

WOODVILLE UNION SCHOOL DISTRICT

16541 ROAD 168 | PORTERVILLE, CALIFORNIA

REGULAR BOARD MEETING AGENDA

February 12, 2018 5:30 P.M. - Cafeteria

1. **CALL TO ORDER** Time: _____ by Board President Diana Oceguera-Martinez

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

- Fabiola Guerrero.....Present Absent Late
- Miguel Guillen.....Present Absent Late
- Amanda Medina.....Present Absent Late
- Diana Oceguera-Martinez.....Present Absent Late
- Rick Luna.....Present Absent Late

4. **CONSENT AGENDA**

- 4.1 Approval of Regular Board Meeting Agenda dated February 12, 2018
- 4.2 Approval of Regular Board Meeting Minutes dated January 8, 2018 **(Enclosure Item 4.2)** page 6
- 4.3 Approval of Special Board Meeting Minutes dated January 24, 2018 **(Enclosure Item 4.3)** page 16
- 4.4 Approval of vendor payments; warrant numbers **(Enclosure Item 4.4)** page 30

January 5, 2018	ck#'s 61747039-61747058	\$70,160.31
January 12, 2018	ck#'s 61749290-61749314	\$82,830.24
January 25, 2018	ck#'s 61751667-61751686	\$34,040.55
February 2, 2018	ck#'s 61753871-61753891	\$17,486.97
GRAND TOTAL		\$204,518.07

Motion to approve Consent Agenda by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Medina __ Ocequera-Martinez __ Luna
Motion: Passed _____ Failed _____

5. **PUBLIC COMMENTS**

Time Allocation: An individual speaker will be permitted up to three minutes for a comment. This will be strictly adhered to with assistance of the Board President.

6. REPORTS/PRESENTATIONS

6.1 Audit Report Presentation by Vavrinek, Trine, Day & Company

6.2 Letter from TCOE in regards to First Period Interim Report, 2017-18 (Enclosure 6.2) page 50

6.3 Cafeteria Operation Mid-Year Report (Enclosure 6.3) page 55

7. BOARD’S REPORT

8. SUPERINTENDENT’S REPORT

8.1 LCAP Update

8.2 Reading Level Assessment Update for Grade K to 5

8.3 After School Intervention in ELA

8.4 Daily Announcement –Video Production

8.5 Field Trips

9. ACTION ITEMS

9.1 Approval of Audit Report for the 2016-17 School Year

Motion by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Medina __ Ocegüera-Martinez __ Luna

Motion: Passed _____ Failed _____

9.2 Approval of Budget Revisions for 2017-18 School Year (Enclosure 9.2) page 57

Motion by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Medina __ Ocegüera-Martinez __ Luna

Motion: Passed _____ Failed _____

9.3 Approval of Single Plan for Student Achievement for 2017-18

A copy of the draft report has been sent to Board members for review last month. Following any further question and answer session tonight, the Board will take action to adopt the plan.

Motion by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Medina __ Ocegüera-Martinez __ Luna
Motion: Passed _____ Failed _____

9.4 Discussion and Possible Approval of Agreement with Education Consulting Services, LLC (Enclosure 9.4) page 59

Education Consulting Services will provide School Attendance Review Board (SARB) administrative hearing services to chair or serve as a panel member for District Administrative Hearing Panels. We recommend Approval.

Motion by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Medina __ Ocegüera-Martinez __ Luna
Motion: Passed _____ Failed _____

9.5 Discussion and Possible Approval of Agreement with Tulare County Office of Education to Conduct the Superintendent Search. (Enclosure 9.5) page 62

The attached agreement outlines the procedures and tasks that would be performed by the Tulare County of Education (TCOE) in assisting the District in selecting a Superintendent. If approved, staff will work with TCOE to set up a timeline for all the necessary tasks.

Motion by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Medina __ Ocegüera-Martinez __ Luna
Motion: Passed _____ Failed _____

10. ADJOURN TO CLOSED SESSION Time: _____ P.M.

It is the intention of this Governing Board to meet in Closed Session concerning:

10.1 Conference with Labor Negotiator (Government Code Section 54957.6). It is the intention of the Board to meet in closed session to review its position and to instruct its designee.

Agency Designated Representative: Jesse Navarro, Superintendent

Employee Organization: Woodville Teachers Association, CTA
California School Employees Association Chapter 576

It is the intention of this Governing Board to meet in Closed Session concerning:

Public Employee Discipline/Dismissal/Release

10.2 Reduction of Particular Kinds of Services

10.3 Annual Evaluation of Employee (Superintendent)

Return to open session at _____ p.m.

The Board President would report the action taken during closed session.

11. ACTION ITEM

11.1 Discussion and Possible Action of Requesting the Tulare County Office Of Education to operate the District's Special Education Program.

Motion by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Medina __ Ocegüera-Martinez __ Luna

Motion: Passed _____ Failed _____

11.2 Resolution No. 2017-18 #5 of Intention to Terminate Certificated Employees Due to a Reduction of Particular Kinds of Services (Enclosure 11.2) page 64

Motion by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Medina __ Ocegüera-Martinez __ Luna

Motion: Passed _____ Failed _____

12. ORGANIZATIONAL BUSINESS

Consideration of any item that the Governing Board wishes to have on the agenda for the next Board meeting.

- **Special Board Meeting February 21, 2018 for Study Session on After School Program**

13. ADJOURN MEETING

Motion by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Medina __ Ocegüera-Martinez __ Luna

Motion: Passed _____ Failed _____

Members of the public may address the Board during the public comments period, or at the time, an item on the agenda is being discussed. A maximum of three (3) minutes will be allotted to each individual wishing to speak with a maximum of fifteen (15) minutes allotted for each agenda item. Board action cannot be taken on any item not appearing on the agenda.

If needed, a written notice should be submitted to the Superintendent requesting disability-related accommodations or modifications, including auxiliary aides and services.

Notice: If documents are distributed to the board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the District Office located at 16541 Road 168, Porterville, CA.

Los miembros del público pueden dirigirse a la Mesa durante el período de comentarios públicos, o en el momento un punto en el orden del día se está discutiendo. Un máximo de tres (3) minutos será asignado a cada persona que desee hablar con un máximo de quince (15) minutos asignados para cada tema del programa. Medidas de la Junta no se puede tomar en cualquier artículo que no figure en el orden del día.

Si es necesario, un aviso por escrito debe ser presentado al Superintendente solicitando relacionados con la discapacidad adaptaciones o modificaciones, incluyendo asistentes y servicios auxiliares.

Aviso: Si los documentos se distribuyen a los miembros de la junta sobre un tema del programa dentro de las 72 horas de una reunión de la junta regular, al mismo tiempo, los documentos estarán disponibles para inspección pública en la Oficina del Distrito ubicada en 16541 Road 168, Porterville, CA.

Agenda submitted and posted by:

Jesse Navarro
Superintendent



Enclosure 4.2

WOODVILLE UNION SCHOOL DISTRICT
 16541 ROAD 168 | PORTERVILLE, CALIFORNIA

REGULAR BOARD MEETING MINUTES
January 8, 2018 5:30 P.M. - Cafeteria

1. **CALL TO ORDER** Time: 5:30 p.m. by Board President Diana Ocegüera-Martinez

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Fabiola Guerrero.....Present Absent Late
 Miguel Guillen.....Present Absent Late
 Amanda Medina.....Present Absent Late
 Diana Ocegüera-Martinez.....Present Absent Late
 Rick Luna.....Present Absent Late

4. **CONSENT AGENDA**

- 4.1 Approval of Regular Board Meeting Agenda dated January 8, 2018
- 4.2 Approval of Regular Board Meeting Minutes dated December 11, 2017 (**Enclosure 4.2**) page 4
- 4.3 Approval of vendor payments; warrant numbers (**Enclosure 4.3**) page 11

December 5, 2017	check #61741929 - 61741942	\$ 9,809.69
December 21, 2017	check #61744594 -61744622	\$104,890.04
GRAND TOTAL		\$114,699.73

- An agenda item was added to the closed session as follows:

11.2 Discussion of the report of employee information

Motion to approve Consent Agenda by: Ocegüera-Martinez Seconded by: Guerrero

Guerrero Guillen Medina Ocegüera-Martinez Luna

Motion: Passed 4-0 Failed

5. PUBLIC COMMENTS

Time Allocation: An individual speaker will be permitted up to three minutes for a comment. This will be strictly adhered to with assistance of the Board President.

6. CORRESPONDENCE/INFORMATION ITEMS**7. REPORTS/PRESENTATIONS****8. BOARD'S REPORT****9. SUPERINTENDENT'S REPORT****9.1 California Dashboard Update – English Learners' Progress****9.2 Saturday School Update**

Superintendent Navarro made a power-point presentation on item 9.1 at the meeting, the slides are incorporated in the minutes. A sample master agreement in regards to students that will be assigned Saturday School is also shared with the Board, copy attached.

10. ACTION ITEMS**10.1 Resolution 2017/18 - 4 to Revise Observance of Christmas and New Year Holiday for 2017-18 (Enclosure 10.1) page 21**

Education Code Section 37220 provides the school Board of the ability to revise the date of the observance of any holidays except for Veterans Day.

Motion by: Oceguera-Martinez Seconded by: Guerrero

Guerrero Guillen Medina Oceguera-Martinez Luna

Motion: Passed 4-0 Failed

10.2 Discussion and Possible Action for Recruitment of Superintendent/Principal.

Motion to start the process of recruitment of Superintendent/Principal for 2018-19.

Motion by: Medina Seconded by: Oceguera-Martinez

Guerrero Guillen Medina Oceguera-Martinez Luna

Motion: Passed 4-0 **Failed**

11. ADJOURN TO CLOSED SESSION Time: 5:54 P.M.

It is the intention of this Governing Board to meet in Closed Session concerning:

11.1 Conference with Labor Negotiator (Government Code Section 54957.6). It is the intention of the Board to meet in closed session to review its position and to instruct its designee.

Agency Designated Representative: Jesse Navarro, Superintendent

Employee Organization: Woodville Teachers Association, CTA

11.2 Discussion of the report of employee information

Return to open session at 6:45 p.m.

The Board President reported that there were no action taken during closed session.

12. ORGANIZATIONAL BUSINESS

Consideration of any item that the Governing Board wishes to have on the agenda for the next Board meeting.

- Date and time of a Special Board Meeting for a Study Session on Special Education Program.

The Board has determined that the study session on Special Education Program will be set on Wednesday, January 24, 2018 at 5:30 p.m.

- Date and time of a Special Board Meeting for a Study Session on After School Program.

The Board has determined that the study session on After School Program will be set on Wednesday, February 21, 2018 at 5:30 p.m.

13. ADJOURN MEETING at 6:53 p.m.

Motion by: Medina Seconded by: Luna

Guerrero Guillen Medina Ocegüera-Martinez Luna

Motion: Passed 4-0 Failed

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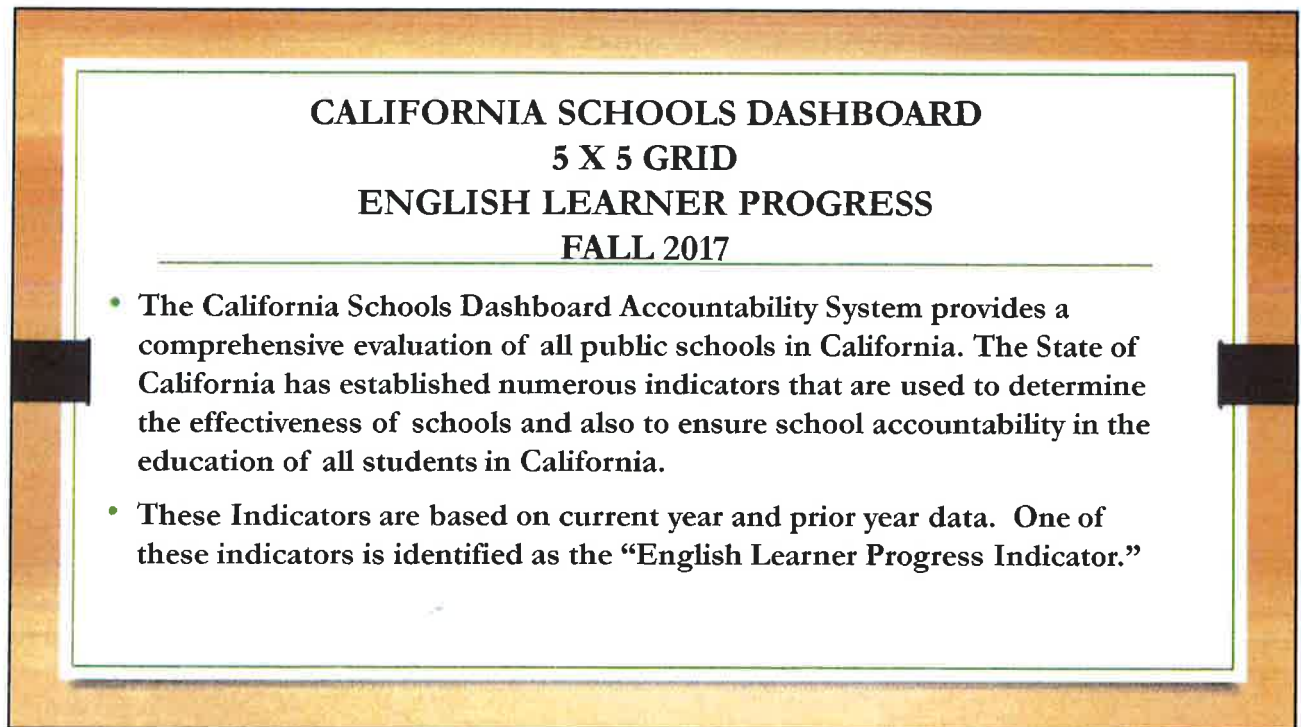
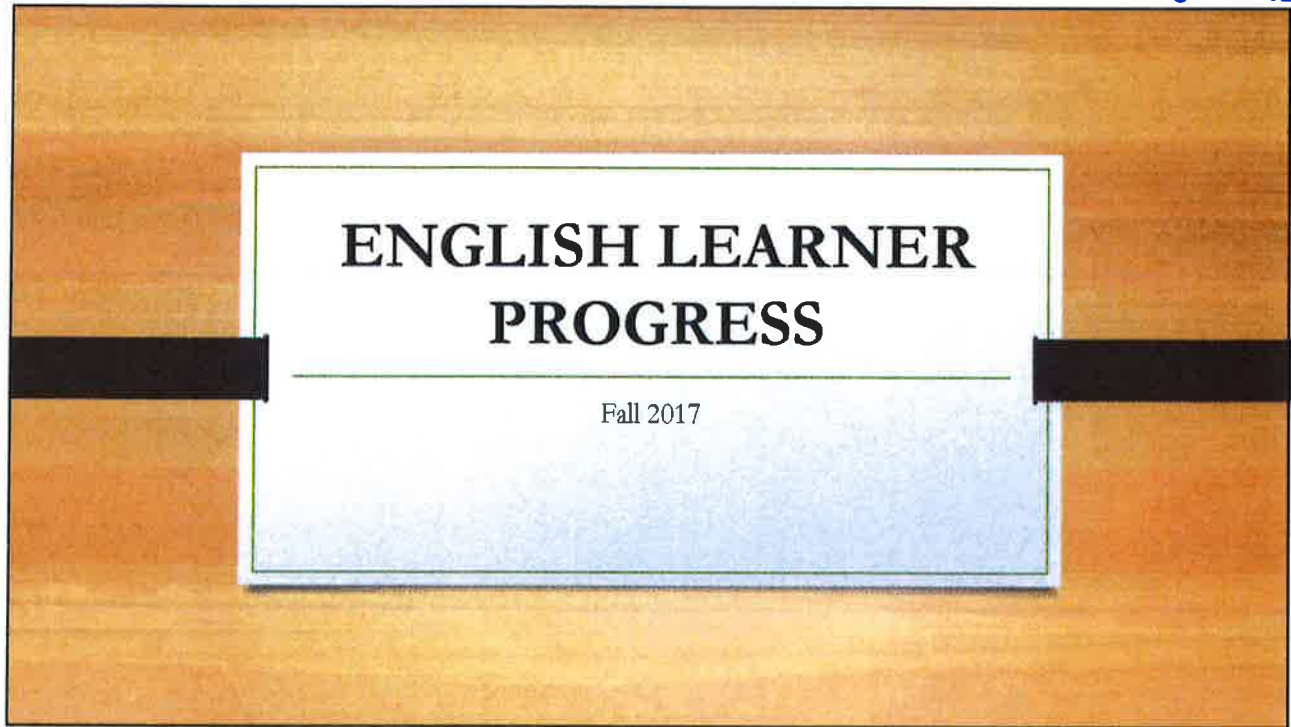
Si es necesario, un aviso por escrito debe ser presentado al Superintendente solicitando relacionados con la discapacidad adaptaciones o modificaciones, incluyendo asistentes y servicios auxiliares.

Aviso: Si los documentos se distribuyen a los miembros de la junta sobre un tema del programa dentro de las 72 horas de una reunión de la junta regular, al mismo tiempo, los documentos estarán disponibles para inspección pública en la Oficina del Distrito ubicada en 16541 Road 168, Porterville, CA.

Agenda submitted and posted by:

Jesse Navarro
Superintendent

Item 9.1
1-8-2018 meeting



**CALIFORNIA SCHOOLS DASHBOARD
5 X 5 GRID
ENGLISH LEARNER PROGRESS
FALL 2017 (Contd.)**

The State of California has established two criteria that determined English Learner Progress.
These are:

1. Administration of CELDT test includes assessment in listening, speaking, reading, and writing skills.

LEVELS OF PROFICIENCY

- Advance
- Early Advance
- Intermediate
- Early Intermediate
- Beginning

2. Reclassification from English Learner to Reclassified Fluent English Proficient (R- FEP)

RECLASSIFICATION CRITERIA

- Teacher evaluation and recommendation
- Parent opinion and consultation
 - Overall proficiency level of Early Advance or higher on the CELDT test
- State test on ELA

**CALIFORNIA SCHOOLS DASHBOARD
5 X 5 GRID
ENGLISH LEARNER PROGRESS
FALL 2017 (Contd.)**

- **Included in this presentation are two 5 X 5 Grid Reports that indicate the progress of English Learners enrolled at Woodville Elementary School this current year (2017/2018). The first report was released in the Spring of 2017. The second report was released in the Fall of 2017. These reports are being presented for your evaluation. From these reports it is apparent that students identified as English Learners are making progress in the acquisition of the English Language.**
- **Also, included in this report, is the progress the reclassified English Learners at Woodville achieved as reported by the CAASSP testing for 2016/2017**

English Learner Progress - Schools Five-by-Five Placement

Select an Indicator: English Learner Progress Indicator Reporting Year: 2017 (Spring) View Student Groups Five-by-Five Report View Detailed Data

SPRING 2017

LEVEL	Declined Significantly by greater than 10.0%	Declined by 1.5% to 10.0%	Maintained Declined or increased by less than 1.5%	Increased by 1.5% to less than 10.0%	Increased Significantly by 10.0% or greater
Very High 85.0% or greater	Yellow (None)	Green (None)	Blue (None)	Blue (None)	Blue (None)
High 75.0% to less than 85.0%	Orange (None)	Yellow (None)	Green (None)	Green (None)	Blue (None)
Medium 67.0% to less than 75.0%	Orange (None)	Orange (None)	Yellow (None)	Green (None)	Green (None)
Low 60.0% to less than 67.0%	Red Woodville Union Elementary (District Placement) • Woodville Elementary	Orange (None)	Orange (None)	Yellow (None)	Yellow (None)
Very Low less than 60.0%	Red (None)	Red (None)	Red (None)	Orange (None)	Yellow (None)

Note: Because the local control funding formula (LCFF) treats charter schools as districts, they are not displayed on their district's Five-by-Five Placement report (The only exception to this rule is when a district oversees only charter schools.)

Total Number of Schools in Each Performance Level

All Schools	Red	Orange	Yellow	Green	Blue
1	1	0	0	0	0

Note: The English learner (EL) student group is the only group displayed in the English Learner Progress Indicator (ELPI). The ELPI does not disaggregate the EL student group by race, ethnicity, or program participation (e.g., Asian, Hispanic, Socioeconomically Disadvantaged, etc.)

English Learner Progress - Schools Five-by-Five Placement

Select an Indicator: English Learner Progress Indicator Reporting Year: 2017 (Fall) View Student Groups Five-by-Five Report [View Detailed Data](#)

FALL 2017

LEVEL	Declined Significantly by greater than 10.0%	Declined by 1.5% to 10.0%	Maintained Declined or Increased by less than 1.5%	Increased by 1.5% to less than 10.0%	Increased Significantly by 10.0% or greater
Very High 85.0% or greater	Yellow (None)	Green (None)	Blue (None)	Blue (None)	Blue (None)
High 76.0% to less than 85.0%	Orange (None)	Yellow (None)	Green (None)	Green (None)	Blue Woodville Union Elementary (District Placement) Woodville Elementary
Medium 67.0% to less than 76.0%	Orange (None)	Orange (None)	Yellow (None)	Green (None)	Green (None)
Low 60.0% to less than 67.0%	Red (None)	Orange (None)	Orange (None)	Yellow (None)	Yellow (None)
Very Low less than 60.0%	Red (None)	Red (None)	Red (None)	Orange (None)	Yellow (None)

Note: Because the local control funding formula (LCFF) treats charter schools as districts, they are not displayed on their district's Five-by-Five Placement report. (The only exception to this rule is when a district oversees only charter schools.)

Total Number of Schools in Each Performance Level

All Schools	Red	Orange	Yellow	Green	Blue
1	0	0	0	0	1

Note: The English learner (EL) student group is the only group displayed in the English Learner Progress Indicator (ELPI). The ELPI does not disaggregate the EL student group by race, ethnicity, or program participation (e.g., Asian, Hispanic, Socioeconomically Disadvantaged, etc.)

ENGLISH LEARNER PROGRESS FALL 2017 (Contd.)

*ENGLISH LEARNER PROGRESS - FALL 2017 SCHOOL YEAR STATUS - Identified as Reclassified English Learners

(School year 2016/17)

GRADE	EXCEEDED STANDARDS	MET STANDARDS ELA	MET STANDARDS MATH	3 YEAR GROWTH 5 TH - 7 TH GRADE STUDENTS	2 YEAR GROWTH 3 RD & 4 TH GRADE STUDENTS	MAINTAINED ELA/MATH	DECLINED ELA/MATH
4TH	2	1	5		8	9	2
5TH	4	2	2	7		5	1
6TH	2	1	0	10		2	1
7TH	0	0	0	1		4	2
**TOTAL	8	4	7	18	8	20	6

This data is based on the test results from the 2016/17 GAASP Testing Cycle

** Total of All Reclassified students in grades 4th - 7th for this current school year (2017/2018)



Woodville Elementary School District

16541 Road 168, Porterville, CA 93257
(559) 686-9713 School Office (559) 686-7036 fax

Item 9.2
4/8/2018
meeting

Jesse Navarro, Superintendent/Principal

Board Members:
Fabiola Guerrero

Miguel Guillen, Clerk
Diana Ocegüera Martinez, President

Amanda Medina
Rick Luna

MASTER AGREEMENT FOR SATURDAY SCHOOL

Student Name: _____ Grade: _____

Address: _____

Date of Saturday School: _____ Classroom: _____

The **MASTER AGREEMENT FOR SATURDAY SCHOOL** is for students enrolled in grades 4-8 at Woodville Elementary School.

We understand that:

1. Saturday School has been assigned as a consequence for any of the following reasons:
 - Failure to follow school rules - Violation:
 - Excessive absences -Number of unexcused absences:
 - Excessive tardies - Number of tardies:
2. Saturday School runs from 8:00 a.m. to 12:00 p.m.; students who do not arrive promptly by 8:00 a.m. will be turned away and subject to additional consequences.
3. Students who fail to attend Saturday School will face additional consequences.
4. Students who exhibit inappropriate behavior will be sent home from Saturday School and will face additional consequences.
5. Food and drink are not permitted in the classroom; during a break at 10:00 a.m., students will be permitted to use the restroom and get a drink of water.
6. Students are responsible for bringing appropriate educational materials to complete school work, including textbooks, assignments, etc. Students are advised that school technology resources will **not** be available at Saturday School.
7. Students are expected to remain productive throughout the four-hour Saturday School. Sleeping, socializing, listening to electronic media, using cell phones, and playing video games will not be permitted.
8. Option: Students may be assigned campus clean-up if needed.

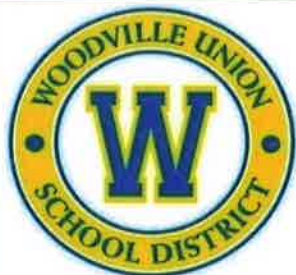
Agreement: We have read all sections of this agreement. We understand that failure to comply with the terms of this agreement could result in absences that are not excused and result in additional consequences. We hereby agree to all the conditions set forth within. **Please sign and return this document to the office no later than the Thursday before your Saturday School assignment.**

Student Signature: _____ Date: _____

Parent/Guardian/Caregiver Signature: _____ Date: _____

Administrator Signature: _____ Date: _____

Enclosure 4.3



WOODVILLE UNION SCHOOL DISTRICT
16541 ROAD 168 | PORTERVILLE, CALIFORNIA

SPECIAL BOARD MEETING MINUTES
January 24, 2018 5:30 P.M. - Cafeteria

1. **CALL TO ORDER** Time: 5:30 p.m. by Board President Diana Ocegüera-Martinez

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

- Fabiola Guerrero.....Present Absent Late
- Miguel Guillen.....Present Absent Late
- Amanda Medina.....Present Absent Late
- Diana Ocegüera-Martinez.....Present Absent Late
- Rick Luna.....Present Absent Late

4. **CONSENT AGENDA**

4.1 Approval of Special Board Meeting Agenda dated January 24, 2018

Motion to approve Consent Agenda by: Medina Seconded by: Guerrero

Guerrero Absent Guillen Medina Ocegüera-Martinez Absent Luna
Motion: Passed 3-0 Failed

5. **PUBLIC COMMENTS**

Time Allocation: An individual speaker will be permitted up to three minutes for a comment. This will be strictly adhered to with assistance of the Board President.

Ms. Irene Guillen read a statement to the Board and the public, and her public comments was attached to the minutes as an enclosure #5.

6. **STUDY SESSION : District Special Education Program**

6.1 **Current program narrative and funding sources as presented by Superintendent Navarro**

6.2 **Proposed program narrative by Tulare County Superintendent of Schools**

6.3 **District options**

Mr. Navarro and Ms. Tammy McKean presented the program narrative and the Power Point presentation has been incorporated in the minutes as Enclosure #6.

7. ADJOURN TO CLOSED SESSION Time: 6:15 p.m.

It is the intention of this Governing Board to meet in Closed Session concerning:

7.1 Superintendent/Principal's Evaluation

The Board shall devote a portion of at least one meeting annually to evaluate the performance of the Superintendent/Principal.

The President reported that there was no action taken during closed session.

8. ORGANIZATIONAL BUSINESS

Consideration of any item that the Governing Board wishes to have on the agenda for the next Board meeting.

8.1 Review and possible approval of the Single Plan for Student Achievement 2017-18**9. ADJOURN MEETING at 7:04 p.m.**

Motion by: Medina Seconded by: Guerrero

Guerrero Absent Guillen Medina Ocegüera-Martinez Absent Luna
Motion: Passed 3-0 Failed

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Aviso: Si los documentos se distribuyen a los miembros de la junta sobre un tema del programa dentro de las 72 horas de una reunión de la junta regular, al mismo tiempo, los documentos estarán disponibles para inspección pública en la Oficina del Distrito ubicada en 16541 Road 168, Porterville, CA.

Agenda submitted and posted by:

Jesse Navarro
 Superintendent

Woodville Union School District

Enclosure #5 for Minutes for Special Board Meeting dated January 24, 2018

Ms. Irene Guillen's public comments

Good evening ladies and gentleman I am here today to talk about some sensitive issues but before I get started I just want to say that my intentions are not to hurt anyone. My sole purpose is to try and gain unity, love, and respect for one another as we have to lead by example. We have sets of eyes watching us every day in the classroom and other sets of eyes at home. Members of the Board you are probably questioning why is she here? Or what's going on? Well the environment here at Woodville School has been toxic for a while. Adults have not been good to each other to say the least. It saddens me because it's just getting worse and worse as the years go by. We are worried about everyone else's job and what they are doing instead of worrying about making relationships and educating our students. I too have been caught up with all the distractions and have said comments. If I offended you forgive me.

I started teaching here at Woodville School back when the Bradley's were here. I believe I subbed for Mrs. Wilsey's class, Mrs. Sweden's, Mrs. Gardner's and a couple of others. And I want to thank Mr. Lopez for helping me put my foot in the door. I am grateful for that. I was excited that I was able to walk the halls once again at my old Al Mamater. I never imagined myself working at the school where I spent my childhood years. I think back and ask myself how was it when I went here? Well let me just say that growing up in Woodville has not always been easy. But coming to Woodville School as a child was. Some of the best years of my life were spent here at this school. And I want to make sure or hope that our students feel that way as well. I don't think it's too much to ask for. I want to share a little of what was done and how we were treated. Students were a priority. Students were not judged according to their social economic background or learning abilities or disabilities. Students were pushed to do and try their best every day. Students were raised in a heart-felt environment where they felt safe, valued and loved. Students were given the opportunity to join clubs such as GATE, Friday night live, math, poetry, reading, computers, etc. We had renaissance fairs, Math Super Bowls, science fairs, multi-cultural programs, hosted tournaments to say the least. We were exposed to an array of activities that made us interested and love School. Students were exposed to the littlest things such as having a BBQ, going swimming, going out for pizza for being student of the month, and even roller skating with their teachers. I know times have changed and perhaps my vision is out of reach. But I will not stop fighting for it. I hope you all join me in this as well. Before I end this I also want to say that I cannot speak for everyone and what they feel every day or what they do in their classroom. I do see good things and don't want to focus on all the negative because there are good things going on at Woodville. I have said it plenty of times. I invite each and everyone of you today to ask yourself these questions. Why did I get into teaching? What have I done to make this a better environment for our students? Have I been the source of the problem? Have I been helpful? If these were my own children how would I want someone to educate them? Again, I know I have a lot of reflecting to do, and a lot of practicing what I preach. But remember if anyone has the answer it's you. We have to make amends, move on from the past and think who and what is important. Not us but our students. It is because of them we are here. Let them be the center focus. Thank you again for your time and have a good evening.

Enclosure #6 Jan. 24, 2018
Special Board
meeting

Special Education Program Woodville Elementary School

Background Information

As a small district of less than 900 ADA, Woodville Elementary School District has the option to provide special education services for its students or seek the assistance of TCOE Special Education Department. It has been determined that Woodville Elementary School District has been providing special education services for its identified students with disabilities since approximately 1996. The rationale that led to this decision at that time is unknown but special education services have been a function of Woodville School District at least since 1996 or earlier.

There are pro and cons for both. As part of this presentation, information will be presented so ultimately the board can make a sound and comprehensive decision on how to provide the most effective services for the district's students with disabilities.

Special Education Program Woodville Elementary School

The Special Education Program at Woodville Elementary School provides services for students with disabilities. In addition, Woodville Elementary School provides informal supplemental support for identified students who are in need of in the acquisition of the common core.

Special Education Services are provided for those students identified with the following disability or disabilities and possess a current Individual Educational Plan (IEP)

- Specific learning disability
- Intellectual Disability
- Autism
- Other health impairment
- Speech and Language

Special Education Program Woodville Elementary School

Staffing

Special Education staffing for Woodville includes:

- One special education teacher
- Five (5) resource specialist aides - (minimum of 3 aides required to maintain learning centers and a minimum of 2 aides if informal services are not provided)

Special Education Program Woodville Elementary School

Caseload

Woodville is providing services for eighteen students (18) with valid IEPs for a specific disability or disabilities. The following are listed by disability:

1. Specific learning disability (10 students)
2. Intellectual disability (2 students)
3. Autism (4 students)
4. Other health impairment (2 students)
5. Speech and language (1 student)
6. Speech only (3 students)

Informal support for the acquisition of the common core is provided for an additional seven (7) students

Special Education Program Woodville Elementary School

Individual Educational Plan Legal Requirements

Special Education regulations require that students who are identified with a disability can qualify to receive addition support. Once qualifications are met, an Individual Educational Plan is developed indicating the goals and duration of services that will be provided. Woodville School currently has eighteen (18) students with valid IEPs.

NUMBER OF STUDENTS

- 7 60 minutes x 4 times weekly
- 10 30 minutes x 4 times weekly
- 1 20 minutes x 4 times weekly

Total number of students = 18 Total number of minutes per day = 760

DURATION

(Note: State Indicators on the Progress of students with disabilities has established that students with disabilities spend at least 80% of the instructional day in general education)

Special Education Program Woodville Elementary School

Schedule of Special Education Services

Special Educational services at Woodville Elementary School are provided utilizing three different methods of support. These are listed below:

Method Grade Level
Push In 5 - 8

Services
RSP aide in classroom
in support of common core

Pull Out 5 - 8

RSP aides/Special Education
Teacher -RSP room - In
support Of IEP goals

Learning Centers K - 4
(Informal support for struggling students)

RSP aides/Special Education
Teacher -RSP room- In support
Of IEP goals and common core

Special Education Program Woodville Elementary School

Additional Duties and Responsibilities

In addition to the Special Education caseload assigned to the Special Education Teacher, the following are additional duties and responsibilities that are essential in the function of the special education program at the school site.

- Conduct assessments to determine if a child qualifies for special education services (anywhere from 30 minutes to 2 hours)
 - Prepare all IEPs
- Document all information on SEIS
- Serve as a member of the school site Student Study Team
- Coordinate service with general education teachers.
- Meet with parents upon their request
- Schedule all annual and tri annual IEP meetings
- Attend TCOE in service training
- Attend transitional meeting for high school
- Supervise and create schedules for instructional aides
- Progress monitoring

Special Education Program Woodville Elementary School

Annual Budget

010 General Fund - Restricted	Woodville 17/18 1st Interim	Description
Revenues		
Federal Revenues		
81810 Special Education - Entitlement	\$63,298.00	Federal - IDEA Basic Grant
87920 Transfers of Appointments From County Offices	\$74,132.00	State- Special Education
87920 Transfers of Appointments From County Offices	\$8,290.00	State- 2017/18 One-time funding
Total Revenues	\$145,720.00	Total Federal & State Funding
Expenditures		
Certificated & Classified Salaries		
11000 Certificated Teachers' Salaries	\$92,591.00	1 RSP Teacher
21000 Classified Instructional Salaries	\$38,841.00	2 Resource Aides (1 on 1)
21000 Classified Instructional Salaries	\$61,567.00	3 Resource Aides
Certificated & Classified Employee Benefits	\$37,376.00	1 RSP Teacher Benefits
3xxxxx -Certificated Positon Benefits	\$28,847.00	5 Resource Aides - Benefits
3xxxxx -Classified Positions Benefits	\$66,223.00	
Total Employee Benefits		
Books and Supplies	\$3,250.00	Materials & Supplies costs
43000 Materials and Supplies		
Services, Other Operating Expenses		
52000 Travel and Conferences	\$500.00	Travel Costs
58000 Professional/Consulting Services	\$35,150.00	TCOE Service Contract -Psychological (1 day/wk)
58000 Professional/Consulting Services	\$24,000.00	TCOE Service Contract -Speech & Language (1 day/wk)
Total Services, Other Operating Expenses	\$59,650.00	
Total Expenditures	\$322,122.00	Total Special Education Program Costs
Excess (Deficiency) of Revenues		
	(\$176,402.00)	Amount over Federal & State Revenues
Contributions		
89800 Contributions from Unrestricted Resources	\$176,402.00	Unrestricted General Fund Contribution
Net Increase (Decrease) in Fund	\$0.00	

Special Education Program Proposal Summary- Tulare County Office of Education

2017-2018 Woodville
Special Education Summary

<u>Revenue</u>	
17-18 ADA AB 602 Estimates	\$ 140,550.00
Total Revenue	<u>\$ 140,550.00</u>

<u>Expenses</u>	
Salary/Benefits	\$ 182,952.57
Indirect 7.97%	\$ 14,581.32
Total Expenses	<u>\$ 197,533.89</u>

Additional Funds to be taken off the top \$ (56,983.89)

Special Education Program Proposal Detail - Tulare County Office of Education

SALARY & BENEFIT PROJECTION FOR WOODVILLE SPECIAL ED STAFFING

2017-2018

Name / Job Classification	Salary	STRS	PIERS	Medicare	HW	SUI	W/C	OPER	OPER Allocated	OPER FTE	Total Salary & Benefits
Vacant- RSP Teacher- (5 days per week Step 6, Class 3)	\$ 75,298	14.43% \$ 10,866	15.80% \$ 22,809	1.45% \$ 1,092	\$ 19,040	0.05% \$ 38	2.56009% \$ 1,928	1.88% \$ 753	\$ 3,637.00	\$ 3,637	\$ 112,651
Vacant- Aide 3.5 hours (Step C)	\$ 13,863	\$ -	\$ 3,161	\$ 201	\$ 57	7	\$ 355	\$ 139	\$ -	\$ -	\$ 17,783
Vacant- Psych- 1 day per week (Step 4)	\$ 22,957	\$ 3,313	\$ -	\$ 333	\$ 11	\$ 11	\$ 588	\$ 230	\$ 1,819	\$ -	\$ 29,261
Vacant Speech and Language- (Step 6, Class 3)	\$ 15,060	\$ 2,173	\$ -	\$ 218	\$ 3,808	\$ 8	\$ 386	\$ 151	\$ 1,455	\$ -	\$ 23,258
Total	\$ 157,178	\$ 16,351	\$ 3,161	\$ 1,844	\$ 22,917	\$ 64	\$ 3,356	\$ 1,272	\$ 6,910	\$ 182,953	

= 37 weeks in a school year

17-18 AB 602 Estimates: Woodville
Cost of SE Positions Provided above
Additional Funds taken off the top

	\$ 140,550
	\$ 182,953
	\$ (42,403)

Enclosure 4.4

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Accounts Payable Final Prelist - 1/4/2018 12:39:19PM

1/4/2018
 12:39:19PM



*** FINAL ***
 Batch No 226
 Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
001518	BANK OF THE SIERRA	CM-180005	1/4/2018		01/22/18		010-00000-0-00000-27000-43000-0-0000	(220.78)		
	BANK OF THE SIERRA	PV-180590	1/4/2018		JN		REVERSE LATE FEES 010-07200-0-00000-24950-43000-0-0503	\$74.17		
	BANK OF THE SIERRA		1/4/2018		JN		PARENT INVOLVEMENT/6TH-7TH INTERVENTION 010-00000-0-00000-24950-43000-0-0000	\$1,000.00		
	BANK OF THE SIERRA		1/4/2018		JN		010-30100-0-11100-10000-43000-0-0000	\$48.97		
							Total Check Amount:	\$902.36		
001518	BANK OF THE SIERRA	PV-180588	1/4/2018		DC		* 130-53100-0-00000-37000-47000-0-0000	\$306.52		
	BANK OF THE SIERRA		1/4/2018		DC		CAFETERIA FOOD & SUPPLIES * 130-53100-0-00000-37000-43000-0-0000	\$24.90		
							Total Check Amount:	\$331.42		
001518	BANK OF THE SIERRA	PV-180589	1/4/2018		JR		* 010-30100-0-11100-10000-43000-0-0000	\$466.66		
	BANK OF THE SIERRA		1/4/2018		JR		PARENT INVOLVEMENT/SCHOOL SITE COUNCIL/ESL CLASSE: * 010-30100-0-00000-24950-43000-0-0000	\$16.96		
	BANK OF THE SIERRA		1/4/2018		JR		* 010-07200-0-00000-24950-43000-0-0503	\$28.76		
	BANK OF THE SIERRA		1/4/2018		JR		* 010-07200-0-00000-24950-43000-0-0502	\$244.39		
	BANK OF THE SIERRA		1/4/2018		JR		* 010-00000-0-00000-71100-52000-0-0000	\$270.26		
							Total Check Amount:	\$1,027.03		
001079	BUZZ KILL PEST CONTROL	PV-180591	1/4/2018		0064552		010-00000-0-00000-82000-55000-0-0000	\$190.00		
							PEST CONTROL SERVICES			
							Total Check Amount:	\$190.00		
000599	CENTRAL VALLEY REFRIGERATION	PV-180593	1/4/2018		16674/		130-53100-0-00000-37000-56000-0-0000	\$946.88		
							WALK-IN FREEZER REPAIRS			
							Total Check Amount:	\$946.88		
000278	COTTON CENTER AUTO PARTS	PV-180592	1/4/2018		180042 4561		010-81500-0-00000-81100-43000-0-0000	\$137.96		
							MAINTENANCE SUPPLIES			
							Total Check Amount:	\$137.96		
000629	DAVES HEATING	PV-180594	1/4/2018		180045 50783		010-81500-0-00000-81100-56000-0-0000	\$178.00		
							SERVICES			
							Total Check Amount:	\$137.96		

Accounts Payable Final Prelist - 1/4/2018 12:39:19PM

*** FINAL ***
Batch No 226

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
000585	FRUIT GROWERS SUPPLY CO	PV-180595	1/4/2018	180048	91925148		010-81500-0-00000-81100-43000-0-0000 MAINTENANCE SUPPLIES	\$178.00		
							010-81500-0-00000-81100-43000-0-0000 MAINTENANCE SUPPLIES	\$132.13		
							Total Check Amount:	\$178.00		
000720	HOME DEPOT CREDIT SERVICES	PV-180596	1/4/2018	180049	8025753		010-81500-0-00000-81100-43000-0-0000 MAINTENANCE SUPPLIES	\$674.70		
							Total Check Amount:	\$132.13		
001453	INDOOR ENVIRONMENTAL SERVICES	PV-180597	1/4/2018		WO#1		010-62300-0-00000-85000-65000-0-0404 FACILITIES SOLUTION AGREEMENT	\$46,977.00	F	
							Total Check Amount:	\$674.70		
001467	IXL Learning	PV-180598	1/4/2018	180104	321778		010-07200-0-11100-10000-43000-0-0205 2018-19 SITE LICENSE	\$6,751.00		
							Total Check Amount:	\$6,751.00		
000488	LINDER EQUIPMENT	PV-180599	1/4/2018	180023	19325		010-00000-0-00000-36000-56000-0-0000 REPAIRS FOR BUS #6, 8, 10 & 12	\$1,088.16		
							Total Check Amount:	\$1,088.16		
001554	NEC Financial Services, LLC	PV-180600	1/4/2018	180087	0002068286		010-00000-0-00000-91000-74380-0-0000 LEASE PURCHASES	\$285.01	G	
							010-00000-0-00000-91000-74390-0-0000 LEASE PURCHASES	\$1,375.37	G	
							010-00000-0-00000-72000-56000-0-0000 LEASE PURCHASES	\$264.48		
							010-00000-0-00000-27000-43000-0-0000 LATE CHARGES	\$169.34		
							010-00000-0-00000-91000-74380-0-0000 LEASE PURCHASES	\$276.63	G	
							010-00000-0-00000-91000-74390-0-0000 LEASE PURCHASES	\$1,383.75	G	
							010-00000-0-00000-72000-56000-0-0000 LEASE PURCHASES	\$264.48		

Accounts Payable Final Prelist - 1/4/2018 12:39:19PM

*** FINAL ***
Batch No 226

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
001022	OFFICE DEPOT	PV-180607	1/4/2018	180053	987942187001		010-63000-0-11100-10000-43000-0-7404 CLASSROOM SUPPLIES	\$111.80		
								Total Check Amount:		
								\$4,019.06		
000478	SOUTHERN CALIFORNIA EDISON	PV-180608	1/4/2018	180026	11/1-12/1/17		010-00000-0-00000-82000-55002-0-0000 ELECTRICITY	\$3,300.79		
								Total Check Amount:		
								\$111.80		
000773	SPARKLETT'S	PV-180609	1/4/2018	180028	13147639		010-00000-0-00000-72000-58000-0-0000 WATER SERVICES	\$92.21		
								Total Check Amount:		
								\$92.21		
000480	THE GAS COMPANY	PV-180610	1/4/2018	180017	11/15-12/15/17		010-00000-0-00000-82000-55001-0-0000 GAS	\$748.07		
								Total Check Amount:		
								\$748.07		
001082	VERIZON WIRELESS	PV-180611	1/4/2018	180020	11/24-12/23/17		010-00000-0-00000-82000-59000-0-0000 PHONE SERVICES	\$491.18		
								Total Check Amount:		
								\$491.18		
000743	WASTE MANAGEMENT/USA WASTE	PV-180613	1/4/2018	180011	4157298		010-00000-0-00000-82000-55006-0-0000 WASTE SERVICES	\$2,031.92		
								Total Check Amount:		
								\$2,031.92		
000521	WEISENBERGERS ACE HARDWARE	PV-180612	1/4/2018	180012	549848		010-81500-0-00000-81100-43000-0-0000 MAINTENANCE SUPPLIES	\$28.64		
								Total Check Amount:		
								\$28.64		

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Accounts Payable Final Prelist - 1/4/2018 12:39:19PM

*** FINAL ***

Batch No 226

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Audit Flag	EFT
Total Accounts Payable: \$70,160.31									

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 70,160.31 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature  Date 1/4/18

Fund Summary	Total
010	\$68,882.01
130	\$1,278.30
Total	\$70,160.31

Accounts Payable Final Prelist - 1/11/2018 3:10:00PM

*** FINAL ***

Batch No 227

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
001516	AG LINK	PV-180620	1/10/2018		205847/205586		130-53200-0-00000-37000-47000-0-0000	\$352.32		
	AG LINK	PV-180621	1/10/2018		180085 205847/205586		AFTER SCHOOL PROGRAM PRODUCE 130-53100-0-00000-37000-47000-0-0000	\$411.82		
							CAFETERIA PRODUCE	\$764.14		
							Total Check Amount:			
000150	AT&T	PV-180615	1/10/2018		180040 12/28-01/27/18		010-00000-0-00000-82000-59000-0-0000	\$319.01		H
							PHONE SERVICES	\$319.01		
							Total Check Amount:	\$319.01		
001073	AT&T	PV-180614	1/10/2018		180039 12/01-12/31/17		010-00000-0-00000-82000-59000-0-0000	\$167.78		
							PHONE SERVICES	\$167.78		
							Total Check Amount:	\$167.78		
001558	AUTO-CHLOR SYSTEM	PV-180619	1/10/2018		180082 282758		130-53100-0-00000-82000-43000-0-0000	\$335.91		
							CAFETERIA DISH MACHINE PRODUCTS/SERVICES	\$335.91		
							Total Check Amount:	\$335.91		
000189	BAEZ, OSCAR	PV-180633	1/11/2018		01		010-00000-0-00000-36000-58000-0-0000	\$100.00		
							BUS DRIVER TRAINING	\$100.00		
							Total Check Amount:	\$100.00		
001079	BUZZ KILL PEST CONTROL	PV-180616	1/10/2018		180041 0065370		010-00000-0-00000-82000-55000-0-0000	\$190.00		
							PEST CONTROL SERVICES	\$190.00		
							Total Check Amount:	\$190.00		
001087	CARMONA, DAVID	PV-180634	1/11/2018		01		010-00000-0-00000-36000-58000-0-0000	\$100.00		
							BUS DRIVER TRAINING	\$100.00		
							Total Check Amount:	\$100.00		
000294	CULLIGAN	PV-180617	1/10/2018		180043 31013		010-00000-0-00000-72000-58000-0-0000	\$49.00		
							WATER	\$49.00		
							Total Check Amount:	\$49.00		
001528	Delta Charter Service	PV-180643	1/11/2018		43558/43559		010-07200-0-11100-41000-58000-0-0302	\$2,252.00		N
							20% DEPOSIT FOR (2) BUSES FOR 8TH GRADE TRIP	\$2,252.00		
							Total Check Amount:	\$49.00		

Accounts Payable Final Prelist - 1/11/2018 3:10:00PM

*** FINAL ***
Batch No 227

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
000334	E.M. THARP	PV-180629	1/11/2018	180050	838401		010-00000-0-00000-36000-43000-0-0000	\$514.67		
							BUS PARTS			
							Total Check Amount:	\$2,252.00		
000585	FRUIT GROWERS SUPPLY CO	PV-180623	1/10/2018	180048	91925148		010-81500-0-00000-81100-43000-0-0000	\$132.13		
							MAINTENANCE SUPPLIES			
							Total Check Amount:	\$514.67		
001161	FUNG, JOANNA	PV-180622	1/10/2018		01		010-00000-0-00000-71100-52000-0-0000	\$1,196.00	B	
							CONFERENCE REGISTRATION REIMBURSEMENT			
							Total Check Amount:	\$1,196.00		
001257	GOLD STAR FOODS	PV-180624	1/10/2018	180094	2264179		130-53200-0-00000-37000-47000-0-0000	\$211.68		
							AFTER SCHOOL PROGRAM FOOD			
							130-53100-0-00000-37000-47000-0-0000	\$452.97		
							CAFETERIA FOOD			
							Total Check Amount:	\$664.65		
000701	KNIGHT GUARD ALARM	PV-180626	1/11/2018		00044315		010-81500-0-00000-81100-56000-0-0000	\$2,081.88	D	
							JANUARY 2018-DECEMBER 2018 SERVICES			
							Total Check Amount:	\$2,081.88		
001381	MORALES, AURELIO	PV-180630	1/11/2018		01		010-00000-0-00000-36000-58000-0-0000	\$100.00		
							BUS DRIVER TRAINING			
							Total Check Amount:	\$100.00		
001022	OFFICE DEPOT	PV-180627	1/11/2018		943295544001		010-63000-0-11100-10000-43000-0-2544	\$37.84		
							CLASSROOM SUPPLIES			
							Total Check Amount:	\$37.84		
000801	PRODUCERS DAIRY	PV-180628	1/11/2018	180034	20995024		130-53100-0-00000-37000-47000-0-0000	\$448.23		
							CAFETERIA MILK			
							Total Check Amount:	\$37.84		

Accounts Payable Final Prelist - 1/11/2018 3:10:00PM

*** FINAL ***
Batch No 227
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
001202	RAY MORGAN CO	PV-180631	1/11/2018	180025	1893581/1892539		010-11000-0-111100-10000-56000-0-0000	\$448.23		
							COPIER SERVICES	\$686.66		
							Total Check Amount:	\$686.66		
001308	Sallyport Commercial Finance, L	PV-180618	1/10/2018	180047	416478		010-00000-0-00000-36000-43000-0-4310	\$470.52		
							TRANSPORTATION FUEL	\$470.52		
							Total Check Amount:	\$470.52		
000998	SHELL	PV-180635	1/11/2018	180027	8000041759801		010-00000-0-00000-36000-43000-0-4310	\$109.44		
							TRANSPORTATION FUEL	\$109.44		
							Total Check Amount:	\$109.44		
000467	SISC	PV-180632	1/11/2018		JANUARY		010-00000-0-00000-95028-0-0000	\$13,658.00	G	
	SISC		1/11/2018		JANUARY		010-00000-0-00000-71100-34020-0-0000	\$2,400.50	G	
	SISC		1/11/2018		JANUARY		010-00000-0-00000-95024-0-0000	\$51,582.44	G	
							Total Check Amount:	\$67,640.94		
000158	SYSCO OF CENTRAL CA INC.	PV-180636	1/11/2018	180033	184442139		130-53100-0-00000-37000-47000-0-0000	\$528.04		
	SYSCO OF CENTRAL CA INC.	PV-180637	1/11/2018	180033	184442139		CAFETERIA FOOD	\$249.10		
							AFTER SCHOOL PROGRAM FOOD	\$777.14		
							Total Check Amount:	\$777.14		
000778	TULARE COUNTY OFFICE OF EDUC	PV-180638	1/11/2018		181101		010-00000-0-00000-73000-52000-0-0000	\$100.00		
							WORKSHOP REGISTRATION	\$100.00		
							Total Check Amount:	\$100.00		
001200	US BANK EQUIPMENT	PV-180639	1/11/2018	180018	346423254/347705600		010-11000-0-111100-10000-56000-0-0000	\$2,830.69	D	
							COPIER RENTAL	\$2,830.69		
							Total Check Amount:	\$2,830.69		

LM

Accounts Payable Final Prelist - 1/11/2018 3:10:00PM

*** FINAL ***

Batch No 227

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
000546	VALLEY FOOD SERVICES	PV-180640	1/11/2018	180032	346105		130-53100-0-00000-37000-47000-0-0000	\$283.23		
	VALLEY FOOD SERVICES	PV-180641	1/11/2018	180032	346098		CAFETERIA FOOD 130-53200-0-00000-37000-47000-0-0000	\$478.38		
							AFTER SCHOOL PROGRAM FOOD			
Total Check Amount:								\$761.61		

64 Woodville Union Elementary School L

Tulare County Office of Education

1/11/2018
3:10:00PM

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APY500

Accounts Payable Final Prelist - 1/11/2018 3:10:00PM

*** FINAL ***

Batch No 227

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
Total District Payment Amount: \$82,830.24										

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Accounts Payable Final Prelist - 1/11/2018 3:10:00PM

*** FINAL ***

Batch No 227

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Audit Flag	Amount
Batch No 227									
								Total Accounts Payable:	
								\$82,830.24	

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 82,830.24 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature  Date 1/11/18

Fund Summary	Total
010	\$79,078.56
130	\$3,751.68
Total	\$82,830.24

Accounts Payable Selected Prelist - 1/25/2018 12:52:40PM

*** SELECTED ***

Batch No 228

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
001532	ACCO	PV-180646	1/22/2018	180107	2700316		010-11000-0-11100-10000-43000-0-0000 LAMINATING FILM	\$223.00		
Total Check Amount:								\$223.00		
001516	AG LINK	PV-180644	1/22/2018	180085	206030		130-53100-0-00000-37000-47000-0-0000 130-53200-0-00000-37000-47000-0-0000	\$225.15		
	AG LINK	PV-180645	1/22/2018	180085	206030		AFTER SCHOOL PROGRAM PRODUCE	\$183.46		
	AG LINK	PV-180661	1/22/2018	180085	205586/205498		CAFETERIA FOOD	\$386.80		
	AG LINK	PV-180662	1/22/2018		205586/205498		130-53100-0-00000-37000-47000-0-0000 AFTER SCHOOL PROGRAM FOOD	\$289.32		
Total Check Amount:								\$1,084.73		
001397	CASBO	PV-180675	1/25/2018	180103	601301		010-00000-0-00000-73000-53000-0-0000 CASBO MEMBERSHIP	\$140.00		H
Total Check Amount:								\$140.00		
000629	DAVES HEATING	PV-180648	1/22/2018		50872		010-81500-0-00000-81100-56000-0-0000 HEATING & AIR CONDITIONING SERVICES	\$1,050.00		
Total Check Amount:								\$1,050.00		
001396	EduLink Systems, Inc.	PV-180649	1/22/2018		10291		010-07200-0-11100-10000-58000-0-0205 BROADCAST SYSTEM	\$1,461.00		
Total Check Amount:								\$1,461.00		
001257	GOLD STAR FOODS	PV-180652	1/22/2018	180094	2268704		130-53100-0-00000-37000-47000-0-0000 CAFETERIA FOOD	\$201.18		
	GOLD STAR FOODS	PV-180653	1/22/2018	180094	2268704		130-53200-0-00000-37000-47000-0-0000 AFTER SCHOOL PROGRAM FOOD	\$235.28		
	GOLD STAR FOODS	PV-180663	1/22/2018	180094	2276803		130-53100-0-00000-37000-47000-0-0000 CAFETERIA FOOD	\$535.36		
	GOLD STAR FOODS	PV-180664	1/22/2018	180094	2276803		130-53200-0-00000-37000-47000-0-0000 AFTER SCHOOL PROGRAM FOOD	\$355.80		
Total Check Amount:								\$1,327.62		

Accounts Payable Selected Prelist - 1/25/2018 12:52:40PM

*** SELECTED ***

Batch No 228

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
001130	GUERRERO, FABIOLA	PV-180651	1/22/2018		01		010-00000-0-00000-71100-52000-0-0000	\$23.65		
	GUERRERO, FABIOLA	PV-180679	1/25/2018		01		010-00000-0-00000-71100-52000-0-0000	\$141.48		
							Total Check Amount:	\$165.13		
001297	GUILLEN, IRENE	PV-180650	1/22/2018		01		010-07200-0-11100-10000-52000-0-0103	\$56.81		
							MILEAGE REIMBURSEMENT			
							MILEAGE REIMBURSEMENT			
							Total Check Amount:	\$56.81		
000495	LOZANO SMITH, LLP	PV-180654	1/22/2018	180016	01/10/18		010-00000-0-00000-71200-58000-0-0000	\$2,196.08	L	
							DECEMBER LEGAL SERVICES			
							Total Check Amount:	\$2,196.08		
001022	OFFICE DEPOT	PV-180655	1/22/2018	180073	996327357001		010-07200-0-00000-24950-43000-0-0501	\$96.81		
	OFFICE DEPOT	PV-180656	1/22/2018	180053	995175797001		010-63000-0-11100-10000-43000-0-6929	\$129.37		
	OFFICE DEPOT	PV-180657	1/22/2018	180053	995457236001		010-63000-0-11100-10000-43000-0-2446	\$102.81		
	OFFICE DEPOT	PV-180658	1/22/2018		995861551001		010-63000-0-11100-10000-43000-0-3857	\$64.95		
	OFFICE DEPOT	PV-180659	1/22/2018	180053	996694354001		010-63000-0-11100-10000-43000-0-2511	\$112.94		
	OFFICE DEPOT	PV-180660	1/22/2018		996935182001		010-30100-0-11100-10000-43000-0-0101	\$97.22		
							READING INTERVENTION SUPPLIES			
							Total Check Amount:	\$604.10		
001152	PRO YOUTH/HEART	PV-180665	1/22/2018		535		010-60100-0-11100-27000-51000-0-0000	\$2,047.50		
	PRO YOUTH/HEART		1/22/2018		535		010-60100-0-11100-10000-51000-0-0000	\$7,723.82		
	PRO YOUTH/HEART		1/22/2018		535		010-41240-0-11100-27000-51000-0-0000	\$1,029.29		
	PRO YOUTH/HEART		1/22/2018		535		010-41240-0-11100-10000-51000-0-0000	\$5,567.36		
	PRO YOUTH/HEART		1/22/2018		535		010-41244-0-11100-27000-58000-0-0000	\$250.00		
	PRO YOUTH/HEART		1/22/2018		535		010-41244-0-11100-10000-58000-0-0000	\$2,485.73	L	
							Total Check Amount:	\$19,103.70		
000801	PRODUCERS DAIRY	PV-180669	1/22/2018	180034	20997606		130-53100-0-00000-37000-47000-0-0000	\$246.91		
	PRODUCERS DAIRY	PV-180676	1/25/2018	180034	2185415		130-53100-0-00000-37000-47000-0-0000	\$604.91		
							MILK			
							CAFETERIA MILK			

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Accounts Payable Selected Prelist - 1/25/2018 12:52:40PM

*** SELECTED ***

Batch No 228

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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000929	STATE BOARD OF EQUALIZATION	PV-180647	1/22/2018		01		010-00000-0-00000-36000-43000-0-4310	\$13.45		
								Total Check Amount:		
								\$851.82		

001481	SYNGB/AMAZON	PV-180674	1/22/2018		454334673939		010-07200-0-00000-72000-43000-0-0409	\$356.85		
								Total Check Amount:		
								\$13.45		

000158	SYSCO OF CENTRAL CA INC.	PV-180666	1/22/2018		180033 184446532		130-53200-0-00000-37000-43000-0-0000	\$49.79		
								Total Check Amount:		
								\$356.85		

	SYSCO OF CENTRAL CA INC.	PV-180667	1/22/2018		180033 184453719/184446532		130-53200-0-00000-37000-47000-0-0000	\$839.75		
								Total Check Amount:		
								\$1,060.53		

	SYSCO OF CENTRAL CA INC.	PV-180668	1/22/2018		180033 184453719/184446532		130-53100-0-00000-37000-47000-0-0000	\$48.32		
								Total Check Amount:		
								\$1,998.39		

000480	THE GAS COMPANY	PV-180677	1/25/2018		180017 12/15/17-1/17/18		010-00000-0-00000-82000-55001-0-0000	\$777.17		
								Total Check Amount:		
								\$777.17		

000778	TULARE COUNTY OFFICE OF EDUC	PV-180670	1/22/2018		180108 181202		010-00000-0-00000-27000-52000-0-0000	\$45.00		
								Total Check Amount:		
								\$45.00		

001200	US BANK EQUIPMENT	PV-180678	1/25/2018		180018 348750845		010-11000-0-11100-10000-56000-0-0000	\$1,451.88		
								Total Check Amount:		
								\$45.00		

000546	VALLEY FOOD SERVICES	PV-180671	1/22/2018		180032 346321		130-53100-0-00000-37000-47000-0-0000	\$438.44		
								Total Check Amount:		
								\$1,451.88		

	CAFETERIA FOOD						130-53100-0-00000-37000-47000-0-0000	\$438.44		
								Total Check Amount:		
								\$1,451.88		

Accounts Payable Selected Prelist - 1/25/2018 12:52:40PM

Batch No 228

*** SELECTED ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
000546	VALLEY FOOD SERVICES	PV-180672	1/22/2018	180032	346322		130-53200-0-00000-37000-47000-0-0000 AFTER SCHOOL PROGRAM FOOD	\$513.38		
Total Check Amount:								\$951.82		
001338	WOODVILLE UN. SCHOOL DISTRICT	PV-180673	1/22/2018		01		010-07200-0-11100-41000-58000-0-0302 FIELD TRIP REIMBURSEMENT/BANK FEES	\$147.00		
	WOODVILLE UN. SCHOOL DISTRICT		1/22/2018		01		010-00000-0-00000-73000-58000-0-0000	\$35.00		
Total Check Amount:								\$182.00		

Accounts Payable Selected Prelist - 1/25/2018 12:52:40PM

*** SELECTED ***

Batch No 228

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
Total District Payment Amount:										
\$34,040.55										

Handwritten mark resembling a stylized 'F' or 'E'.

Accounts Payable Selected Prelist - 1/25/2018 12:52:40PM

*** SELECTED ***

Batch No 228

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
Batch No 228										
							Total Accounts Payable:	\$34,040.55		

[Handwritten Signature]
1/25/18

Fund Summary	Total
010	\$27,826.17
130	\$6,214.38
Total	\$34,040.55

Accounts Payable Final Prelist - 1/31/2018 1:58:00PM

*** FINAL ***

Batch No 229

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
001516	AG LINK	PV-180704	1/31/2018	180085	206166		130-53100-0-00000-37000-47000-0-0000	\$184.15		
	AG LINK	PV-180705	1/31/2018		206166		CAFETERIA FOOD 130-53200-0-00000-37000-47000-0-0000 AFTER SCHOOL PROGRAM FOOD	\$156.39		
							Total Check Amount:	\$340.54		
001253	CANO, LUPE	PV-180692	1/30/2018		01		010-00000-0-00000-82000-59000-0-0000	\$70.00		
							DISTRICT POSTAGE REIMBURSEMENT			
							Total Check Amount:	\$70.00		
000278	COTTON CENTER AUTO PARTS	PV-180681	1/30/2018	180042	6215/5940		010-81500-0-00000-81100-43000-0-0000	\$51.47		
							MAINTENANCE SUPPLIES			
							Total Check Amount:	\$51.47		
000334	E.M. THARP	PV-180682	1/30/2018	180050	839655		010-00000-0-00000-36000-43000-0-0000	\$509.45		
							PARTS FOR BUS#6			
							Total Check Amount:	\$509.45		
000351	EMPLOYMENT DEVELOPMENT DEPART.	PV-180695	1/30/2018		01		010-00000-0-00000-00000-95025-0-0000	\$376.24		G
							OCTOBER-DECEMBER UNEMPLOYMENT			
							Total Check Amount:	\$376.24		
000720	HOME DEPOT CREDIT SERVICES	PV-180683	1/30/2018	180049	6580680/5580702		010-81500-0-00000-81100-43000-0-0000	\$192.01		
							MAINTENANCE SUPPLIES			
							Total Check Amount:	\$192.01		
000488	LINDER EQUIPMENT	PV-180684	1/30/2018	180023	19402		010-00000-0-00000-36000-56000-0-0000	\$2,877.33		D
							REPAIRS FOR BUS #56, 8, 10 & 12			
							Total Check Amount:	\$2,877.33		
001554	NEC Financial Services, LLC	PV-180685	1/30/2018	180087	MARCH PAYMENT		010-00000-0-00000-91000-74380-0-0000	\$259.72		G
	NEC Financial Services, LLC	PV-180686	1/30/2018	180087	MARCH PAYMENT		LEASE PURCHASES 010-00000-0-00000-91000-74390-0-0000	\$1,400.66		G
	NEC Financial Services, LLC	PV-180687	1/30/2018	180087	MARCH PAYMENT		010-00000-0-00000-72000-56000-0-0000	\$264.48		

Accounts Payable Final Prelist - 1/31/2018 1:58:00PM

*** FINAL ***

Batch No 229

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
001022	OFFICE DEPOT	PV-180688	1/30/2018		996935658001		010-07200-0-11100-10000-43000-0-0103	\$77.22		
	OFFICE DEPOT	PV-180689	1/30/2018		998273090001		010-30100-0-11100-10000-43000-0-8428	\$79.83		
	OFFICE DEPOT	PV-180690	1/30/2018		998767878001		010-00000-0-00000-72000-43000-0-0000	\$177.41		
							OFFICE SUPPLIES			
								Total Check Amount:		
								\$1,924.86		
001547	P & R PAPER SUPPLY CO., INC	PV-180693	1/30/2018		10487484		130-53200-0-00000-37000-43000-0-0000	\$124.76		
	P & R PAPER SUPPLY CO., INC	PV-180694	1/30/2018		10487484		AFTER SCHOOL PROGRAM SUPPLIES 130-53100-0-00000-37000-43000-0-0000	\$371.35		
							CAFETERIA SUPPLIES			
								Total Check Amount:		
								\$496.11		
001500	PHOENIX FIRE PROTECTION	PV-180696	1/30/2018		7166		130-53100-0-00000-37000-56000-0-0000	\$488.30		
							CAFETERIA SERVICE & INSPECTION			
								Total Check Amount:		
								\$488.30		
000801	PRODUCERS DAIRY	PV-180691	1/30/2018		21002856		130-53100-0-00000-37000-47000-0-0000	\$561.57		
							CAFETERIA MILK			
								Total Check Amount:		
								\$561.57		
001371	RIGOS SIGNS	PV-180697	1/30/2018		14514		010-07200-0-11100-41000-43000-0-0308	\$249.90		
							CADETS T-SHIRTS			
								Total Check Amount:		
								\$249.90		
000431	SCHOOL SPECIALTY INC.	PV-180706	1/31/2018		208119837708		010-07200-0-11100-42000-43000-0-0402	\$32.28		
							HURDLES			
								Total Check Amount:		
								\$32.28		
000478	SOUTHERN CALIFORNIA EDISON	PV-180698	1/30/2018		180026		010-00000-0-00000-82000-55002-0-0000	\$3,070.69		
							ELECTRICITY			
								Total Check Amount:		
								\$32.28		

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Accounts Payable Final Prelist - 1/31/2018 1:58:00PM

*** FINAL ***
Batch No 229

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
000773	SPARKLETT'S	PV-180701	1/30/2018	180028	13147639011818		010-00000-0-00000-72000-58000-0-0000	\$10.50	M	
							WATER SERVICES			
							Total Check Amount:	\$3,070.69		
001403	SPECTRUM BUSINESS	PV-180707	1/31/2018		0249347012118		010-00000-0-00000-82000-59000-0-0000	\$12.58	M	
							FEBRUARY INTERNET SERVICE			
							Total Check Amount:	\$10.50		
000158	SYSCO OF CENTRAL CA INC.	PV-180699	1/30/2018	180033	184461092		130-53100-0-00000-37000-47000-0-0000	\$1,021.40	M	
							CAFETERIA FOOD			
							130-53200-0-00000-37000-47000-0-0000	\$941.24	M	
							AFTER SCHOOL PROGRAM FOOD			
							Total Check Amount:	\$1,962.64		
000546	VALLEY FOOD SERVICES	PV-180702	1/30/2018	180032	346628		130-53100-0-00000-37000-47000-0-0000	\$1,164.86	M	
							CAFETERIA FOOD			
							130-53200-0-00000-37000-47000-0-0000	\$654.26	M	
							AFTER SCHOOL PROGRAM FOOD			
							Total Check Amount:	\$1,819.12		
000743	WASTE MANAGEMENT/USA WASTE	PV-180708	1/31/2018	180011	416166801652		010-00000-0-00000-82000-55006-0-0000	\$2,031.92	M	
							WASTE SERVICES			
							Total Check Amount:	\$2,031.92		
000499	WOODVILLE USD REVOLVING FUND	PV-180709	1/31/2018		01		010-07200-0-11100-41000-58000-0-0308	\$30.00	M	
							BASKETBALL TOURNAMENT/TCOE REGISTRATION			
							010-07200-0-11306-42000-58000-0-0402	\$45.00	M	
							Total Check Amount:	\$75.00		

Accounts Payable Final Prelist - 1/31/2018 1:58:00PM

*** FINAL ***
Batch No 229

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Audit Flag	EFT
Batch No 229									
								Total Accounts Payable:	\$17,486.97

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 17,486.97 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature *[Signature]* Date 1/31/18

Fund Summary	Total
010	\$11,818.69
130	\$5,668.28
Total	\$17,486.97

Tulare County
Office of Education

Committed to Students, Support and Service

Enclosure 6.2

Jim Vidak
County
Superintendent
of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 733-6328
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511

Main Locations

**Administration
Building & Conference
Center**
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

**Liberty Center/
Planetarium &
Science Center**
11535 Ave. 264
Visalia

January 15, 2018

Mr. Jesse Navarro, Superintendent
Woodville Union School District
16541 Road 168
Porterville, CA 93257

SUBJECT: REVIEW OF FIRST PERIOD INTERIM REPORT, 2017-18

Dear Jesse:


The county office has reviewed the 2017-18 First Period Interim Report of the Woodville Union School District, and will be able to certify to the California Department of Education that the district has submitted a positive report for the period ending October 31, 2017.

We find that these documents reflect a satisfactory fiscal position and indicate the district will be able to meet its financial obligations during this fiscal year and the two subsequent years as certified by your governing board. We thank you for the timely filing of your Interim Report with our office. The efforts of your staff in the preparation and submission of this report along with the supporting documentation is appreciated.

Please read our attached addendum for further comments and recommendations.

If you have any concerns or questions about this review, our comments or recommendations, please do not hesitate to call at 733-6474.

Sincerely,


Craig Wheaton
Deputy Superintendent, Administrative Services
Tulare County Office of Education

CW/es
Encls.

cc: Diana Ocegüera-Martinez, Board President
District Business Manager

BACKGROUND

Our review of the district’s 2017-18 First Period Interim Report and the comments included are based on information the district had available at the time the Interim Report was prepared. The Legislative Analyst’s Office and the Governor’s proposed budget for 2018-19 reflect significant increased revenue projections. As a result, the Governor has proposed fully funding the Local Control Funding Formula in 2018-19 at a cost of \$3 Billion dollars. Two years earlier than previously planned for. His proposal also includes \$1.8 billion in discretionary one-time Proposition 98 funding. These two items alone could significantly improve the near term financial position of the district.

We can be hopeful the Governor’s proposed funding increases will become reality. However, the Department of Finance’s 2018-19 Budget Summary cautions that the state will continue to face uncertain times, including the ramifications of the recently enacted federal tax bill. The Budget Summary also points out that actions by the federal government could easily overwhelm the fiscal capacity of the state and that California’s relationship with the federal government has never been more uncertain.

SUPPLEMENTAL/CONCENTRATION GRANT vs. BASE FUNDING

The new Local Control Funding Formula (LCFF) provides for additional funding to be provided for English learners, free and reduced-price meal program eligible students, and foster youth (Targeted Students). Once the LCFF is fully funded, the specific amount generated by the Targeted Students will be used to increase or improve services for those students. Until LCFF is fully funded, a growth formula is used to establish increases each year that should be used for the benefit of the Targeted Students. This growth formula results in a much larger increase each year for the Targeted Student funding than the Base funding for all students. As a result, it will be problematic for a district to pay for district wide cost increases out of smaller Base funding increases. Below is a table that reflects the district’s disproportionate increase between LCFF Base and Targeted funding for the 2017-18 fiscal year.

	2016-17	2017-18	\$ Change	% Change
Phase-In Entitlement	4,477,598	4,419,248	-58,350	-1.30%
Supplemental Concentration	1,119,737	1,238,335	118,598	10.59%
Base Funding	3,357,861	3,180,913	-176,948	-5.27%
Estimated ADA	412.72	412.72		
Per ADA Base Funding	8,135.93	7,707.19	-428.74	-5.27%

Costs requiring the use of unrestricted resources are outpacing increases of unrestricted funding. Caution is warranted when making any district commitments that will be funded out of LCFF Base funding.

RETIREMENT COSTS

The Governmental Accounting Standards Board Statement No. 68 (GASB 68) reporting requirements took effect for the 2014-15 financial statements for State and local government employers. Districts now need to recognize their proportionate share of the net pension liability (NPL) for both CalSTRS and CalPERS retirees in their accrual based financial statements (Audit Reports).

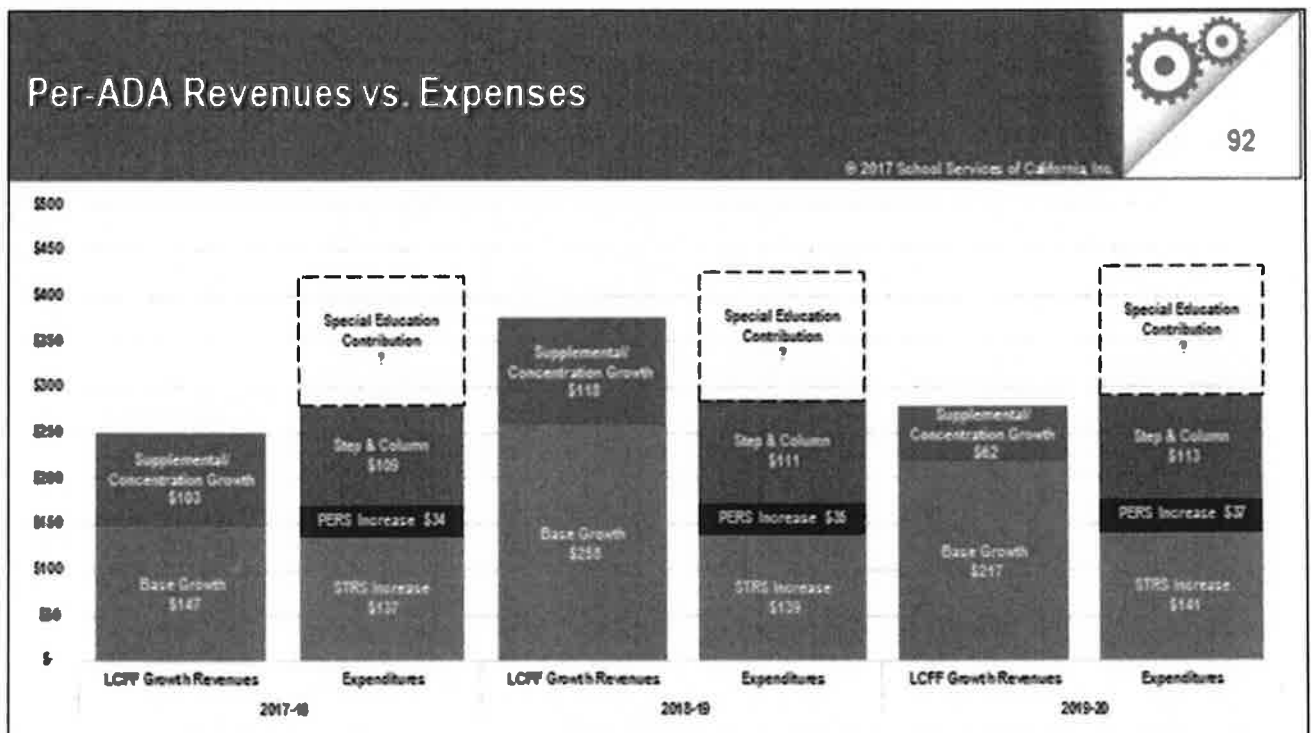
The CalPERS Board adopted changes to the actuarial assumptions that became effective June 30, 2015. The changes result in a projected increase to the employer contribution rates for 2015-16 and for the following five years. The CalPERS Circular Letter 200-012-14 dated March 10, 2014 provided projected rates for 2014-15 through 2020-21 which were subsequently modified as shown below. As previously mentioned, these rates are still subject to change.

CalPERS Actual and Projected Rates						
2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Projected	2019-20 Projected	2020-21 Projected
11.771%	11.847%	13.888%	15.531%	18.10%	20.80%	23.80%

Likewise, Assembly Bill 1469 increased the contribution rates that employers, employees and the state pay to support the State Teachers Retirement System. Employer rates will continue to increase until 2020-21.

CalSTRS Rates per Education Code Sections 22901.7 and 22950.5							
	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Employer	8.88%	10.73%	12.58%	14.43%	16.28%	18.13%	19.1%

The following chart was included in the handouts of the School Services Inc., 2017-18 School Finance and Management Conference. It gives perspective on the magnitude of retirement cost increases compared to anticipated LCFF funding increases for the average district.



RESERVES

Reserve Caps – Our office continues to reinforce the need for reserves over the state minimum reserve requirements. Past experience has clearly demonstrated these minimum levels are not sufficient to protect educational programs from severe disruption in an economic downturn. The typical 3% reserve minimum represents less than two weeks of payroll for nearly all districts. Many LEAs have established reserve policies calling for higher than state minimum reserves, recognizing their duty to maintain fiscal solvency.

This past October the Governor signed Senate Bill 751 which made significant changes to the previous Senate Bill 858 reserve cap requirements. The cap now allows for 10% of assigned or unassigned ending balances on a more limited number of district funds. It also exempts districts with fewer than 2,501 average daily attendance from the cap requirement.

The provisions of SB 751 are not imposed until the year after funds in the Public School System Stabilization Account equals or exceeds 3% of Proposition 98 funding for school districts. The State Superintendent of Public Instruction is required to notify districts and county offices of education when the conditions are met.

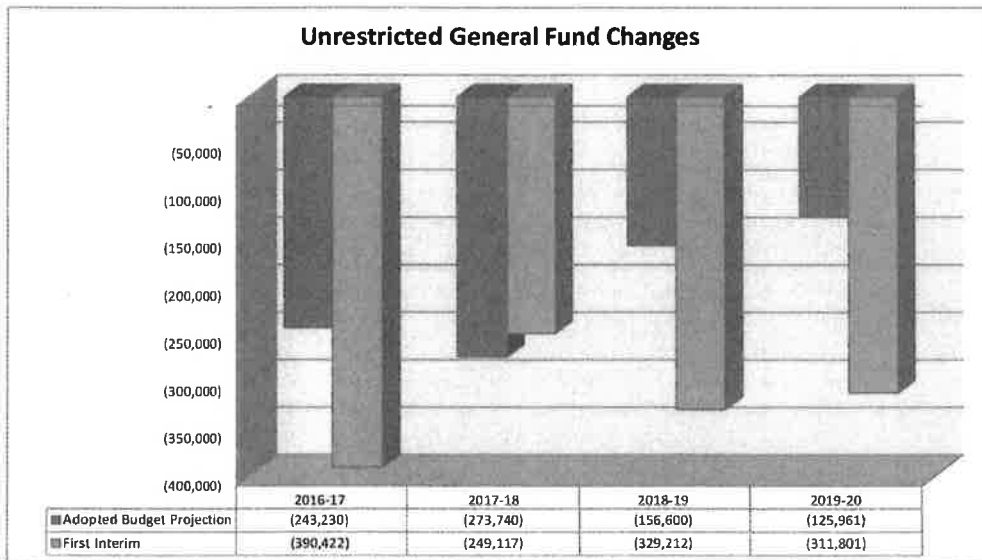
Full Accrual Financial Position As audit reports have begun to recognize long-term pension obligations under GASB 68, districts find their annual audit report may reflect a negative unrestricted balance on their Statement of Net Position. This will likely result in public concern over the fiscal management of the school district and higher costs associated with long-term financing. Below is a comparison of the district's 2016-17 unaudited actual available reserves (modified accrual basis of accounting) compared to the 2016-17 audited unrestricted net position, which includes the full accrual impact of GASB 68.

Unaudited Actuals Available Reserves	Audit Report Unrestricted Net Position	Difference
\$1,114,895	-\$2,663,081	-\$3,777,976

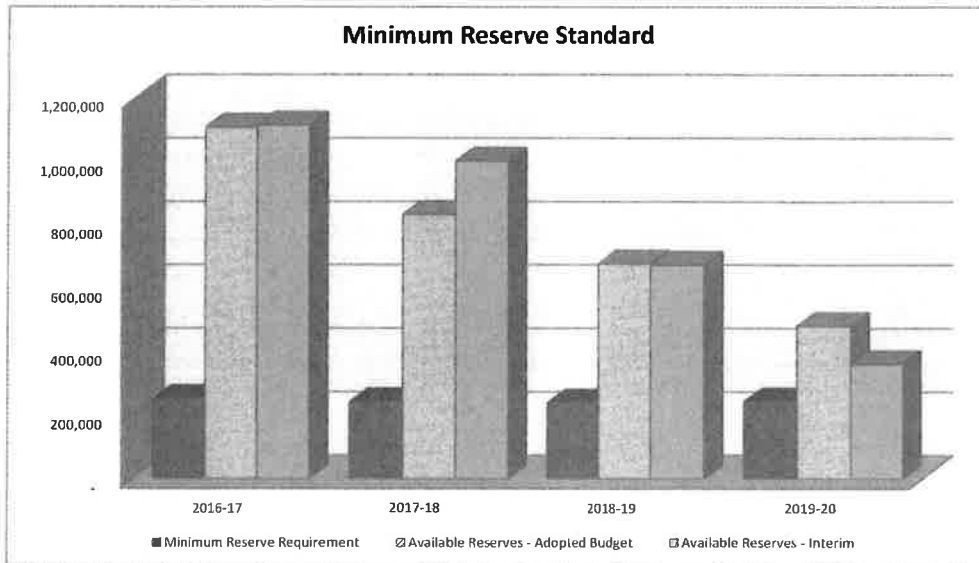
Beginning with fiscal year 2017-18, district audit reports will also reflect the full impact of long-term commitments for Other Post-Employment Benefits (Retiree health plans) under GASB 75. This will further reduce a district's unrestricted net position.

LOCAL CONTROL FUNDING FORMULA PROJECTIONS

Below is a comparison of the district's adopted budget and the current interim's anticipated change in the unrestricted general fund balance. The differences primarily represent an updated beginning balance for the year, changes in state LCFF estimates and changes in district provided ADA estimates.



The next graph presents the district's 2017-18 First Interim reserve status compared with the original adopted budget and state minimum reserve requirement.



COMMENTS AND RECOMMENDATIONS

This section of our letter lists comments and recommendations we consider appropriate as a result of our review and current state budget projections.

- ***The district budget projects the district to meet the state minimum reserve requirement for all projection years. However, the district has not established an assigned fund balance reserving one year of revenue growth expected under the new Local Control Funding Formula (LCFF), as recommended by our office. Under the new LCFF, revenue increases are not tied to statutory COLAs and are subject to the judgment of state legislators. We strongly recommend districts establish a reserved portion of state projected revenues under the LCFF.***
- ***The district is projecting significant deficit spending over the current and subsequent two fiscal years. This trend in declining balances must be addressed by the district to maintain district solvency.***
- ***There were some minor items on the Form 01CSI or Form MYPI that were technical errors or were not in agreement with the assumptions provided by the district. We welcome district staff to make an appointment to come in and go over these items so they can be properly addressed in future filings.***
- ***There are no additional comments or recommendations.***

Woodville Cafeteria Fund 13

Resource 53100 - School Nutrition Program

FY 2017-2018

Semi-Annual Comparison Report as of December 31

Description	16-17 Year to Date	17-18 Year to Date	Difference
Number of Lunches:	34,099	35,353	1,254
Number of Breakfast:	12,694	16,716	4,022

Objects	Account Title	16-17 Year to Date	17-18 Year to Date	Difference
REVENUE:				
82200	Federal Revenue	\$136,376.52	\$151,954.87	\$15,578.35
82200	Federal Revenue-Summer Seamless	\$0.00	\$0.00	\$0.00
85200	Other State Revenue	\$10,626.69	\$12,007.11	\$1,380.42
86340	Food Service Sales	\$2,003.25	\$2,272.00	\$268.75
86600	Interest	\$539.10	\$871.93	\$332.83
	TOTAL REVENUE	\$149,545.56	\$167,105.91	\$17,560.35
EXPENDITURES:				
22000	Salaries-Café/Kitchen Helpers (3)	\$23,318.74	\$29,950.71	\$6,631.97
22002	Substitutes	\$5,235.72	\$1,800.54	(\$3,435.18)
23000	Food Serv. Manager @ 80%	\$22,076.25	\$18,458.95	(\$3,617.30)
24000	Cafeteria Clerk	\$3,457.90	\$3,628.65	\$170.75
3xxxx	Employee Benefits	\$28,648.65	\$31,947.15	\$3,298.50
43000	Materials and Supplies	\$5,456.53	\$8,021.51	\$2,564.98
44000	Noncapitalized Equipment	\$973.86	\$926.11	(\$47.75)
47000	Food	\$50,978.69	\$41,062.88	(\$9,915.81)
52000	Travel/Conf.	\$2,164.28	\$1,621.18	(\$543.10)
53000	Dues & Memberships	\$0.00	\$392.00	\$392.00
56000	Rental, Leases, Repairs	\$7,026.41	\$988.84	(\$6,037.57)
58000	Professional Consulting	\$270.00	\$242.50	(\$27.50)
65000	Equipment Replacement	\$0.00	\$5,700.00	\$5,700.00
73500	Indirect Costs	\$0.00	\$0.00	\$0.00
	TOTAL EXPENDITURES	\$149,607.03	\$144,741.02	(\$4,866.01)
	Net Increase (Net Decrease)	(\$61.47)	\$22,364.89	\$22,426.36

Woodville Cafeteria Fund 13
Resource 53200 - After School Supper Program
FY 2017-2018
Semi-Annual Comparison Report as of December 31

Description	16-17 Year to Date	17-18 Year to Date	Difference
Number of Free Suppers	13,304	14,198	894

Objects	Account Title	16-17 Year to Date	17-18 Year to Date	Difference
REVENUE:				
82200	Federal Revenue	\$42,040.64	\$45,859.54	\$3,818.90
85200	Other State Revenue	\$3,059.92	\$3,301.04	\$241.12
	TOTAL REVENUE	\$45,100.56	\$49,160.58	\$4,060.02
EXPENDITURES:				
22000	Classified Salaries	\$3,232.67	\$4,608.55	\$1,375.88
23000	Food Serv. Manager @ 20%	\$0.00	\$4,614.75	\$4,614.75
3xxxx	Employee Benefits	\$412.46	\$3,155.11	\$2,742.65
43000	Materials and Supplies	\$0.00	\$2,206.16	\$2,206.16
47000	Food	\$12,333.24	\$23,741.15	\$11,407.91
73500	Indirect Costs	\$0.00	\$0.00	\$0.00
	TOTAL EXPENDITURES	\$15,978.37	\$38,325.72	\$22,347.35
	Net Increase (Net Decrease)	\$29,122.19	\$10,834.86	(\$18,287.33)

Enclosure 9.2

64 Woodville Union Elementary School E
 Fiscal Year: 2018
 Bdg Revision Final

Budget Revision Report

BGR030
 Jramirez
 2/6/2018
 8:08:59AM

Control Number: 20629325

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Fund: 0100 General Fund			
Revenues			
To adjust Sp. Ed. Revenue budget to agree with TCOE estimate			
010-33100-0-50010-00000-81810-0-0000	\$69,914.00	(\$6,616.00)	\$63,298.00
Federal Revenues	\$69,914.00	(\$6,616.00)	\$63,298.00
Total Revenues	\$69,914.00	(\$6,616.00)	\$63,298.00
Expenditures			
To make budget adjustments between objects in LCAP Goal 0205			
010-07200-0-11100-10000-43000-0-0205	\$18,762.50	\$6,737.50	\$25,500.00
Books and Supplies	\$18,762.50	\$6,737.50	\$25,500.00
010-07200-0-11100-10000-58000-0-0205	\$26,737.50	(\$6,737.50)	\$20,000.00
Services, Other Operating Expenses	\$26,737.50	(\$6,737.50)	\$20,000.00
Total Expenditures	\$45,500.00	\$0.00	\$45,500.00
Other Financing Sources/Uses			
To adjust Sp. Ed. contribution budget			
010-00000-0-00000-00000-89800-0-0000	(\$1,541,566.77)	(\$6,616.00)	(\$1,548,182.77)
010-33100-0-50010-00000-89800-0-0000	\$9,342.00	\$6,616.00	\$15,958.00
Contributions	(\$1,532,224.77)	\$0.00	(\$1,532,224.77)
Budgeted Unappropriated Fund Balance before this adjustment:			
		\$1,158,678.20	
Total Adjustment to Unappropriated Fund Balance:			
		(\$6,616.00)	
Budgeted Unappropriated Fund Balance after this adjustment:			
		\$1,152,062.20	

57

64 Woodville Union Elementary School E
Fiscal Year: 2018
Bdgd Revision Final

Budget Revision Report

BGR030
Jramirez

2/6/2018
8:08:59AM

Control Number: 20629325

Account Classification

Approved / Revised

Change Amount

Proposed Budget

At a meeting of the school board on _____, the
board approved the above budget account lines change to those
amounts indicated in the proposed budget column.

Authorized by: _____

(County Office Use Only)

Updated at County Office on ____/____/____ by _____

January 11, 2018

Contract 2018-104

Agreement between Education Consulting Services, LLC,
and
Woodville Union School District
regarding

providing Administrative Hearing services pursuant to SARB.

Provision of Administrative Hearing Officers, School Attendance Review Board.

Administrative Hearing Officers from Education Consulting Services, LLC, will chair and/or serve as panel members for District Administrative Hearing Panels (SARB) following the schedule set forth by the District. Included in the rate for this service is a review of documents prior to Administrative Hearing dates, facilitating with outside agencies for appearance at SARB hearings, and filing of referrals to the District Attorney of Tulare County when appropriate.

The rate for an Education Consulting Services consultant is \$400 per SARB hearing session (based upon a projected hearing load of no more than 10 students for the hearing schedule). Appearance in Superior Court by a representative of Education Consulting Services, LLC, on behalf of the District will be billed at the normal hourly rate.

It is recommended that monthly attendance reviews be done in preparation for SARB referrals.

As noted, the District will determine the schedule for SARB panels; Education Consulting Services, LLC, recommends SARB hearings be scheduled at least four times during the school year (October, December, February and April). Any time requested by the District for related SARB consultation beyond normal document review and Administrative Hearing services will be invoiced at Education Consulting Services, LLC's, normal per diem rates or per hour rates.

Other Provisions

Independent Contractor. All support and services will be provided by Education Consulting Services, LLC, partners as independent contractors and not as officers or employees of the District.

All advice given by Education Consulting Services, LLC, partners is to be considered as a support to the District in the areas in which Education Consulting Services, LLC, is contracted. No advice given will be construed as District policy or as a mandate. Advice, support and actions taken by Education Consulting Services, LLC, are based upon professional judgment and not to be used as a basis for liability/litigation purposes.

This agreement may be cancelled by Education Consulting Services, LLC, if the District fails to provide requested support or otherwise prevents Education Consulting Services, LLC, from completing contracted work in accordance with State law, requirements, and

agreements set forth in this contract. Compensation for work completed to time of cancellation will be prorated and payable within 20 days of receipt of invoice from Education Consulting Services, LLC.

The District may cancel this contract if Education Consulting Services, LLC, fails to complete satisfactory work as described in this contract. Notice of cancellation must be in writing with a description of cause and an effective cancellation date. Compensation for work completed to time of cancellation date will be prorated and payable within 20 days of receipt of an invoice from Education Consulting Services.

Contract Terms and Conditions

This agreement has been written for the purpose of providing services as noted to Woodville Union School District. Education Consulting Services, LLC, provides these services at the request of the District.

Term of the Contract. This contract is valid from date of receipt by Education Consulting Services, LLC, of the duly executed contract approved by Woodville Union School District Board, through June 30, 2018.

Contract Fee Schedule. Education Consulting Services, LLC, will provide above described services to Woodville Union School District at the rates noted:

\$400 per SARB hearing session (based upon one consultant and no more than 10 referrals per hearing session). Additional services requested by Woodville Union School District will be invoiced at Education Consulting Services, LLC's, normal rates as noted below →
\$550 per day per Education Consulting Services consultant;
\$80 per hour per Education Consulting Services consultant.

Travel and Planning Time. Travel costs and Education Consulting Services, LLC, offsite planning time are included in the daily rate and/or flat rate quoted for specific services. Pursuant to the above notation regarding provision of Administrative Hearing Officers, document review is included in quoted rate.

Miscellaneous Services. The District will provide necessary resources and supplies, ample physical space for any hearings and/or training sessions and substitute time as required.

No additional charges above and beyond those charges specified in this contract will be submitted by Education Consulting Services, LLC, unless additional time and services beyond the work described herein is requested in writing by the District and agreed to by Education Consultant Services, LLC.

Payment Schedule: The District shall remit a check for invoiced amounts, payable to Education Consulting Services, LLC, within twenty (20) days of receipt of invoice.

Invoices for Administrative Hearing Officer fees (SARB) and for Superior Court appearances will be submitted for payment following provision of service.

Payments are to be mailed to:
Education Consulting Services, LLC
650 N. O Street
Tulare, CA 93274

This agreement between the Woodville Union School District and Education Consulting Services, LLC, constitutes a mutual contract, effective on date of Board approval.

Education Consulting Services, LLC

Woodville Union School District

Signature

Signature

Tim Smith, Partner

Name, Title

Date

01/11/2018

Date

Tulare County Office of Education

Jim Vidak, County Superintendent of Schools

AGREEMENT FOR THE TULARE COUNTY OFFICE OF EDUCATION TO CONDUCT THE SUPERINTENDENT SEARCH FOR THE WOODVILLE UNION SCHOOL DISTRICT

January 2018

The Tulare County Office of Education will perform the following items in assisting the Woodville Union School District Board of Trustees in selecting a Superintendent.

1. Meet with the current Board of Trustees to bring forward thoughts about the needs of the District in selecting the best candidate for the Woodville Union School District Superintendent.
2. Compile the information gathered from the meetings into a report to be presented to the Board of Trustees.
3. Conduct research regarding current salary/contract information for superintendents in districts that are similar to the Woodville Union School District. Include this information in the report to the Board of Trustees.
4. Obtain from the Board of Trustees the desired qualifications, traits, salary range, selection process and other items to be used as parameters in conducting the search. This will be done at an open meeting of the Board.
5. Produce a job description describing the district and the qualifications for the position.
6. Advertise the position in all appropriate publications, as well as on the various web sites used to recruit superintendents for public education. The publications will include the Association of California School Administrators (ACSA), EdJOIN, and any publications directly geared towards small school districts.
7. Receive all applications and respond to inquiries on behalf of the district.
8. Facilitate and manage the paper screening process, which will be conducted by a select committee to be determined by the Board of Trustees. Three to five applications will be presented to the Board of Trustees for consideration to be interviewed; however, the Board will have access to all of the candidates' files for review.
9. Facilitate and manage the interview process.

AGREEMENT TO CONDUCT SUPERINTENDENT SEARCH
January 2018

10. Will assist in creating a total compensation package.

The fee to conduct the search is \$1,500 for administrative and clerical costs, plus the costs of the advertising options which are selected by the Board of Trustees.

Board President
Woodville Union School District
Governing Board

John Rodriguez
Director of Human Resources
Tulare County Office of Education

Date _____

Date _____

**BEFORE THE GOVERNING BOARD OF
WOODVILLE UNION SCHOOL DISTRICT
COUNTY OF TULARE, CALIFORNIA**

**RESOLUTION OF INTENTION TO TERMINATE
CERTIFICATED EMPLOYEES DUE TO A REDUCTION
OF PARTICULAR KINDS OF SERVICES
Resolution 2017-18 #5**

WHEREAS, the Governing Board of the Woodville Union School District has determined that it shall be necessary to reduce or discontinue the particular kinds of services of the District as itemized in Exhibit "A" at the close of the current school year; and

WHEREAS, it shall be necessary to terminate at the end of the 2017-2018 school year, the employment of certain certificated employees of the District as a result of this reduction or discontinuance in particular kinds of services;

THEREFORE, BE IT RESOLVED that the Superintendent is directed to send appropriate notices to all employees whose services shall be terminated by virtue of this action. Nothing herein shall be deemed to confer any status or rights upon temporary or categorically funded project certificated employees in addition to those specifically granted to them by statute.

Adopted by the Governing Board of the Woodville Union School District this 12th day of February, 2018.

AYES:

NOES:

ABSENT:

WOODVILLE UNION SCHOOL DISTRICT
GOVERNING BOARD

President