce themselves to the Board, it included 2nd grade teacher Ms. Guadalupe Acosta; 7th grade teacher Mr. Alexia Hernandez; Instructional Aide Ms. Brianna Medina; Instructional Aide Ms. Lisa Lopez. Board President Guillen welcome the newcomers to the Woodville School Community.

6. CORRESPONDENCE/INFORMATION ITEMS

6.1 Letter from Tulare County Office of Education approving the 2017-18 Local Control Accountability Plan (LCAP) for our district. **(Enclosure 6.1) page 35**

- Mrs. Joanna Fung commented the excellent team efforts of preparing the LCAP for the District and stated that some of the districts are still in the process of making final revisions to their LCAP and are waiting for approval. Woodville is ahead of the curve.

7. REPORTS/PRESENTATIONS

7.1 Presentation by Business Manager Joe Ramirez in regards to 2016-2017 Unaudited Actuals. **(Enclosure 7.1) page 36**

8. BOARD'S REPORT

- Congratulations to Mrs. Martinez for being selected as Teacher of the Year.
- Back to School night was well attended by students and parents, and all seemed to have a good time visiting classrooms and teachers.

9. SUPERINTENDENT'S REPORT

Superintendent's Report (Enclosure 9) page 46

- On page 46, the estimated cost of replacing the asphalt with grass, sprinklers and additional sidewalk would be about \$10,000. It is with the intention of using our current maintenance staff doing the work during the weekend.
- Mr. Navarro will continue to bring the CAASPP update including the State Dashboard information to the Board at the next meeting.
- Mr. Navarro will bring back new policy for the Board's consideration in regards to the student's eligibility to participate in sport activities.

10. ACTION ITEMS**10.1 Approval of Unaudited Actuals for Fiscal Year 2016-2017.**

As part of the mandated reporting, each school district must prepare an annual financial statement to be submitted to the County Superintendent of Schools for approval.

Following the presentation from Business Manager Joe Ramirez, we recommend approval.

Motion to approve by: Guillen Seconded by: Luna

☒Guerrero ☒Guillen ☒Luna ☒Medina ☒Oceguera-Martinez

Motion: Passed 5-0 Failed

10.2 Approval of Resolution to Establish Estimated Appropriations Limit for 2017-18 Fiscal Year and an Actual Appropriations limit for 2016-17 Fiscal Year. (Enclosure 10.2) page 56

As part of the reporting requirements under Proposition 4, commonly referred to as the "Gann Initiative", each school board must establish appropriation limit for current fiscal year and the immediate prior fiscal year. As part of the state reporting software, the amount of the limit is calculated by the state software utilizing all the fiscal data of the district.

We recommend approval.

Motion to approve by: Luna Seconded by: Guillen

☒Guerrero ☒Guillen ☒Luna ☒Medina ☒Oceguera-Martinez

Motion: Passed 5-0 Failed

10.3 Approval of Budget Revisions for 2017-18. (Enclosure 10.3) page 58

The attached budget revision reports outlines all the necessary changes to our current budget in order to reflect the results of the unaudited actuals being carried over to the current fiscal year and all other known factors that would affect the budget.

We recommend approval.

Motion to approve by: Guillen Seconded by: Luna

☒Guerrero ☒Guillen ☒Luna ☒Medina ☒Oceguera-Martinez

Motion: Passed 5-0 Failed

**10.4 Approval for Exemption from Required Expenditures for Classroom Teachers Salaries.
(Enclosure 10.4) page 65**

Pursuant to Education Code Section 41372, elementary school districts are required to spend 60% of its general fund costs on classroom salaries, hence we are requesting an exemption from this requirement as provided for by law.

We recommend approval.

Motion to approve by: Oceguera-Martinez Seconded by: Guillen

☒Guerrero ☒Guillen ☒Luna ☒Medina ☒Oceguera-Martinez

Motion: Passed 4-1 Failed

10.5 Approval of Appointment of Guadalupe Acosta as Second Grade Teacher on the basis of the Provisional Internship Permit (PIP).

This is an action required by The California Commission on Teacher Credentialing (CTC) that the appointment for teacher under PIP be approved in open session. We ask for your approval to ratify the action that you have taken at the August 14, 2017 meeting.

Motion to approve by: Luna Seconded by: Guillen

☒Guerrero ☒Guillen ☒Luna ☒Medina ☒Oceguera-Martinez

Motion: Passed 5-0 Failed

10.6 Review and Possible Approval of the Suicide Prevention Plan for Woodville Union School District (Enclosure 10.6) page 68

AB 2246 (Chapter 642, Statutes of 2016) requires local education agencies (LEAs) serving pupils in grades 7 through 12 to adopt a policy on pupil suicide prevention.

The attached Suicide Prevention Plan has been developed with all the elements required by the statutes. We would also seek input from various stakeholders and school-employed mental health professionals and suicide prevention experts.

Action to be determined.

Motion to approve by: Luna Seconded by: Oceguera-Martinez

☒Guerrero ☒Guillen ☒Luna ☒Medina ☒Oceguera-Martinez

Motion: Passed 5-0 Failed

10.7 Review and Possible Approval of the SELPA Local Plan Amendments (Enclosure 10.7) page 78

Tulare County/District SELPA has approved the inclusion of three charter schools to the SELPA. California Department of Education requires all LEAs local board adopt the attached declaration. The charter schools that were approved by the Superintendents Governance Committee on April 18, 2017 were Sycamore Valley Academy, Blue Oak Charter School and Valley Life Charter School. We recommend approval.

Motion to approve by: Oceguera-Martinez Seconded by: Luna

☒Guerrero ☒ Guillen ☒ Luna ☒ Medina ☒ Oceguera-Martinez

Motion: Passed 5-0 Failed

10.8 Review and Possible Approval of Resolution 2017/18-03 In the Matter of Authorizing the Board To Declare Obsolete Property and to Dispose as Required by Law (Enclosure 10.8) page 79

Staff would like to receive direction from the Board to dispose of nine (9) cafeteria tables as the Value of these table are of insufficient value to defray the costs of arranging a sale.

Action to be determined.

Motion to approve by: Oceguera-Martinez Seconded by: Guerrero

☒Guerrero ☒ Guillen ☒ Luna ☒ Medina ☒ Oceguera-Martinez

Motion: Passed 5-0 Failed

11. ADJOURN TO CLOSED SESSION Time: 6:19 p.m.

It is the intention of this Governing Board to meet in Closed Session concerning:

Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

Disciplinary Agreement – Classified Employee

Return to open session at 6:45 p.m.

The Board President reported that there is no action taken during closed session.

12. ORGANIZATIONAL BUSINESS

Consideration of any item that the Governing Board wishes to have on the agenda for the next Board meeting.

- Mrs. Medina stated that she has received phone call from parent asking that the gate by the canal be opened for students to walk thru to school ground. Mr. Navarro stated that he had received the same request and has told the parents that the gate will be opened from 7:00 a.m. to 7:30 a.m. and that the parent seemed to be in agreement with this arrangement.

13. ADJOURN MEETING at 6:47 p.m.

Motion to Adjourn by: Oceguera-Martinez Seconded by: Luna

☒Guerrero ☒ Guillen ☒ Luna ☒ Medina ☒ Oceguera-Martinez

Motion: Passed 5-0 Failed

Members of the public may address the Board during the public comments period, or at the time an item on the agenda is being discussed. A maximum of three (3) minutes will be allotted to each individual wishing to speak with a maximum of fifteen (15) minutes allotted for each agenda item. Board action cannot be taken on any item not appearing on the agenda.

If needed, a written notice should be submitted to the Superintendent requesting disability-related accommodations or modifications, including auxiliary aides and services.

Notice: If documents are distributed to the board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the District Office located at 16541 Road 168, Porterville, CA.

Los miembros del público pueden dirigirse a la Mesa durante el período de comentarios públicos, o en el momento un punto en el orden del día se está discutiendo. Un máximo de tres (3) minutos será asignado a cada persona que desee hablar con un máximo de quince (15) minutos asignados para cada tema del programa. Medidas de la Junta no se puede tomar en cualquier artículo que no figure en el orden del día.

Si es necesario, un aviso por escrito debe ser presentado al Superintendente solicitando relacionados con la discapacidad adaptaciones o modificaciones, incluyendo asistentes y servicios auxiliares.

Aviso: Si los documentos se distribuyen a los miembros de la junta sobre un tema del programa dentro de las 72 horas de una reunión de la junta regular, al mismo tiempo, los documentos estarán disponibles para inspección pública en la Oficina del Distrito ubicada en 16541 Road 168, Porterville, CA.

Agenda submitted and posted by:

Jesse Navarro
Superintendent

Accounts Payable Final Prelist - 9/7/2017 2:22:19PM

*** FINAL ***

Batch No 214

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
001516	AG LINK	PV-180202	9/7/2017	180072	204149		130-53200-0-00000-37000-43000-0-0000	\$283.56		
	AG LINK	PV-180203	9/7/2017	180072	204149		AFTER SCHOOL PROGRAM FOOD 130-53100-0-00000-37000-43000-0-0000	\$91.93		
							CAFETERIA FOOD			
							Total Check Amount:	\$375.49		
000178	AMERIPRIDE UNIFORM SERVICES	PV-180204	9/7/2017	180038	1501970039		010-00000-0-00000-82000-55000-0-0000	\$40.00		
							UNIFORM SERVICE			
							Total Check Amount:	\$40.00		
000659	CALIFORNIA SCHOOL BOARDS ASSOC	PV-180205	9/7/2017		33033-G8QK7		010-00000-0-00000-72000-53000-0-0000	\$4,675.00		
							CSBA/ELA 2017-18 MEMBERSHIP			
							Total Check Amount:	\$4,675.00		
000294	CULLIGAN	PV-180206	9/7/2017	180043	30319		010-00000-0-00000-72000-58000-0-0000	\$94.00		
							WATER			
							Total Check Amount:	\$94.00		
000720	HOME DEPOT CREDIT SERVICES	PV-180207	9/7/2017	180049	8022641		010-81500-0-00000-81100-43000-0-0000	\$514.01		
							MAINTENANCE SUPPLIES			
							Total Check Amount:	\$514.01		
000701	KNIGHT GUARD ALARM	PV-180208	9/7/2017	180084	71055		010-07200-0-00000-83000-64000-0-0409	\$16,500.00		F
							SCHOOL SECURITY CAMERA			
							Total Check Amount:	\$16,500.00		
000167	MIDTOWN SPORTS	PV-180209	9/7/2017		0000039952		010-07200-0-11100-42000-43000-0-0402	\$7.80		
							FREIGHT CHARGES			
							Total Check Amount:	\$7.80		
000801	PRODUCERS DAIRY	PV-180210	9/7/2017	180034	20949864		130-53100-0-00000-37000-47000-0-0000	\$498.64		
							MILK			
							Total Check Amount:	\$498.64		

Enclosure 4.3

Accounts Payable Final Prelist - 9/7/2017 2:22:19PM

*** FINAL ***

Batch No 214

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
001202	RAY MORGAN CO	PV-180211	9/7/2017	180025	1729829		010-11000-0-11100-10000-56000-0-0000	\$172.51		
							COPPER SERVICES			
								Total Check Amount:		
								\$172.51		
000467	SISC	PV-180217	9/7/2017		SEPTEMBER		010-00000-0-00000-00000-95028-0-0000	\$10,694.60	G	
	SISC		9/7/2017		SEPTEMBER		SEPTEMBER EMPLOYEE INSURANCE			
	SISC		9/7/2017		SEPTEMBER		010-00000-0-00000-71100-34020-0-0000	\$2,380.50	G	
							010-00000-0-00000-00000-95024-0-0000	\$56,600.10	G	
								Total Check Amount:		
								\$69,675.20		
000478	SOUTHERN CALIFORNIA EDISON	PV-180213	9/7/2017	180026	07/26-08/24/17		010-00000-0-00000-82000-55002-0-0000	\$121.20		
							ELECTRICITY			
								Total Check Amount:		
								\$121.20		
000836	SupplyWorks	PV-180212	9/7/2017	180029	411305550/411452659		010-00000-0-00000-82000-43000-0-0000	\$391.89		
							CUSTODIAL SUPPLIES			
								Total Check Amount:		
								\$391.89		
000743	WASTE MANAGEMENT/USA WASTE	PV-180216	9/7/2017	180011	411910201655		010-00000-0-00000-82000-55006-0-0000	\$2,004.09		
							WASTE SERVICES			
								Total Check Amount:		
								\$2,004.09		
000521	WEISENBERGERS ACE HARDWARE	PV-180214	9/7/2017	180012	531394		010-81500-0-00000-81100-43000-0-0000	\$145.35		
							MAINTENANCE SUPPLIES			
								Total Check Amount:		
								\$145.35		
000517	WOODVILLE PUBLIC UTILITY DISTR	PV-180215	9/7/2017	180013	425/430		010-00000-0-00000-82000-55003-0-0000	\$1,879.30		
							SEWER			
								Total Check Amount:		
								\$1,879.30		

Accounts Payable Final Prelist - 9/7/2017 2:22:19PM

*** FINAL ***

Batch No 214

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------	-----

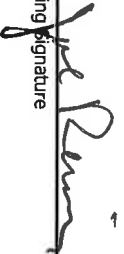
Batch No 214

Total Accounts Payable:

\$97,094.48

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 97,094.48 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature



Date

9/7/17

Fund Summary	Total
010	\$96,220.35
130	\$874.13
Total	\$97,094.48

Accounts Payable Final Prelist - 9/13/2017 1:52:23PM

*** FINAL ***

Batch No 215

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
001562	ALEXIS HERNANDEZ	PV-180240	9/13/2017	01			010-63000-0-11100-10000-43000-0-6779 CLASSROOM SUPPLIES REIMBURSEMENT	\$126.44		
								Total Check Amount:		
								\$126.44		
001073	AT&T	PV-180219	9/12/2017	180039	10175897		010-00000-0-00000-82000-59000-0-0000 PHONE SERVICES	\$105.53		
								Total Check Amount:		
								\$105.53		
001546	BEST BUY BUS. ADVANTAGE ACCT.	PV-180220	9/12/2017	180056	2815157		010-07200-0-11100-10000-44000-0-0205 (7) "70" VIZIO TV'S	\$9,214.50		
								Total Check Amount:		
								\$9,214.50		
000790	CALIFORNIA DEPT OF EDUCATION	PV-180255	9/13/2017		25779		130-53100-0-00000-37000-47000-0-0000 DELIVERY CHARGES FOR COMMODITIES	\$140.40		
								Total Check Amount:		
								\$140.40		
001483	CANO, DANIEL	PV-180221	9/12/2017		01		010-00000-0-00000-27000-43000-0-0000 REIMBURSEMENT FOR FOOD	\$117.69		
								Total Check Amount:		
								\$117.69		
000334	E.M. THARP	PV-180224	9/12/2017	180050	828113		010-00000-0-00000-36000-43000-0-0000 BUS PARTS	\$66.24		
								Total Check Amount:		
								\$66.24		
001560	EAGLE SOFTWARE	PV-180218	9/12/2017		RUBEN CASTANEDA		010-30100-0-11100-10000-52000-0-0000 CONFERENCE REGISTRATION OCTOBER 9-10, 2017	\$625.00		
	EAGLE SOFTWARE	PV-180259	9/13/2017		MONICA GUERECIA		010-00000-0-00000-27000-52000-0-0000 CONFERENCE REGISTRATION OCT. 9-10, 2017	\$625.00		
								Total Check Amount:		
								\$1,250.00		
001230	EDJOIN	PV-180223	9/12/2017	180021	2017-18		010-00000-0-00000-74000-58000-0-0000 ANNUAL EDJOIN FEES	\$450.00		
								Total Check Amount:		
								\$450.00		

Accounts Payable Final Prelist - 9/13/2017 1:52:23PM

*** FINAL ***

Batch No 215

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag
001257	GOLD STAR FOODS	PV-180225	9/12/2017	180035	2120208		130-53100-0-00000-37000-47000-0-0000	\$470.22	
	GOLD STAR FOODS	PV-180226	9/12/2017	180035	2120208		CAFETERIA FOOD 130-53200-0-00000-37000-43000-0-0000	\$201.06	
							AFTER SCHOOL PROGRAM		
							Total Check Amount:	\$671.28	
001048	LOWES BUSINESS ACCOUNT	PV-180256	9/13/2017		11643		010-81500-0-00000-81100-43000-0-0000	\$73.36	
							MAINTENANCE SUPPLIES		
							Total Check Amount:	\$73.36	
001022	OFFICE DEPOT	PV-180227	9/12/2017		9576377269001		010-63000-0-11100-10000-43000-0-3857	\$100.04	
	OFFICE DEPOT	PV-180228	9/12/2017	180053	952981781002		CLASSROOM SUPPLIES 010-63000-0-11100-10000-43000-0-4394	\$85.79	
	OFFICE DEPOT	PV-180229	9/12/2017	180054	958949806001		OFFICE SUPPLIES 010-00000-0-00000-72000-43000-0-0000	\$143.91	
							Total Check Amount:	\$329.74	
001547	P & R PAPER SUPPLY CO., INC.	PV-180231	9/12/2017	180061	10430266		130-53100-0-00000-37000-43000-0-0000	\$316.31	
	P & R PAPER SUPPLY CO., INC.	PV-180232	9/12/2017	180061	10430266		CAFETERIA SUPPLIES 130-53200-0-00000-37000-43000-0-0000	\$188.63	
							AFTER SCHOOL PROGRAM SUPPLIES		
							Total Check Amount:	\$504.94	
000801	PRODUCERS DAIRY	PV-180233	9/12/2017	180034	20952655		MILK 130-53100-0-00000-37000-47000-0-0000	\$666.52	
							Total Check Amount:	\$666.52	
001202	RAY MORGAN CO	PV-180235	9/12/2017	180025	1741126		010-11000-0-11100-10000-56000-0-0000	\$525.02	
							COPIER SERVICES		
							Total Check Amount:	\$525.02	
001538	Really Good Stuff, Inc	PV-180234	9/12/2017	180081	6213765		010-63000-0-11100-10000-43000-0-2511	\$74.92	
							CLASSROOM SUPPLIES		
							Total Check Amount:	\$74.92	

Tulare County Office of EducationPage 3 of 4
APY500

*** FINAL ***

Batch No 215

16

Accounts Payable Final Prelist - 9/13/2017 1:52:23PM

*** FINAL ***

Batch No 215

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
000158	SYSCO OF CENTRAL CA INC.	PV-180258	9/13/2017	180033	184293213		130-53100-0-00000-37000-47000-0-0000	\$1,177.84		
							CAFETERIA FOOD			
								Total Check Amount:		
								\$2,913.76		
001517	The Office City	PV-180230	9/12/2017	180058	1449316		010-07200-0-00000-37000-44000-0-0407	\$34,372.87		
							CAFETERIA/MULTI-PURPOSE ROOM TABLES			
								Total Check Amount:		
								\$34,372.87		
001200	US BANK EQUIPMENT	PV-180247	9/13/2017	180018	338712532		010-11000-0-11100-10000-56000-0-0000	\$1,021.23		
							COPIER RENTAL			
								Total Check Amount:		
								\$1,021.23		
000546	VALLEY FOOD SERVICES	PV-180248	9/13/2017	180032	ACCT#72015FS		130-53200-0-00000-37000-47000-0-0000	\$511.50		
							AFTER SCHOOL PROGRAM FOOD			
							130-53100-0-00000-37000-47000-0-0000	\$615.50		
							CAFETERIA FOOD			
							130-53200-0-00000-37000-47000-0-0000	\$528.95		
							AFTER SCHOOL PROGRAM FOOD			
							130-53100-0-00000-37000-47000-0-0000	\$349.94		
							CAFETERIA FOOD			
							130-53100-0-00000-37000-47000-0-0000	\$67.82		
							130-53200-0-00000-37000-47000-0-0000	\$141.68		
							AFTER SCHOOL PROGRAM FOOD			
								Total Check Amount:		
								\$2,215.39		

17

Accounts Payable Final Prelist - 9/13/2017 1:52:23PM

*** FINAL ***

Batch No 215

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate		Amount	Audit Flag	EFT
						Check	Account Code			

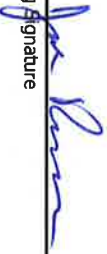
Batch No 215

Total Accounts Payable:

\$57,310.81

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 57,310.81 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature



Date

9/13/17

Fund Summary		Total
010		\$50,198.52
130		\$7,112.29
Total		\$57,310.81

Accounts Payable Final Prelist - 9/28/2017 12:55:27PM

*** FINAL ***

Batch No 216

Audit

Amount	Flag	EFT
--------	------	-----

Vendor No						Separate		Audit
Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Check Account Code	Amount	Flag	EFT
001532 ACCO	PV-180263	9/26/2017	180090	2668740	010-00000-0-11100-10000-43000-0-0000 LAMINATING FILM	\$185.84		
					Total Check Amount:	\$185.84		
001516 AG LINK	PV-180271	9/26/2017	180085	204389/204448	130-53100-0-00000-37000-47000-0-0000 PRODUCE FOR CAFETERIA	\$485.96		
AG LINK	PV-180272	9/26/2017	180085	204389/204448	130-53200-0-00000-37000-47000-0-0000 PRODUCE FOR AFTER SCHOOL PROGRAM	\$357.62		
					Total Check Amount:	\$843.58		
000178 AMERIBRIDE UNIFORM SERVICES	PV-180261	9/26/2017	180038	158474002	010-00000-0-00000-82000-55000-0-0000 UNIFORM SERVICE	\$40.00		
					Total Check Amount:	\$40.00		
001079 BUZZ KILL PEST CONTROL	PV-180264	9/26/2017	180041	0062074	010-00000-0-00000-82000-55000-0-0000 PEST CONTROL SERVICES	\$190.00		
					Total Check Amount:	\$190.00		
001253 CAMO, LUPE	PV-180308	9/28/2017	01		010-00000-0-00000-27000-43000-0-0000 SUPPLIES REIMBURSEMENT	\$72.96		
					Total Check Amount:	\$72.96		
000629 DAVES HEATING	PV-180267	9/26/2017	180045	50463	010-81500-0-00000-81100-56000-0-0000 A/C SERVICES	\$673.79		
					Total Check Amount:	\$673.79		
001160 DOCUMENT TRACKING SERVICES	PV-180265	9/26/2017	180008	9325707	010-00000-0-00000-72000-58000-0-0000 2017-18 DOCUMENT TRACKING SERVICES	\$495.00		
					Total Check Amount:	\$495.00		
001257 GOLD STAR FOODS	PV-180268	9/26/2017	180035	2140931	130-53200-0-00000-37000-43000-0-0000 AFTER SCHOOL PROGRAM FOOD	\$299.06	H	
GOLD STAR FOODS	PV-180269	9/26/2017	180035	2140931	130-53100-0-00000-37000-47000-0-0000 CAFETERIA FOOD	\$636.61		
GOLD STAR FOODS	PV-180274	9/26/2017	180094	2154158	130-53100-0-00000-37000-47000-0-0000	\$486.90		

Accounts Payable Final Prelist - 9/28/2017 12:55:27PM

*** FINAL ***

Batch No 216

Audit

Amount Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	
001257	GOLD STAR FOODS	PV-180275	9/26/2017	180094	2154158		130-53200-0-00000-37000-47000-0-0000	\$339.30
							AFTER SCHOOL PROGRAM FOOD	
								Total Check Amount:
								\$1,761.87
001304	HEARTLAND SCHOOL SOLUTIONS	PV-180303	9/27/2017		0000023295		130-53100-0-00000-37000-58000-0-0000	\$242.50
							MENU PLANNING	
								Total Check Amount:
								\$242.50
001563	HYATT REGENCY SACRAMENTO	PV-180270	9/26/2017		DANIEL CANO		130-53100-0-00000-37000-52000-0-0000	\$550.00
							HOTEL CONFERENCE RESERVATION	
								Total Check Amount:
								\$550.00
000495	LOZANO SMITH, LLP	PV-180276	9/26/2017	180016	000151		010-00000-0-00000-71200-58000-0-0000	\$7,131.07
							LEGAL SERVICES	
								Total Check Amount:
								\$7,131.07
001290	MC GRAM-HILL SCHOOL EDUCATION	PV-180277	9/26/2017	180086	99492919001		010-00000-0-11100-10000-41000-0-0000	\$131.58
							GRADE 5 INSTRUCTIONAL MATERIALS	
							010-00000-0-11100-10000-41000-0-0000	\$484.09
							GRADE 3 INSTRUCTIONAL MATERIALS	
								Total Check Amount:
								\$615.67
001022	OFFICE DEPOT	PV-180279	9/26/2017	180054	961216530001		010-00000-0-00000-73000-43000-0-0000	\$43.94
							BUSINESS OFFICE SUPPLIES	
							010-63000-0-11100-10000-43000-0-9194	\$155.17
							CLASSROOM SUPPLIES	
							010-63000-0-11100-10000-43000-0-2511	\$108.02
							010-00000-0-00000-72000-43000-0-0000	\$77.57
							OFFICE SUPPLIES	
								Total Check Amount:
								\$384.70
001547	P & R PAPER SUPPLY CO., INC.	PV-180284	9/26/2017	180061	10436799		130-53100-0-00000-37000-43000-0-0000	\$327.83
							CAFETERIA SUPPLIES	

Accounts Payable Final Prelist - 9/28/2017 12:55:27PM

9/28/2017
12:55:27PMPage 3 of 5
APV500*** FINAL ***
Batch No 216

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
001547	P & R PAPER SUPPLY CO., INC.	PV-180285	9/26/2017	180061	10436799		130-53200-0-00000-37000-43000-0-0000	\$145.00		
							AFTER SCHOOL PROGRAM SUPPLIES			
							Total Check Amount:	\$472.83		
001356	PEARSON EDUCATION	PV-180286	9/26/2017		4025236750		010-00000-0-11100-10000-43000-0-0000	\$507.95		
							INSTRUCTIONAL MATERIALS			
							Total Check Amount:	\$507.95		
000801	PRODUCERS DAIRY	PV-180283	9/26/2017	180034	20955459		130-53100-0-00000-37000-47000-0-0000	\$911.23		
							CAFETERIA MILK			
							Total Check Amount:	\$911.23		
001202	RAY MORGAN CO	PV-180300	9/27/2017	180025	1746943		010-11000-0-11100-10000-56000-0-0000	\$586.46		
							COPIER SERVICES			
							Total Check Amount:	\$586.46		
001538	Really Good Stuff, Inc	PV-180287	9/26/2017	180089	6228646		010-00000-0-11100-10000-41000-0-0000	\$294.23		
							CLASSROOM SUPPLIES			
							Total Check Amount:	\$294.23		
001371	RUSO'S SIGNS	PV-180307	9/28/2017		14057/14012/13930		010-07200-0-11100-41000-43000-0-0308	\$882.05		
							CADET BANNERS/T-SHIRTS			
							Total Check Amount:	\$882.05		
001114	SCHOOL OUTFITTERS	PV-180288	9/27/2017	180091	12384046		010-07200-0-11100-10000-43000-0-0205	\$972.43		
							(10) STUDENT CLASSROOM HEADPHONES			
							Total Check Amount:	\$972.43		
000429	SCHOOL SERVICES OF CALIFORNIA	PV-180289	9/27/2017	180067	096812		010-00000-0-00000-73000-52000-0-0000	\$215.00		
							WORKSHOP REGISTRATION			
							Total Check Amount:	\$215.00		
001564	SHERATON GRAND SACRAMENTO	PV-180292	9/27/2017		602230256		130-53100-0-00000-37000-52000-0-0000	\$190.25		
							HOTEL CONFERENCE RESERVATION			
							Total Check Amount:	\$215.00		

Accounts Payable Final Prelist - 9/28/2017 12:55:27PM

*** FINAL ***

Batch No 216

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------	-----

Total Check Amount: \$190.25

000636 SupplyWorks PV-180290 9/27/2017 180029 413565045 010-00000-0-00000-82000-43000-0-0000 MAINTENANCE SUPPLIES \$1,223.72

SupplyWorks PV-180291 9/27/2017 180060 413431818 010-00000-0-00000-82000-44000-0-0000 AUTOMATIC SCRUBBER \$4,449.02 H

SupplyWorks PV-180304 9/27/2017 180037 413907486 130-53100-0-00000-82000-43000-0-0000 CAFETERIA SUPPLIES \$219.27

SupplyWorks PV-180305 9/27/2017 180029 413725649/413907478 010-00000-0-00000-82000-43000-0-0000 MAINTENANCE SUPPLIES \$47.50

Total Check Amount: \$5,939.51

001481 SYNCB/AMAZON PV-180262 9/26/2017 113304366566 010-07200-0-11100-10000-43000-0-0103 BOOKS \$378.65

Total Check Amount: \$378.65

000158 SYSCO OF CENTRAL CA INC. CM-180001 9/28/2017 610200167/184180600 130-53100-0-00000-37000-47000-0-0000 Duplicate Payment (\$747.52)

SYSCO OF CENTRAL CA INC. PV-180294 9/27/2017 180033 184311842/184319486 130-53200-0-00000-37000-47000-0-0000 AFTER SCHOOL PROGRAM FOOD \$1,174.53

SYSCO OF CENTRAL CA INC. PV-180295 9/27/2017 180033 184311842/184319486 130-53200-0-00000-37000-43000-0-0000 AFTER SCHOOL PROGRAM SUPPLIES \$168.94

SYSCO OF CENTRAL CA INC. PV-180310 9/28/2017 180033 18431182/184319486 130-53100-0-00000-37000-47000-0-0000 CAFETERIA FOOD \$1,793.34

Total Check Amount: \$2,389.29

000480 THE GAS COMPANY PV-180296 9/27/2017 180017 08/15/17-09/14/2017 010-00000-0-00000-82000-55001-0-0000 GAS \$199.42

Total Check Amount: \$199.42

000778 TULARE COUNTY OFFICE OF EDUC PV-180298 9/27/2017 180384 010-07200-0-11100-10000-58000-0-0103 2017-18 PROFESSIONAL DEVELOPMENT CONSULTING DAYS \$24,375.00 A

TULARE COUNTY OFFICE OF EDUC PV-180299 9/27/2017 180385 010-07200-0-11100-10000-58000-0-0103 2017-18 PROFESSIONAL DEV. MATH CONSULTING DAYS \$25,350.00 A

Accounts Payable Final Prelist - 9/28/2017 12:55:27PM

*** FINAL ***

Batch No 216

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------	-----

001565	TULARE COUNTY THEATRE CO.	PV-180297	9/27/2017		ROXANA FLORES		010-07200-0-11100-10000-43000-0-0302	\$630.00		
--------	---------------------------	-----------	-----------	--	---------------	--	--------------------------------------	----------	--	--

ADMISSION TO "ELF" MUSICAL

Total Check Amount: \$49,725.00

Total Check Amount: \$630.00

001200	US BANK EQUIPMENT	PV-180306	9/27/2017	180018	339738924		010-11000-0-11100-10000-56000-0-0000	\$588.40		
--------	-------------------	-----------	-----------	--------	-----------	--	--------------------------------------	----------	--	--

COPIER RENTAL

Total Check Amount: \$588.40

000546	VALLEY FOOD SERVICES	PV-180301	9/27/2017	180032	341922/341927/341928		130-53100-0-00000-37000-47000-0-0000	\$1,479.31		
	VALLEY FOOD SERVICES	PV-180302	9/27/2017	180032	341922/341927/341928		130-53200-0-00000-37000-47000-0-0000	\$1,541.09		

CAFETERIA FOOD

AFTER SCHOOL PROGRAM FOOD

Total Check Amount: \$3,020.40

Accounts Payable Final Prelist - 9/28/2017 12:55:27PM

*** FINAL ***

Batch No 216

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate		Amount	Audit
						Check	Account Code		

Batch No 216



Total Accounts Payable:

\$81,090.08

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 81,090.08 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature

Date

Fund Summary		Total
010		\$70,488.86
130		\$10,601.22
Total		\$81,090.08

4

**Tulare County
Office of Education**

Committed to Students, Support and Service

Enclosure 6.1

Jim Vidak
*County
Superintendent
of Schools*

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 733-6328
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511

Main Locations

**Administration
Building & Conference
Center**
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

**Liberty Center/
Planetarium &
Science Center**
11535 Ave. 264
Visalia

September 15, 2017

Jesse Navarro, Superintendent
Woodville Union School District
16541 Road 168
Porterville, CA 93257

SUBJECT: REVIEW AND APPROVAL OF BUDGET, FISCAL YEAR 2017-18

Dear Jesse:

We have completed our review and analysis of your district budget for fiscal year 2017-18 and the accompanying certification pursuant to Education Code Section 42127.

The County Superintendent is required to approve, conditionally approve, or disapprove a school district budget on or before September 15th each fiscal year. Beginning with fiscal year 2014-15 a school district budget shall not be approved by the county superintendent of schools before a district local control and accountability plan or update to an existing plan is approved.

The district's 2017-18 local control accountability plan (LCAP) has been approved by our office. A separate letter regarding that approval was sent to you and the governing board president from the instructional services division of our office.

Our office has completed our review of the district 2017-18 adopted budget. We find the budget, as submitted, reflects a satisfactory fiscal position and indicates the district will be able to meet its financial obligations during this fiscal year and the two following projection years.

Please review our comments and recommendations on the following page concerning our review of the district's 2017-18 adopted budget.

If you have any concerns or questions about this review, our comments or recommendations, please do not hesitate to call me at 733-6474.

Sincerely,


Craig Wheaton

Deputy Superintendent, Administrative Services

CW/es

cc: Miguel Guillen, Board President
District Business Manager

Additional Comments and Recommendations concerning the 2017-18 Adopted Budget

- The district business manager contacted our office regarding a notice of overpaid allowances from CalSTRS assessing the district \$320,112.30. The notice required payment within 30 days and would create an immediate cash flow and solvency problem if paid within the 30 days. The district has contacted CalSTRS and received a verbal approval to pay the assessment over a five year period.

The district should obtain and provide our office with a written acknowledgment from CalSTRS that the deferred payment period has been authorized. Our office should be contacted immediately if there is any change in the payment plan.

- The State Budget Act provided new funding for K-12 Education. However, districts need to be cautious in how they commit to spend the new funding. The Supplemental and Concentration Grant component of the funding can only be expended as determined in the districts adopted LCAP. There is a significant difference in LCFF funding increases between LCFF Base Funding and Supplemental and Concentration Grant Funding components. Most cost increases will need to be paid for using Base funding. Below is a schedule showing a breakdown of the components for your district.

Budget Act Funding Change

	2016-17	2017-18	\$ Change	% Change
Phase-In Entitlement	4,472,493	4,418,438	-54,055	-1.21%
Supplemental Concentration	1,114,576	1,239,167	124,591	11.18%
Base Funding	3,357,917	3,179,271	-178,646	-5.32%
Estimated ADA	433.80	414.68		
Per ADA Base Funding	7,740.70	7,666.81	-73.90	-0.95%

- The district is projecting significant general fund unrestricted deficit spending over the current and subsequent two fiscal years. This trend in declining balances must be addressed by the district to maintain district solvency.

	2017-18	2018-19	2019-20
Projected General Fund Unrestricted Deficit Spending	(273,740)	(156,600)	(125,961)

- Information was not completed on Form 01CS or the information provided is not clear or complete for multiple items in the document. We recommend district staff contact our office to meet and discuss the items that can be improved upon.
- Form 01CS indicates the district has settled with a bargaining unit for which our office has not received a copy of the salary settlement disclosure. Please contact Danika Curlee at 559-737-4237 regarding the missing disclosure.
- There are no additional comments

Enclosure 10.1

64 Woodville Union Elementary School District
Fiscal Year: 2018

DISTRICTNO: 64
FISCALYEAR: 2018

Budget Revision Report

BGR030
jramirez
10/4/2017
10:51:39AM

Control Number: 100439071

Account Classification
Fund: 0100 General Fund
Resource: 00000 Unrestricted Resources
Expenditures

Approved / Revised

Change Amount

Proposed Budget

Certificated Salaries

010-00000-0-11100-10000-11000-0-0000	\$775,890.00	\$4,926.00	\$780,816.00
010-00000-0-00000-24200-22000-0-0000	\$775,890.00	\$4,926.00	\$780,816.00
010-00000-0-00000-24200-24000-0-0000	\$35,300.00	(\$37.00)	\$35,263.00
010-00000-0-00000-72000-33023-0-0000	\$42,254.00	\$200.00	\$42,454.00
010-00000-0-00000-72000-24000-0-0000	\$10,899.00	\$48,048.00	\$58,947.00
010-00000-0-00000-73000-23000-0-0000	\$136,819.00	(\$48,000.00)	\$88,819.00
	\$225,272.00	\$211.00	\$225,483.00

Classified Salaries

Budget reclassification between accounts

010-00000-0-00000-72000-32020-0-0000	\$1,698.00	\$2.00	\$1,700.00
010-00000-0-00000-72000-33022-0-0000	\$676.00	\$3.00	\$679.00
010-00000-0-00000-72000-33023-0-0000	\$158.00	\$697.00	\$855.00
010-00000-0-00000-72000-34020-0-0000	\$4,233.00	\$27.00	\$4,260.00
010-00000-0-00000-72000-35020-0-0000	\$5.00	\$24.00	\$29.00
010-00000-0-00000-72000-36020-0-0000	\$327.00	\$1,441.00	\$1,768.00
010-00000-0-00000-72000-37020-0-0000	\$272.00	\$1,202.00	\$1,474.00
010-00000-0-00000-73000-32020-0-0000	\$17,818.00	(\$56.00)	\$17,762.00
010-00000-0-00000-73000-33023-0-0000	\$2,845.00	(\$696.00)	\$2,149.00
010-00000-0-00000-73000-34020-0-0000	\$23,985.00	\$157.00	\$24,142.00
010-00000-0-00000-73000-35020-0-0000	\$98.00	(\$24.00)	\$74.00
010-00000-0-00000-73000-36020-0-0000	\$5,887.00	(\$1,440.00)	\$4,447.00
010-00000-0-00000-73000-37020-0-0000	\$4,906.00	(\$1,200.00)	\$3,706.00
010-00000-0-11100-10000-31010-0-0000	\$117,011.00	\$711.00	\$117,722.00
010-00000-0-11100-10000-33013-0-0000	\$11,758.00	\$71.00	\$11,829.00
010-00000-0-11100-10000-35010-0-0000	\$405.00	\$3.00	\$408.00
010-00000-0-11100-10000-36010-0-0000	\$24,327.00	\$147.00	\$24,474.00
010-00000-0-11100-10000-37010-0-0000	\$20,272.00	\$123.00	\$20,395.00

27

Budget Revision Report

BGR030
jramirez

10/4/2017
10:51:39AM

Control Number: 100439071

Account Classification		Approved / Revised	Change Amount	Proposed Budget
Employee Benefits				
<div> 1. To adjust transportation budget to reflect field trips in listed in LCAP 0302. 2. To adjust budget to reflect Turk's STRS annual over-payment amount. </div>		\$236,681.00	\$1,192.00	\$237,873.00
010-00000-0-00000-36000-57103-0-0000		(\$25,000.00)	(\$18,300.00)	(\$43,300.00)
010-00000-0-00000-72000-56000-0-0000		\$0.00	\$3,173.76	\$3,173.76
010-00000-0-00000-72000-58000-0-0000		\$45,000.00	\$77,000.00	\$122,000.00
Services, Other Operating Expenses		\$20,000.00	\$61,873.76	\$81,873.76
Total Expenditures		\$1,257,843.00	\$68,202.76	\$1,326,045.76
Other Financing Sources/Uses				
010-00000-0-00000-00000-89800-0-0000		(\$1,512,580.00)	(\$65,944.00)	(\$1,578,524.00)
Contributions		(\$1,512,580.00)	(\$65,944.00)	(\$1,578,524.00)
<div> To increase GF contribution budget to reflect Sp. Ed. costs exceeding the State/ Federal funding provided and for cuts to Title II. </div>			\$800,588.52	
Budgeted Unappropriated Resource Balance before this adjustment:			(\$134,146.76)	
Total Adjustment to Unappropriated Resource Balance:			\$666,441.76	
Budgeted Unappropriated Resource Balance after this adjustment:				
Fund: 0100 General Fund				
Resource: 07200 LCAP Unduplicated Count Expenditures				
Expenditures				
<div> To adjust budget for LCAP Goal 0103 for teacher to attend trainings (TCOE work plans) as they will be provided on-site this year. </div>				
010-07200-0-11100-10000-11000-0-0103		\$40,000.00	(\$20,000.00)	\$20,000.00
Certificated Salaries		\$40,000.00	(\$20,000.00)	\$20,000.00
010-07200-0-11100-10000-31010-0-0103		\$7,937.00	(\$2,886.00)	\$5,051.00
010-07200-0-11100-10000-33013-0-0103		\$580.00	(\$290.00)	\$290.00
010-07200-0-11100-10000-35010-0-0103		\$20.00	(\$10.00)	\$10.00
010-07200-0-11100-10000-36010-0-0103		\$1,200.00	(\$600.00)	\$600.00
010-07200-0-11100-10000-37010-0-0103		\$1,000.00	(\$500.00)	\$500.00

Budget Revision Report

Control Number: 100439071

Account Classification		Approved / Revised	Change Amount	Proposed Budget
Employee Benefits		\$10,737.00	(\$4,286.00)	\$6,451.00
To adjust budget for LCAP Goal 0103 for teacher trainings (TCOE ELA & Math work plans).				
010-07200-0-11100-10000-58000-0-0103		\$35,000.00	\$24,286.00	\$59,286.00
Services, Other Operating Expenses		\$35,000.00	\$24,286.00	\$59,286.00
Total Expenditures		\$85,737.00	\$0.00	\$85,737.00
Budgeted Unappropriated Resource Balance before this adjustment:			\$71,078.77	
Total Adjustment to Unappropriated Resource Balance:			\$0.00	
Budgeted Unappropriated Resource Balance after this adjustment:			\$71,078.77	
Fund: 0100 General Fund				
Resource: 14000 Education Protection Account				
Expenditures				
010-14000-0-11100-10000-11000-0-0000		\$388,759.00	\$15,074.00	\$403,833.00
Certificated Salaries		\$388,759.00	\$15,074.00	\$403,833.00
To adjust budget to agree with TCOE EPA projections				
010-14000-0-11100-10000-31010-0-0000		\$56,098.00	\$2,175.00	\$58,273.00
010-14000-0-11100-10000-33013-0-0000		\$5,637.00	\$219.00	\$5,856.00
010-14000-0-11100-10000-35010-0-0000		\$194.00	\$8.00	\$202.00
010-14000-0-11100-10000-36010-0-0000		\$11,663.00	\$452.00	\$12,115.00
010-14000-0-11100-10000-37010-0-0000		\$9,719.00	\$377.00	\$10,096.00
Employee Benefits		\$83,311.00	\$3,231.00	\$86,542.00
Total Expenditures		\$472,070.00	\$18,305.00	\$490,375.00

5

Budget Revision Report

64 Woodville Union Elementary School District
Fiscal Year: 2018

BGR030
jramirez

10/4/2017
10:51:39AM

DISTRICTNO: 64
FISCALYEAR: 2018

Control Number: 100439071

Account Classification		Approved / Revised	Change Amount	Proposed Budget
Budgeted Unappropriated Resource Balance before this adjustment:			\$23,031.16	
Total Adjustment to Unappropriated Resource Balance:			(\$18,305.00)	
Budgeted Unappropriated Resource Balance after this adjustment:			\$4,726.16	
Fund:	0100 General Fund			
Resource:	30100 IASA-Title I Basic Grants Low Income			
Revenues				
	010-30100-0-00000-00000-82900-0-0000	\$343,841.00	\$26,830.00	\$370,671.00
Federal Revenues				
Total Revenues	To adjust budget for Title I to agree with 2017/18 preliminary projections			
Expenditures				
	010-30100-0-11100-10000-11000-0-0000	\$83,637.00	(\$200.00)	\$83,437.00
Certificated Salaries				
	010-30100-0-00000-24200-24000-0-0000	\$42,254.00	\$200.00	\$42,454.00
	010-30100-0-11100-10000-21000-0-0101	\$37,282.00	(\$2,533.00)	\$34,749.00
Classified Salaries				
	010-30100-0-11100-10000-32020-0-0101	\$79,536.00	(\$2,333.00)	\$77,203.00
	010-30100-0-11100-10000-33022-0-0101	\$5,809.00	(\$412.00)	\$5,397.00
	010-30100-0-11100-10000-33023-0-0101	\$2,311.00	(\$157.00)	\$2,154.00
	010-30100-0-11100-10000-35020-0-0101	\$541.00	(\$37.00)	\$504.00
	010-30100-0-11100-10000-36020-0-0101	\$19.00	(\$2.00)	\$17.00
	010-30100-0-11100-10000-36020-0-0101	\$1,118.00	(\$76.00)	\$1,042.00
	010-30100-0-11100-10000-37020-0-0101	\$932.00	(\$63.00)	\$869.00
Employee Benefits				
		\$10,730.00	(\$747.00)	\$9,983.00

64 Woodville Union Elementary School District
Fiscal Year: 2018

DISTRICTNO: 64
FISCAL YEAR: 2018

Budget Revision Report

BGR030
Jramirez

10/4/2017
10:51:39AM

Control Number: 100439071

Account Classification
010-30100-0-11100-10000-43000-0-0000

Books and Supplies
Total Expenditures
To adjust materials & supplies budget for Title I

Approved / Revised	Change Amount	Proposed Budget
\$16,876.00	\$28,452.00	\$45,328.00
\$16,876.00	\$28,452.00	\$45,328.00
\$190,779.00	\$25,172.00	\$215,951.00

Budgeted Unappropriated Resource Balance before this adjustment:
Total Adjustment to Unappropriated Resource Balance:

(\$1,658.00)
\$1,658.00

Budgeted Unappropriated Resource Balance after this adjustment:

\$0.00

Fund: 0100 General Fund
Resource: 40350 IASA: Title II Teacher Quality
Revenues

010-40350-0-00000-00000-82900-0-0000

\$37,213.00 (\$3,791.00) \$33,422.00

Federal Revenues

To decrease budget for Title II to agree with 2017/18 preliminary projections

\$37,213.00 (\$3,791.00) \$33,422.00

Total Revenues
Other Financing Sources/Uses

\$37,213.00 (\$3,791.00) \$33,422.00

010-40350-0-00000-00000-89800-0-0000

\$0.00 \$3,791.00 \$3,791.00

Contributions

To adjust contributions budget to reflect Title II costs exceeding the Federal funding provided.

\$0.00 \$3,791.00 \$3,791.00

Budgeted Unappropriated Resource Balance before this adjustment:

\$0.00

Total Adjustment to Unappropriated Resource Balance:

\$0.00

Budgeted Unappropriated Resource Balance after this adjustment:

\$0.00

Fund: 0100 General Fund
Resource: 42030 NCLB: Title III Limited English Proficient (LEP) Student Program
Revenues

64 Woodville Union Elementary School District
Fiscal Year: 2018

DISTRICTNO: 64
FISCALYEAR: 2018

Budget Revision Report

BGR030
jramirez

10/4/2017
10:51:39AM

Control Number: 100439071

Account Classification		Approved / Revised	Change Amount	Proposed Budget
To adjust budget for Title III to agree with 2017/18 preliminary projections				
Federal Revenues				
	010-42030-0-00000-00000-82900-0-0000	\$31,933.00	(\$3,268.00)	\$28,665.00
		\$31,933.00	(\$3,268.00)	\$28,665.00
Total Revenues		\$31,933.00	(\$3,268.00)	\$28,665.00
To adjust budget for new instructional aide				
Classified Salaries				
	010-42030-0-11100-10000-21000-0-0000	\$22,656.00	(\$5,998.00)	\$16,658.00
		\$22,656.00	(\$5,998.00)	\$16,658.00
Employee Benefits				
	010-42030-0-11100-10000-32020-0-0000	\$3,530.00	(\$943.00)	\$2,587.00
	010-42030-0-11100-10000-33022-0-0000	\$1,405.00	(\$372.00)	\$1,033.00
	010-42030-0-11100-10000-33023-0-0000	\$329.00	(\$87.00)	\$242.00
	010-42030-0-11100-10000-35020-0-0000	\$11.00	(\$3.00)	\$8.00
	010-42030-0-11100-10000-36020-0-0000	\$680.00	(\$180.00)	\$500.00
	010-42030-0-11100-10000-37020-0-0000	\$566.00	(\$150.00)	\$416.00
		\$6,521.00	(\$1,735.00)	\$4,786.00
Services, Other Operating Expenses				
	010-42030-0-11100-10000-58000-0-0000	\$2,756.00	\$4,165.00	\$6,921.00
	010-42030-0-11100-10000-59000-0-0000	\$0.00	\$200.00	\$200.00
	010-42030-0-11367-10000-52000-0-0000	\$0.00	\$100.00	\$100.00
		\$2,756.00	\$4,465.00	\$7,221.00
Total Expenditures		\$31,933.00	(\$3,268.00)	\$28,665.00
Budgeted Unappropriated Resource Balance before this adjustment:				
			\$0.00	
Total Adjustment to Unappropriated Resource Balance:				
			\$0.00	
Budgeted Unappropriated Resource Balance after this adjustment:				
			\$0.00	

64 Woodville Union Elementary School District
Fiscal Year: 2018

DISTRICTNO: 64
FISCAL YEAR: 2018

Budget Revision Report

BGR030
Jramirez

10/4/2017
10:51:39AM

Control Number: 100439071

Fund: 0100 General Fund
Resource: 65000 Special Education
Expenditures

Account Classification

Approved / Revised

Change Amount

Proposed Budget

010-65000-0-57700-11100-21000-0-0000
010-65000-0-57700-11200-21000-0-0000

\$36,700.00
\$0.00

(\$36,700.00)
\$38,462.00

\$0.00
\$38,462.00

Classified Salaries

Budget reclassification between accounts

\$36,700.00

\$1,762.00

\$38,462.00

010-65000-0-57700-11100-32020-0-0000
010-65000-0-57700-11100-33022-0-0000
010-65000-0-57700-11100-33023-0-0000
010-65000-0-57700-11100-35020-0-0000
010-65000-0-57700-11100-36020-0-0000
010-65000-0-57700-11100-37020-0-0000
010-65000-0-57700-11200-32020-0-0000
010-65000-0-57700-11200-33022-0-0000
010-65000-0-57700-11200-33023-0-0000
010-65000-0-57700-11200-35020-0-0000
010-65000-0-57700-11200-36020-0-0000
010-65000-0-57700-11200-37020-0-0000

\$5,718.00
\$2,275.00
\$532.00
\$18.00
\$1,101.00
\$917.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

(\$5,718.00)
(\$2,275.00)
(\$532.00)
(\$18.00)
(\$1,101.00)
(\$917.00)
\$5,974.00
\$2,385.00
\$558.00
\$19.00
\$1,154.00
\$962.00

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$5,974.00
\$2,385.00
\$558.00
\$19.00
\$1,154.00
\$962.00

Employee Benefits

\$10,561.00

\$491.00

\$11,052.00

Total Expenditures

\$47,261.00

\$2,253.00

\$49,514.00

Other Financing Sources/Uses

010-65000-0-50010-00000-89800-0-0000

\$84,853.00

\$62,153.00

\$147,006.00

Contributions

To adjust contributions budget to reflect Sp. Ed. costs exceeding the State/
Federal funding provided.

\$84,853.00

\$62,153.00

\$147,006.00

64 Woodville Union Elementary School District
Fiscal Year: 2018
DISTRICTNO: 64
FISCALYEAR: 2018

Budget Revision Report

BGR030
jramirez

10/4/2017
10:51:39AM

Control Number: 100439071

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Budgeted Unappropriated Resource Balance before this adjustment:		(\$59,900.00)	
Total Adjustment to Unappropriated Resource Balance:		\$59,900.00	
Budgeted Unappropriated Resource Balance after this adjustment:		\$0.00	
Budgeted Unappropriated Fund Balance before this adjustment:		\$1,172,967.96	
Total Adjustment to Unappropriated Fund Balance:		(\$90,893.76)	
Budgeted Unappropriated Fund Balance after this adjustment:		\$1,082,074.20	

64 Woodville Union Elementary School District
Fiscal Year: 2018

DISTRICTNO: 64
FISCALYEAR: 2018

Budget Revision Report

BGR030
jramirez

10/4/2017
10:51:39AM

Control Number: 100439071

Account Classification		Approved / Revised	Change Amount	Proposed Budget
Fund:	1300 Cafeteria Special Revenue Fund			
Resource:	53200 Child Nutrition: Child Care Food Program (CCFP) Claims-Centers			
Expenditures				
130-53200-0-00000-37000-47000-0-0000		\$52,000.00	\$4,399.00	\$56,399.00
Books and Supplies		\$52,000.00	\$4,399.00	\$56,399.00
Total Expenditures		\$52,000.00	\$4,399.00	\$56,399.00
Budgeted Unappropriated Resource Balance before this adjustment:			\$3,390.39	
Total Adjustment to Unappropriated Resource Balance:			(\$4,399.00)	
Budgeted Unappropriated Resource Balance after this adjustment:			(\$1,008.61)	
Budgeted Unappropriated Fund Balance before this adjustment:			\$132,119.99	
Total Adjustment to Unappropriated Fund Balance:			(\$4,399.00)	
Budgeted Unappropriated Fund Balance after this adjustment:			\$127,720.99	

35

64 Woodville Union Elementary School District
Fiscal Year: 2018

DISTRICTNO: 64
FISCALYEAR: 2018

Budget Revision Report

BGR030
jramirez

10/4/2017
10:51:39AM

Control Number: 100439071

Account Classification

Approved / Revised

Change Amount

Proposed Budget

At a meeting of the school board on _____, the
board approved the above budget account lines change to those
amounts indicated in the proposed budget column.

Authorized by: _____

(County Office Use Only)

Updated at County Office on ____/____/____ by _____



Project Consulting Adjunct Staff 4 Education, Inc.

1224 Jefferson Street, #1 • PO Box 2564 • Delano, CA 93216

Phone: (661) 778-0960 Fax: (661) 778-0961

Contract for SLD E-Rate Consulting Services E-Rate Year 21 (2018-2019) FY 2018 (Y21)

Enclosure 10.2

September 13, 2017

Jessie Navarro, Superintendent
Woodville Elementary School District
16563 Road 168
Woodville, CA 93257

Contract Agreement

Project Consulting Adjunct Staff 4 Education, Inc., (PCAS4E) agrees to complete all SLD required forms to process for your school district's SLD Category 1 (Telecommunications and Internet Access). A detailed profile of your school district **E-rate Funding Year-2018 (2018-2019)** projects listing the vendors and scope of work will be provided at the end of the project.

1. Completion of all SLD required forms to complete funding process for your SLD Category One services (Telecommunication and Internet Access) which include the following services:
 - a. Taking the burden of paperwork/forms filing off your shoulders.
 - b. Reoccurring Telecommunication Services (Basic Telephone Service, Centrex, Fax Lines, Local Dial Tone Service, Long Distance Service, POTS, 800#, Fax lines, etc.)
 - c. Digital Transmission Services (ATM, Cable Modem service, Digital DSL, DS-1, DS-2, DS-3, Frame Relay, ISDN, OC-1, OC-3, OC-12, Satellite, SMDS, T-1, T-2, T-3, Fractional T-1, Wireless).
 - d. Maintaining records and copies of your filings for ten years, per SLD requirement
 - e. Internet Access Service (Unbundled Internet Access, Domain Name Registration, Email Service, Wireless Internet Access).
 - f. Completing all forms—Forms 470, 471 and item 21 attachment, 486 and BEAR (472) for your signature.
 - g. Coordinating and responding to PIA inquiries.
 - h. Process will take **Woodville Elementary School District** from the Form 470 filing through the 486 filings.

Cost of Services: \$5,000.00

This contract is executed and entered into on the day and year written below

Bonnie Armendariz, President Date
Project Consulting Adjunct Staff 4, Ed

Authorized Signature
Woodville Elementary School Dist

Date



Project Consulting Adjunct Staff 4 Education, Inc.

1224 Jefferson Street, #1 - PO Box 2564 - Delano, CA 93216

Phone: (661) 778-0960 Fax: (661) 778-0961

PO Box 2564
Delano, CA 93216
(661) 778-0960
bonnie@pcas4e.com

Date: 9/13/2017

Invoice # 514

Bill To: Jessie Navarro, Superintendent
Woodville Elementary School District
16541 Road 168
Porterville, CA 93257

Qty	Stock #	Description	Unit Price	Total
1	Services	Create Form 470 for Y21 (2018-2019)	\$ 3,000.00	\$3,000.00
1	Services	Create Form 471 for Y21 (2018-2019)	\$ 2,000.00	\$2,000.00
1	Services	Create Form 486 for Y21 (2018-2019)	No Charge	
		Category 1 Services		
Thank you for your business!				
Subtotal				\$5,000.00
Sales tax rate				
Sales tax on purchase				
Total				\$5,000.00

Make all checks payable to Project consulting Adjunct Staff 4 Education, Inc.

If you have any questions concerning this invoice, please contact:

Bonnie Armendariz, (661) 778-0960, bonnie@pcas4e.com

TO: BOARD OF TRUSTEES

FROM:

SUBJECT: REQUEST TO FILE **FORM 470** POSTINGS FOR **E-RATE FUNDING YEAR 2018 (2018-2019)**

DATE:

The District needs approval from the Board of Trustees prior to proceeding with the filing of Erate. The Erate projects are as follows:

- **SLD Form 470 for Telecommunication Services.** (Phase down percent discount 30%)
 - Services Requested: Local Voice, Long Distance, and Cellular
- **SLD Form 470 for Internet Access Services:** (90% Discount)
 - Services Requested: Internet, Broad Band, High Speed Digital Service
- **SLD Form 470 Internal Connections: (85% of C2 Budget Balance)**
 - Advertise Request for Proposal Equipment & Services for District



Woodville Elementary School District

16563 Road 168, Porterville, CA 93257

(559) 686-9712 District Office (559) 685-0875 fax

Jesse Navarro, Superintendent/Principal

Board Members:
Fabiola Guerrero

Miguel Guillen, President
Diana Ocegueda Martinez

Amanda Medina, Clerk
Rick Luna

TO: Project Consulting Adjunct Staff 4 Education, Inc.

RE: Letter of Agency for Funding Year: 2018-2019

I hereby authorize **Project Consulting Adjunct Staff 4 Education, Inc.** to submit FCC Form 470, FCC Form 471, and other E-rate forms to the Schools and Libraries Division of the Universal Service Administrative Company on behalf of the **Woodville Union School District**.

I understand that in submitting these forms on our behalf, you are making certifications for **Woodville Union School District**. By signing this Letter of Agency, I make the following certifications:

- (a) I certify that the schools in the **Woodville Union School District** are all schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801(18) and (38), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million.
- (b) I certify that the **Woodville Union School District** has secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that to the extent that the Billed Entity is passing through the non-discounted charges for the services requested under this Letter Agency, that the entities I represent have secured access to all of the resources to pay the non-discounted charges for eligible services from funds to which access has been secured in the current funding year.
- (c) I certify that the services the school, library or district purchases at discounts provided by 47 U.S.C. § 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the rules of the Federal Communications Commission (Commission or FCC) at 47 C.F.R. § 54.500(et seq.).
- (d) I certify that our school district has complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.
- (e) I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.
- (f) I certify that I will retain required documents for a period of at least ten years after the last day of service delivered. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will

make such records available to the Administrator. I acknowledge that I may be audited pursuant to participation in the Schools and Libraries (E-rate) Program.

I certify that I am authorized to order telecommunications and other supported services for the eligible entity(ies) covered by this Letter of Agency. I certify that I am authorized to make this request on behalf of the eligible entity(ies) covered by this Letter of Agency, that I have examined this Letter, that all of the information on this Letter is true and correct to the

- (g) best of my knowledge, that the entities that will be receiving discounted services under this Letter pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.
- (h) I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities, or any person associated in any way with my entity and/or the entities, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the schools and libraries support mechanism.
- (i) I certify that, to the best of my knowledge, the non-discount portion of the costs for eligible services will not be paid by the service provider. I acknowledge that the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product constitutes a rebate of some or all of the cost of the supported services.
- (j) I certify that I am authorized to sign this Letter of Agency and, to the best of my knowledge, information, and belief, all information provided to **Project Consulting Adjunct Staff 4 Education, Inc.** for E-rate submission is true.

District **Woodville Union School District**
Date: _____ (Month, DD, YYYY)

Signature: _____
Name: _____
Title: Superintendent