



WOODVILLE UNION SCHOOL DISTRICT
16541 ROAD 168 | PORTERVILLE, CALIFORNIA

REGULAR BOARD MEETING AGENDA
December 11, 2018-5:30 P.M. – Room 36

- 1. **CALL TO ORDER** Time: _____ by Superintendent Saephan
- 2. **PLEDGE OF ALLEGIANCE**
- 3. **OATH OF OFFICE FOR NEWLY ELECTED BOARD MEMBERS** by Superintendent Saephan
- 4. **ORGANIZATION OF THE GOVERNING BOARD FOR 2018-19**

A) Election of board president: _____

Motion by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Medina __ Ocegüera-Martinez __ Luna

Motion: Passed _____ Failed _____

Note: After appointment of board President Mr. Saephan will hand over the rest of the proceeding to the elected Board President.

B) Election of board clerk: _____ (Enclosure 4B) page 6

Motion by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Medina __ Ocegüera-Martinez __ Luna

Motion: Passed _____ Failed _____

C) Establish Dates, Time and Location _____ of Governing Board Meetings:

Motion by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Medina __ Ocegüera-Martinez __ Luna

Motion: Passed _____ Failed _____

D) Authorized Signature Form for Officers and Employees (**Enclosure 4D**) page 7

Motion by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Medina __ Ocegüera-Martinez __ Luna
Motion: Passed _____ Failed _____

E) Election of Board Representative to vote in 2019 Election of County Committee Members (**Enclosure 4E**) page 8

Motion by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Medina __ Ocegüera-Martinez __ Luna
Motion: Passed _____ Failed _____

F) Statement of Facts (**Enclosure 4F**) page 9

5. **ROLL CALL**

- Fabiola Guerrero.....Present Absent Late
- Miguel Guillen.....Present Absent Late
- Rick LunaPresent Absent Late
- Amanda Medina..... Present Absent Late
- Diana Ocegüera-Martinez..... Present Absent Late

6. **CONSENT AGENDA**

- 6.1 Approval of Regular Board Meeting Agenda dated December 11, 2018
- 6.2 Approval of Regular Board Meeting Minutes dated November 13, 2018 (**Enclosure Item 6.2**)p10
- 6.3 Approval of vendor payments; warrant numbers (**Enclosure Item 6.3**) page 15

November 1, 2018	ck#61822168 - ck#61822191	\$ 23,091.08
November 8, 2018	ck#61824703- ck#61824736	\$156,567.61
November 20, 2018	ck#61826875- ck#61826892	\$ 15,275.09
November 28, 2018	ck#61829017- ck#61829031	\$ 26,433.14
	GRAND TOTAL	\$221,366.92

Motion to approve Consent Agenda by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Luna __ Medina __ Ocegüera-Martinez
Motion: Passed _____ Failed _____

7. Board Recognition of Staff Members.

8. PUBLIC COMMENTS

Members of the public may address the Board on any agenda item or other item of interest within the subject matter jurisdiction of the Board, before or during the governing board’s consideration of the item. The Board is not able to discuss or take action on any item not appearing on the agenda. Pursuant to Board Policy, the Board may limit individual comments to no more than 3 minutes and individual topics to 20 minutes.

Please begin your comments by stating your name.

9. CORRESPONDENCE/INFORMATION ITEMS

10. REPORTS/PRESENTATIONS

10.1 Food Services Program Report by Manager D. Cano. (Enclosure 10.1) page 33

10.2 Review of First Interim Report by Business Manager J. Ramirez. (Enclosure 10.2) page 34

11. BOARD’S REPORT

12. SUPERINTENDENT’S REPORT

12.1 LCAP update

13. ACTION ITEMS

13.1 Review and Approval of First Interim Report for the 2018-2019 School Year (Enclosure 13.1) page 44

Motion by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Medina __ Ocegüera-Martinez __ Luna
 Motion: Passed _____ Failed _____

13.2 Review and Approval of Budget Revisions (Enclosure 13.2) page 47

Motion by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Medina __ Ocegüera-Martinez __ Luna
Motion: Passed _____ Failed _____

13.3 Resolution to Authorize The Business Manager to Make Application for the Electric School Bus Incentive Program. (Enclosure 13.3) page 53

Motion to approve by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Luna __ Medina __ Ocegüera-Martinez
Motion: Passed _____ Failed _____

13.4 Discussion and Possible Approval of Entering into Agreement with SchoolWorks Inc. to Apply for Full-Day Kindergarten Facilities Grant. (Enclosure 13.4) page 54

Motion to approve by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Luna __ Medina __ Ocegüera-Martinez
Motion: Passed _____ Failed _____

13.5 Discussion and Possible Approval of Architect Agreement. (Enclosure 13.5) page 59

Motion to approve by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Luna __ Medina __ Ocegüera-Martinez
Motion: Passed _____ Failed _____

14. ADJOURN TO CLOSED SESSION Time: _____ p.m.

It is the intention of this Governing Board to meet in Closed Session concerning:

14.1 Conference with Labor Negotiators (Government Code Section 54957.6)

Agency Designed Representative: Dr. Ken Caves

Employee Organization:

- a. Woodville Teachers Association/CTA/NEA
- b. California School Employees Association Chapter 576

14.2 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)

14.3 Offer of Employment – Part time classified position – Cafeteria Worker

Return to open session at _____ p.m.

The Board President would report the action taken during closed session.

15. ORGANIZATIONAL BUSINESS

Consideration of any item that the Governing Board wishes to have on the agenda for the next Board meeting.

16. ADJOURN MEETING

Motion to Adjourn by: _____ Seconded by: _____

__ Guerrero __ Guillen __ Luna __ Medina __ Ocegüera-Martinez
Motion: Passed _____ Failed _____

Members of the public may address the Board during the public comments period, or at the time an item on the agenda is being discussed. A maximum of three (3) minutes will be allotted to each individual wishing to speak with a maximum of fifteen (15) minutes allotted for each agenda item. Board action cannot be taken on any item not appearing on the agenda.

If needed, a written notice should be submitted to the Superintendent requesting disability-related accommodations or modifications, including auxiliary aides and services.

Notice: If documents are distributed to the board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the District Office located at 16541 Road 168, Porterville, CA.

Los miembros del público pueden dirigirse a la Mesa durante el período de comentarios públicos, o en el momento un punto en el orden del día se está discutiendo. Un máximo de tres (3) minutos será asignado a cada persona que desee hablar con un máximo de quince (15) minutos asignados para cada tema del programa. Medidas de la Junta no se puede tomar en cualquier artículo que no figure en el orden del día.

Si es necesario, un aviso por escrito debe ser presentado al Superintendente solicitando relacionados con la discapacidad adaptaciones o modificaciones, incluyendo asistentes y servicios auxiliares.

Aviso: Si los documentos se distribuyen a los miembros de la junta sobre un tema del programa dentro de las 72 horas de una reunión de la junta regular, al mismo tiempo, los documentos estarán disponibles para inspección pública en la Oficina del Distrito ubicada en 16541 Road 168, Porterville, CA.

Agenda submitted and posted by:

Lou Saephan
Superintendent

CERTIFICATION OF DISTRICT CLERK ELECTION

To: Tulare County Superintendent of Schools
Attention: Shelly DiCenzo, Administrative Services

WE HEREBY CERTIFY that, at a meeting of the Governing Board of the

WOODVILLE UNION SCHOOL DISTRICT

held on December 11, 2018

board member, was duly elected clerk of the district.

Signatures of Members of the Board

Instructions: Pursuant to Education Code 35143, each year school district governing boards must elect one of its members as clerk of the district at the organizational meeting (held annually during the 15-day period beginning on the first Friday in December). File this form with Shelly DiCenzo, Administrative Services.

**AUTHORIZED SIGNATURES
FOR CALENDAR YEAR 2019**

WOODVILLE UNION SCHOOL DISTRICT

To: Tulare County Superintendent of Schools
Attention: Shelly DiCenzo, Administrative Services

In accordance with Education Code 42633, the governing board of the above school district hereby files with the county superintendent of schools the verified signature of each person authorized to sign orders in its name.

At a special/regular meeting of the governing board of the above-captioned school district, held on the ____ day of December, 2018, the following person(s), or a majority of them, each and every one of whom is an OFFICER or EMPLOYEE of the school district and whose signature appears opposite his/her name below, was/were authorized to sign orders in the name of said governing board.

THIS AUTHORIZATION SUPERSEDES ALL PREVIOUS AUTHORIZATIONS.

Type or Print Name Here:	Signature Here:
1. <u>Fabiola Guerrero</u>	_____
2. <u>Miguel Guillen</u>	_____
3. <u>Amanda Medina</u>	_____
4. <u>Diana Ocegüera-Martinez</u>	_____
5. <u>Rick Luna</u>	_____
6. <u>Lou Saephan</u>	_____
7. <u>Joe Ramirez</u>	_____
8. <u>Joanna Fung</u>	_____
9. <u>Lupe Cano</u>	_____
10. _____	_____

**BY ORDER OF THE GOVERNING BOARD OF THE
WOODVILLE UNION SCHOOL DISTRICT**

Date: December 11, 2018

By _____
Clerk/Secretary of the Board

File the ORIGINAL with Shelly DiCenzo, Administrative Services. This form is for Tulare County Office of Education use only.

**BOARD REPRESENTATIVE TO VOTE IN 2019
ELECTION OF COUNTY COMMITTEE MEMBERS**

WOODVILLE UNION SCHOOL DISTRICT

To: Tulare County Superintendent of Schools
Attention: Shelly DiCenzo, Administrative Services

Pursuant to Education Code 35023, at its annual organizational meeting, this governing board has selected the following board member:

as its representative to participate in the 2019 election of members to the County Committee on School District Organization.

It is understood that the responsibility of the above representative is to take part in the 2019 election of county committee members which takes place at the annual County School Boards Association dinner/Fall Institute (usually held in November after election day).

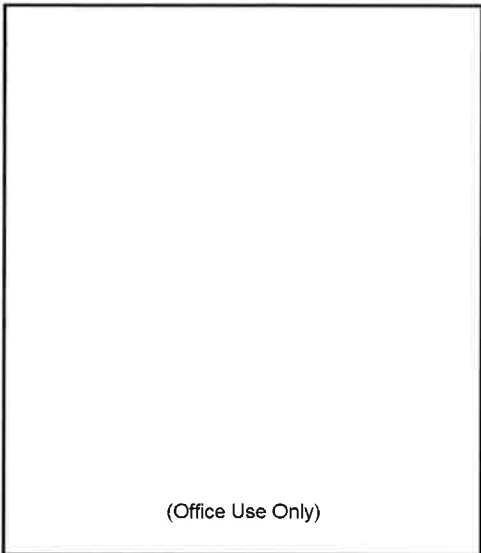
Date: December 11, 2018

By _____
Clerk/Secretary of the Board



State of California Secretary of State

STATEMENT OF FACTS ROSTER OF PUBLIC AGENCIES FILING (Government Code section 53051)



(Office Use Only)

Instructions:

1. Complete and mail to: Secretary of State,
P.O. Box 942870, Sacramento, CA 94277-2870 (916) 653-3984
2. A street address must be given as the official mailing address or as the address of the presiding officer.
3. Complete addresses as required.
4. If you need additional space, attach information on an 8½" X 11" page, one sided and legible.

New Filing Update

Legal name of Public Agency: Woodville Union School District

Nature of Update: Annual Update

County: Tulare

Official Mailing Address: 16541 Road 168, Porterville, CA 93257

Name and Address of each member of the governing board:

Chairman, President or other Presiding Officer (Indicate Title): President of the Board

Name: _____ Address: _____

Secretary or Clerk (Indicate Title): Clerk of the Board

Name: _____ Address: _____

Members:

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

RETURN ACKNOWLEDGMENT TO: (Type or Print)

December 11, 2018

Date

NAME [Joanna Fung]

ADDRESS 16541 Road 168

CITY/STATE/ZIP [Porterville, CA 93257]

Signature

Lou Saephan, Superintendent
Typed Name and Title



WOODVILLE UNION SCHOOL DISTRICT
16541 ROAD 168 | PORTERVILLE, CALIFORNIA

REGULAR BOARD MEETING MINUTES
November 13, 2018-5:30 P.M. – Room 36

1. **CALL TO ORDER** Time: 5:30 p.m. by Board President Diana Ocegüera-Martinez

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

- Fabiola Guerrero.....Present Absent Late
- Miguel Guillen.....Present Absent Late
- Rick LunaPresent Absent Late
- Amanda Medina..... Present Absent Late
- Diana Ocegüera-Martinez..... Present Absent Late

4. **CONSENT AGENDA**

4.1 Approval of Regular Board Meeting Agenda dated November 13, 2018

4.2 Approval of Regular Board Meeting Minutes dated October 9, 2018 (**Enclosure Item 4.2**)

4.3 Approval of Special Board Meeting Minutes dated October 17, 2018 (**Enclosure Item 4.3**)

4.4 Approval of vendor payments; warrant numbers (**Enclosure Item 4.4**)

October 4, 2018	ck#'s 61815526-61815543	\$ 99,141.71
October 11, 2018	ck#'s 61817485-61817506	\$ 16,828.47
October 25,2018	ck#'s 61820057-61820081	\$ 23,802.82
	GRAND TOTAL	\$ 139,773.00

- President Ocegüera-Martinez has made a change of the order of the agenda, exchanging item #5 with #8 on the agenda to accommodate a schedule change of our Consultant SchoolWorks, Inc.
- Item 10.2 is added to the agenda to read: Special Education Program Update by TCOE

Motion to approve Consent Agenda by: Ocegüera-Martinez Seconded by: Luna

Guerrero Guillen Luna Medina Ocegüera-Martinez

Motion: Passed 5-0 Failed

5. REPORTS/PRESENTATIONS

- 5.1 SchoolWorks, Inc. made the presentation of the District's Facilities Planning Assessment Report. The report, in its' entirety is attached as Exhibit A of these minutes.

After the presentation, President Ocegüera-Martinez thanked SchoolWorks for their helpful information. These data are needed for long term planning and priority setting for the district.

6. PUBLIC COMMENTS

Members of the public may address the Board on any agenda item or other item of interest within the subject matter jurisdiction of the Board, before or during the governing board's consideration of the item. The Board is not able to discuss or take action on any item not appearing on the agenda. Pursuant to Board Policy, the Board may limit individual comments to no more than 3 minutes and individual topics to 20 minutes.

- Ms. Roxana Flores spoke for Mr. Jason Scott, asking the Board to consider a retirement incentive offer that encourage early retirement.

7. CORRESPONDENCE/INFORMATION ITEMS

- Mr. Saephan reminded the Board of the Fall Institute sponsored by the County Office of Education on Wednesday November 17, 2018.

8. COMMUNITY MEMBER AND STAFF RECOGNITION

8.1 The Board honored a community partner – Altura Center for Health

C.E.O. Graciela Soto Perez and Erica Cubas, Community Development Director of the Center were presented to receive the recognition from the Board. The center has always been more than generous in supporting our students. President Ocegüera-Martinez stated that we are fortunate to have the Center in our community to provide much needed health services for the students and the community members.

8.2 The Board honored one of our best – Mrs. Yesenia Martinez for her hard work and dedication to our students. Mrs. Martinez always provides above and beyond services to our students, and is a valuable team member of the Woodville School District.

Mrs. Fabiola Guerrero left the meeting at 6:25 p.m.

9. BOARD'S REPORT

10. SUPERINTENDENT'S REPORT

10.1 Local Priority Indicator Information in California School Dashboard.

10.2 Special Education Program Update by Tulare County Office of Education – presentation was made by the Assistant Superintendent Tammy McKean and her team member Jennifer Reimer and the teacher assigned to Woodville Ms. Tammera Ferrier. Her presentation is included as Exhibit B of the minutes.

- Mr. Luna asked how much time is each student received as they were pulled out from the general education classroom. Mrs. McKean answered that it depends on each student's IEP.
- Superintendent Lou Saephan thanked the TCOE Special Education Division for the partnership.

11. ACTION ITEMS**11.1 Approval to set date for Annual Organization Meeting for December 11, 2018. (Enclosure 11.1)**

Each year in November the Governing Board will set a date for the annual organizational meeting to be held between December 7 and December 21, 2018. We recommend setting the date on our regular December board meeting, which fall within the window period.

Motion to approve by: Oceguera-Martinez Seconded by: Guillen

Absent Guerrero Guillen Luna Medina Oceguera-Martinez

Motion: Passed 4-0 **Failed**

11.2 Review and Approval of Annual Developer Fees. (Enclosure 11.2)

We recommend approval

Motion to approve by: Medina Seconded by: Luna

Absent Guerrero Guillen Luna Medina Oceguera-Martinez

Motion: Passed 4-0 **Failed**

11.3 Review and Approval of Budget Revisions for 2018-19. (Enclosure 11.3)

The Business Office continues to revise the budget in order to bring you the most current projection of the district's financial conditions. We recommend approval.

Motion to approve by: Medina Seconded by: Guillen

Absent Guerrero Guillen Luna Medina Ocegüera-Martinez

Motion: Passed 4-0 Failed

11.4 Review and Approval of Board Policy 5131.62(a) Tobacco (Enclosure 11.4)

This policy needs to be updated to reflect revised definitions of “smoking” and “tobacco products” as specified in Business and Professions Code 22950.5 and incorporated by reference to Education Code 48901, as amended by SBX2 5 (Ch. 7, Statutes of 2016)
We recommend approval.

Motion to approve by: Medina Seconded by: Guillen

Absent Guerrero Guillen Luna Medina Ocegüera-Martinez

Motion: Passed 4-0 Failed

12. ADJOURN TO CLOSED SESSION Time: 6:34 p.m.

It is the intention of this Governing Board to meet in Closed Session concerning:

12.1 Conference with Labor Negotiators (Government Code Section 54957.6)

Agency Designed Representative: Superintendent/Principal

Employee Organization:

- a. Woodville Teachers Association/CTA/NEA
- b. California School Employees Association Chapter 576

12.2 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)

Return to open session at 8:03 p.m.

Board President reported that during closed session the Board considered a request for a leave of absence from a classified employee. The Board granted the leave effective October 22, 2018. The employee will be using accrued sick leave during the leave of absence.

Board member Medina, moved and Board member Luna, seconded to approve the leave. The motion passed by the following vote:

Absent Guerrero Guillen Luna Medina Ocegüera-Martinez

Motion: Passed 4-0 **Failed** _____

13. ORGANIZATIONAL BUSINESS

Consideration of any item that the Governing Board wishes to have on the agenda for the next Board meeting.

- **Special Board Meeting to appoint Architect and to approval Bridge Funding.**
- **Report on Cafeteria Breakfast and Lunch Program.**
- **Fall Festival Result.**

14. ADJOURN MEETING

Motion to Adjourn by: Medina Seconded by: Guillen

Absent Guerrero Guillen Luna Medina Ocegüera-Martinez

Motion: Passed 4-0 **Failed** _____

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Minutes submitted by:



Lou Saephan
Superintendent

Accounts Payable Final PreList - 11/1/2018 1:00:47PM

*** FINAL ***
Batch No 260

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
001069	ACTION EQUIPMENT RENTALS	PV-190447	10/31/2018		8337		010-07200-0-00000-24950-56000-0-0501 FALL FESTIVAL TOWER LIGHTS	\$265.76		
001516	AG LINK	PV-190449	11/1/2018	190053	209744		130-53100-0-00000-37000-47000-0-0000 CAFETERIA PRODUCE	\$373.49		
		PV-190450	11/1/2018	190053	209744		130-53200-0-00000-37000-47000-0-0000 AFTER SCHOOL PROGRAM PRODUCE	\$245.49		
							Total Check Amount:	\$618.98		
001518	BANK OF THE SIERRA	PV-190432	10/31/2018		DC		* 130-53100-0-00000-37000-47000-0-0000 CAFETERIA FOOD/SUPPLIES	\$198.45		
							* 130-53100-0-00000-37000-43000-0-0000	\$166.11		
							* 010-00000-0-00000-27000-52000-0-0000	\$21.95		
							* 130-53100-0-00000-37000-52000-0-0000	\$21.95		
							* 010-00000-0-00000-72000-43000-0-0000	\$70.47		
							Total Check Amount:	\$478.93		
001518	BANK OF THE SIERRA	PV-190431	10/31/2018		JR		* 010-00000-0-00000-71100-43000-0-0000 RED RIBBON WEEK/SPECIAL BD. MTG.	\$149.87		
							* 010-07200-0-11100-41000-43000-0-0308	\$514.49		
							Total Check Amount:	\$664.36		
001619	BRITT, SAMANTHA	PV-190430	10/31/2018		01		010-07200-0-00000-24950-43000-0-0501 FALL FESTIVAL/CLASSROOM SUPPLIES	\$84.44		
							010-63000-0-11100-10000-43000-0-1595	\$137.24		
							Total Check Amount:	\$221.68		
000204	BSN SPORTS	PV-190429	10/31/2018		903381302		010-07200-0-11362-42000-43000-0-0402 COACHES SHIRTS	\$312.70		
							Total Check Amount:	\$312.70		
000585	FRUIT GROWERS SUPPLY CO	PV-190427	10/30/2018	190029	92003103		010-81500-0-00000-81100-43000-0-0000 MAINTENANCE SUPPLIES	\$129.11		
							Total Check Amount:	\$129.11		

Accounts Payable Final PreList - 11/1/2018 1:00:47PM

*** FINAL ***

Batch No 260

Audit
Amount Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
000720	HOME DEPOT CREDIT SERVICES	PV-190433	10/31/2018	190031	3024795	010-81500-0-00000-81100-43000-0-0000	MAINTENANCE SUPPLIES	\$95.45		
	HOME DEPOT CREDIT SERVICES	PV-190434	10/31/2018		3024795	010-07200-0-00000-24950-43000-0-0501	FALL FESTIVAL SUPPLIES	\$72.17		
000488	LINDER EQUIPMENT	PV-190435	10/31/2018	190040	20131	010-00000-0-00000-36000-56000-0-0000	BUS #6,8,10 & 12 REPAIRS	\$2,113.79		
							Total Check Amount:	\$167.62		
001603	LogMeIn USA, Inc.	PV-190448	10/31/2018	190111	20001049516	010-30100-0-11100-10000-58000-0-0000	SUBSCRIPTION RENEWAL	\$1,999.99		
							Total Check Amount:	\$2,113.79		
001547	P & R PAPER SUPPLY CO., INC.	PV-190436	10/31/2018	190056	10605250-00	130-53200-0-00000-37000-43000-0-0000	AFTER SCHOOL PROGRAM PRODUCE	\$238.84		
	P & R PAPER SUPPLY CO., INC.	PV-190437	10/31/2018	190056	10605250-00	130-53100-0-00000-37000-43000-0-0000	CAFETERIA PRODUCE	\$473.48		
							Total Check Amount:	\$1,999.99		
001620	PARC 55, SAN FRANCISCO	PV-190454	11/1/2018		A. MEDINA ID#4569	010-00000-0-00000-71100-52000-0-0000	CONFERENCE HOTEL RESERVATION	\$623.50		
							Total Check Amount:	\$712.32		
001620	PARC 55, SAN FRANCISCO	PV-190451	11/1/2018		D. OCEGUERA-MARTINEZ	010-00000-0-00000-71100-52000-0-0000	CONFERENCE HOTEL RESERVATION	\$623.50		
							Total Check Amount:	\$623.50		
001620	PARC 55, SAN FRANCISCO	PV-190453	11/1/2018		F. GUERRERO ID#4566	010-00000-0-00000-71100-52000-0-0000	CONFERENCE HOTEL RESERVATIONS	\$623.50		
							Total Check Amount:	\$623.50		
001620	PARC 55, SAN FRANCISCO	PV-190452	11/1/2018		LOU SAEPHAN ID#4627	010-00000-0-00000-71500-52000-0-0000	CONFERENCE HOTEL RESERVATION	\$623.50		
							Total Check Amount:	\$623.50		

Accounts Payable Final PreList - 11/1/2018 1:00:47PM

*** FINAL ***

Batch No 260

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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000801	PRODUCERS DAIRY	PV-190438	10/31/2018	190012	21104555	130-53100-0-00000-37000-47000-0-0000	CAFETERIA MILK	\$597.42			
								\$597.42			
001551	ROBERT BLACK CARPET CLEANING	PV-190428	10/30/2018		01	010-81500-0-00000-81100-56000-0-0000	CLEAN CHAIRS	\$309.00			
								\$309.00			
000478	SOUTHERN CALIFORNIA EDISON	PV-190422	10/30/2018	190041	9/24-10/23/18	010-00000-0-00000-82000-55002-0-0000	ELECTRICITY	\$6,263.83			
								\$309.00			
000158	SYSKO OF CENTRAL CA INC.	PV-190423	10/30/2018	190013	184779569	130-53200-0-00000-37000-43000-0-0000	AFTER SCHOOL PROGRAM SUPPLIES	\$31.19			
								\$6,263.83			
								\$6,263.83			
								\$1,456.19			
000778	TULARE COUNTY OFFICE OF EDUC	PV-190439	10/31/2018	190099	190671	010-00000-0-00000-27000-52000-0-0000	WORKSHOP REGISTRATION	\$100.00			
								\$100.00			
001200	US BANK EQUIPMENT	PV-190442	10/31/2018	190051	368963898	010-11000-0-11100-10000-56000-0-0000	COPIER RENTAL	\$693.89			
								\$300.00			
000546	VALLEY FOOD SERVICES	PV-190443	10/31/2018	190014	357860	130-53100-0-00000-37000-47000-0-0000	CAFETERIA FOOD	\$395.07			
								\$693.89			
								\$693.89			

Accounts Payable Final PreList - 11/1/2018 1:00:47PM

*** FINAL ***

Batch No 260

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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000546	VALLEY FOOD SERVICES	PV-190444	10/31/2018	190014	357861		130-53200-0-00000-37000-47000-0-0000	\$487.28			
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AFTER SCHOOL PROGRAM FOOD

Total Check Amount:

\$882.35

000743	WASTE MANAGEMENT/USA WASTE	PV-190446	10/31/2018	190038	4243719-0165-5		010-00000-0-00000-82000-55006-0-0000	\$2,189.16			
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WASTE SERVICES

Total Check Amount:

\$2,189.16

000499	WOODVILLE USD REVOLVING FUND	PV-190445	10/31/2018		01		010-07200-0-11100-41000-58000-0-0302	\$220.00		M	
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ALADDIN SCHOOL SHOW

Total Check Amount:

\$220.00

Accounts Payable Final PreList - 11/1/2018 1:00:47PM

*** FINAL ***

Batch No 260

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Batch No 260

Total Accounts Payable: \$23,091.08

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 23,091.08 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

 11/1/18

 Authorizing Signature Date

Fund Summary	Total
010	\$18,337.31
130	\$4,753.77
Total	\$23,091.08

Accounts Payable Final PreList - 11/8/2018 3:52:51PM

*** FINAL ***

Batch No 261

Audit
Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check Account Code	Amount	Flag	EFT
000178	AMERIPRIDE UNIFORM SERVICES	PV-190455	11/8/2018	190023	1502251307/150226082	010-00000-0-00000-82000-55000-0-0000 UNIFORM SERVICE	\$80.00		
						Total Check Amount:	\$80.00		
000150	AT&T	PV-190456	11/8/2018	190022	10/28-11/27	010-00000-0-00000-82000-59000-0-0000 PHONE SERVICES	\$410.22		
						Total Check Amount:	\$410.22		
001073	AT&T	PV-190481	11/8/2018	190021	10/01-10/31/18	010-00000-0-00000-82000-59000-0-0000 PHONE SERVICES	\$171.69		
						Total Check Amount:	\$171.69		
000613	BROCKWAY, KREG	PV-190469	11/8/2018	01		010-07200-0-00000-24950-43000-0-0501 HARVEST FESTIVAL SUPPLIES REIMBURSEMENT	\$122.00		
						Total Check Amount:	\$122.00		
000204	BSN SPORTS	PV-190471	11/8/2018		903460486	010-07200-0-11362-42000-43000-0-0402 COACHES SHIRTS	\$405.81		
						Total Check Amount:	\$405.81		
001079	BUZZ KILL PEST CONTROL	PV-190457	11/8/2018	190024	12983,12984,13603	010-00000-0-00000-82000-55000-0-0000 AUGUST-NOVEMBER SERVICES	\$1,544.00		
						Total Check Amount:	\$1,544.00		
000823	CALSTRS	PV-190466	11/8/2018		PAYMENT #3	010-00000-0-00000-71500-58000-0-0000 CLIFFORD TURK STRS PAYMENT #3	\$37,702.31		
						Total Check Amount:	\$37,702.31		
001483	CANO, DANIEL	PV-190468	11/8/2018	01		010-00000-0-00000-27000-43000-0-0000 PARENT CONFERENCE FOOD REIMBURSEMENT	\$241.49		
						Total Check Amount:	\$241.49		
001253	CANO, LUPE	PV-190467	11/8/2018	01		010-00000-0-00000-82000-59000-0-0000 DISTRICT POSTAGE REIMBURSEMENT	\$100.00		
						Total Check Amount:	\$100.00		

Accounts Payable Final Prelist - 11/8/2018 3:52:51PM

*** FINAL ***

Batch No 261
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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000931	CASTANEDA, RUBEN	PV-190487	11/8/2018		01		010-30100-0-00000-24200-52000-0-0000	\$1,652.20			
		HOTEL RESERVATION FOR R. CASTANEDA CONFERENCE									
001598	CAVES & ASSOCIATES	PV-190459	11/8/2018		18-240		010-00000-0-00000-71200-58000-0-0000	\$739.92		J	
		OCTOBER LEGAL SERVICES									
000294	CULLIGAN	PV-190458	11/8/2018	190025	885042		010-00000-0-00000-72000-58000-0-0000	\$49.00			
		WATER									
000629	DAVES HEATING	PV-190460	11/8/2018	190028	52117		010-81500-0-00000-81100-56000-0-0000	\$747.00			
		A/C SERVICES									
001549	FLORES, ROXANA	PV-190470	11/8/2018		01		010-07200-0-00000-24950-43000-0-0501	\$184.69			
		HARVEST FESTIVAL SUPPLIES REIMBURSEMENT									
001257	GOLD STAR FOODS	PV-190461	11/8/2018	190015	2537338		130-53100-0-00000-37000-47000-0-0000	\$1,582.26			
		CAFETERIA FOOD									
	GOLD STAR FOODS	PV-190462	11/8/2018	190015	2537338		130-53200-0-00000-37000-47000-0-0000	\$1,205.60			
		AFTER SCHOOL PROGRAM FOOD									
000167	MIDTOWN SPORTS	PV-190463	11/8/2018	190113	0000049217		010-07200-0-11100-10000-43000-0-0104	\$2,614.24			
		2" ARROW PATCHES									
001554	NEC Financial Services, LLC	PV-190475	11/8/2018	190049	17		010-00000-0-00000-91000-74380-0-0000	\$189.96		G	
		NOVEMBER LEASE PURCHASES									
	NEC Financial Services, LLC	PV-190476	11/8/2018	190049	17		010-00000-0-00000-91000-74390-0-0000	\$1,470.42		G	
	NEC Financial Services, LLC	PV-190477	11/8/2018	190049	17		010-00000-0-00000-72000-56000-0-0000	\$264.48			
		Total Check Amount:							\$100.00		
		Total Check Amount:							\$1,652.20		
		Total Check Amount:							\$739.92		
		Total Check Amount:							\$49.00		
		Total Check Amount:							\$747.00		
		Total Check Amount:							\$184.69		
		Total Check Amount:							\$1,582.26		
		Total Check Amount:							\$1,205.60		
		Total Check Amount:							\$2,614.24		
		Total Check Amount:							\$189.96		G
		Total Check Amount:							\$1,470.42		G
		Total Check Amount:							\$264.48		

Accounts Payable Final PreList - 11/8/2018 3:52:51PM

*** FINAL ***

Batch No 261

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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001022	OFFICE DEPOT	PV-190464	11/8/2018	190058	223619974001		010-00000-0-00000-72000-43000-0-0000	\$53.20			
	OFFICE DEPOT	PV-190465	11/8/2018	190070	229166332-001		010-63000-0-11100-10000-43000-0-0134	\$209.11			
	OFFICE DEPOT	PV-190473	11/8/2018	190070	229161049		010-63000-0-11100-10000-43000-0-2511	\$236.71			
	OFFICE DEPOT	PV-190474	11/8/2018	190070	227822421		010-63000-0-11100-10000-43000-0-2544	\$77.37			
							Total Check Amount:	\$576.39			
000328	PORTERVILLE RECORDER	PV-190482	11/8/2018	190107	816175		010-00000-0-00000-73000-58000-0-0000	\$156.62			
							Total Check Amount:	\$156.62			
001152	PRO YOUTH/HEART	CM-190004	11/8/2018		701		010-41244-0-11100-27000-58000-0-0000	(\$500.00)			
	PRO YOUTH/HEART		11/8/2018		701		010-41244-0-11100-10000-58000-0-0000	(\$3,779.86)			L
	PRO YOUTH/HEART	PV-190496	11/8/2018		701		010-60100-0-11100-27000-51000-0-0000	\$2,047.50			
	PRO YOUTH/HEART		11/8/2018		701		010-60100-0-11100-10000-51000-0-0000	\$14,551.54			
	PRO YOUTH/HEART		11/8/2018		701		010-41240-0-11100-27000-51000-0-0000	\$1,029.29			H
	PRO YOUTH/HEART		11/8/2018		701		010-41240-0-11100-10000-51000-0-0000	\$9,886.33			H
							Total Check Amount:	\$23,234.80			
000801	PRODUCERS DAIRY	PV-190478	11/8/2018	190012	21107247		130-53100-0-00000-37000-47000-0-0000	\$886.98			
							Total Check Amount:	\$886.98			
001205	PROJECT CONST ADJ STAFF 4 ED	PV-190479	11/8/2018		614		010-00000-0-00000-72000-58000-0-0000	\$5,000.00			
							Total Check Amount:	\$5,000.00			
001596	SAEPHAN, LOU	PV-190480	11/8/2018		01		010-00000-0-00000-71100-52000-0-0000	\$750.00			
	SAEPHAN, LOU		11/8/2018		01		010-00000-0-00000-71500-52000-0-0000	\$250.00			
							Total Check Amount:	\$1,000.00			

Accounts Payable Final PreList - 11/8/2018 3:52:51PM

*** FINAL ***

Batch No 261

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check Account Code	Amount	Flag	EFT
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000438	SEARCY, SYBIL	PV-190472	11/8/2018	01	01	010-07200-0-11362-42000-43000-0-0402 SOCCER BALLS REIMBURSEMENT	\$43.08		
000467	SISC	PV-190483	11/8/2018	01	01	010-00000-0-00000-71100-34020-0-0000 NOVEMBER EMPLOYEE INSURANCE	\$43.08		
	SISC		11/8/2018	01	01	010-00000-0-00000-95024-0-0000	\$50,187.85	G	
	SISC		11/8/2018	01	01	010-00000-0-00000-95028-0-0000	\$13,835.00	G	
						Total Check Amount:	\$66,451.35		
000478	SOUTHERN CALIFORNIA EDISON	PV-190486	11/8/2018	190041	9/24-10/23/18	010-00000-0-00000-82000-55002-0-0000 ELECTRICITY	\$91.92		
000773	SPARKLETTS	PV-190488	11/8/2018	190042	13147639	010-00000-0-00000-72000-58000-0-0000 WATER SERVICES	\$91.92		
						Total Check Amount:	\$91.92		
000158	SYSCO OF CENTRAL CA INC.	PV-190484	11/8/2018	190013	184789662	130-53200-0-00000-37000-47000-0-0000 AFTER SCHOOL PROGRAM FOOD	\$76.61		
	SYSCO OF CENTRAL CA INC.	PV-190485	11/8/2018	190013	184789662	130-53100-0-00000-37000-47000-0-0000 CAFETERIA FOOD	\$659.53		
						Total Check Amount:	\$380.89		
001347	TRIMARK	PV-190489	11/8/2018	190094	61523	130-53100-0-00000-37000-44000-0-0000 CAFETERIA MILK COOLER	\$736.14		
001200	US BANK EQUIPMENT	PV-190490	11/8/2018	190051	370001463	010-11000-0-11100-10000-56000-0-0000 COPIER RENTAL	\$2,159.31		
						Total Check Amount:	\$2,159.31		
000546	VALLEY FOOD SERVICES	PV-190492	11/8/2018	190014	358154	130-53100-0-00000-37000-47000-0-0000 CAFETERIA FOOD	\$416.14		
	VALLEY FOOD SERVICES	PV-190493	11/8/2018	190014	358163	130-53200-0-00000-37000-47000-0-0000 AFTER SCHOOL PROGRAM FOOD	\$270.78		
						Total Check Amount:	\$1,021.23		

Accounts Payable Final PreList - 11/8/2018 3:52:51PM

*** FINAL ***

Batch No 261

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Total Check Amount: \$686.92

001082	VERIZON WIRELESS	PV-190491	11/8/2018	190036	9817154599		010-00000-0-00000-82000-59000-0-0000	\$532.66			
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PHONE SERVICES

Total Check Amount: \$532.66

000521	WEISENBERGERS ACE HARDWARE	PV-190494	11/8/2018	190076	876574		010-81500-0-00000-81100-43000-0-0000	\$70.73			
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MAINTENANCE SUPPLIES

Total Check Amount: \$70.73

000517	WOODVILLE PUBLIC UTILITY DISTR	PV-190495	11/8/2018	190048	9/24-10/25/18		010-00000-0-00000-82000-55003-0-0000	\$2,061.30			
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SEWER

Total Check Amount: \$2,061.30

Accounts Payable Final PreList - 11/8/2018 3:52:51PM

*** FINAL ***

Batch No 261

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Batch No 261

Total Accounts Payable: \$156,567.61

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 156,567.61 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 Authorizing Signature _____
 11/8/18
 Date

Fund Summary	Total
010	\$149,310.40
130	\$7,257.21
Total	\$156,567.61

Tulare County Office of Education
Accounts Payable Final PreList - 11/20/2018 2:11:41PM

11/20/2018
 2:11:41PM

*** FINAL ***
 Batch No 262

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
001516	AG LINK	PV-190499	11/13/2018	190053	209861	130-53200-0-00000-37000-47000-0-0000	PRODUCE FOR AFTER SCHOOL PROGRAM	\$209.97		
	AG LINK	PV-190500	11/13/2018	190053	209861	130-53100-0-00000-37000-47000-0-0000	CAFETERIA PRODUCE	\$338.24		
	AG LINK	PV-190520	11/20/2018	190053	210007	130-53100-0-00000-37000-47000-0-0000	PRODUCE FOR CAFETERIA	\$250.21		
	AG LINK	PV-190521	11/20/2018	190053	210007	130-53200-0-00000-37000-47000-0-0000	AFTER SCHOOL PROGRAM PRODUCE	\$175.15		
							Total Check Amount:	\$973.57		
001602	AWARDS & SIGNS	PV-190501	11/13/2018		5618	010-00000-0-00000-27000-43000-0-0000	STAFF RECOGNITION AWARDS	\$113.93		
							Total Check Amount:	\$113.93		
001622	CALIFORNIA DEPARTMENT OF	PV-190519	11/20/2018		022-604541	130-53100-0-00000-37000-43000-0-0000	JUNE 30, 2018 SALES AND USE TAX	\$388.68		
							Total Check Amount:	\$388.68		
000931	CASTANEDA, RUBEN	PV-190497	11/13/2018		01	010-00000-0-00000-27000-58000-0-0000	REIMBURSEMENT FOR SCHOOL WEBSITE	\$99.00		
							Total Check Amount:	\$99.00		
001064	DIGITECH INTEGRATION INC.	PV-190530	11/20/2018		2018-2227	010-81500-0-00000-81100-56000-0-0000	FIRE ALARM CONTROL PANEL SERVICES	\$172.50		
							Total Check Amount:	\$172.50		
001257	GOLD STAR FOODS	PV-190509	11/20/2018		2582605/2582291	130-53100-0-00000-37000-47000-0-0000	CAFETERIA FOOD	\$74.70		
							Total Check Amount:	\$74.70		
001130	GUERRERO, FABIOLA	PV-190510	11/20/2018		01	010-00000-0-00000-71500-52000-0-0000	MILEAGE REIMBURSEMENT	\$63.32		
							Total Check Amount:	\$63.32		

Tulare County Office of Education
Accounts Payable Final PreList - 11/20/2018 2:11:41PM

11/20/2018
2:11:41PM

*** FINAL ***

Batch No 262

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
001453	INDOOR ENVIRONMENTAL SERVICES	PV-190512	11/20/2018		31302		010-07200-0-00000-81100-58000-0-0404	\$6,913.00			
						PROP 39 ENERGY MANAGER					
000491	LOPEZ, ARMANDO	PV-190525	11/20/2018	01			010-07200-0-00000-24950-43000-0-0501 FALL FESTIVAL REIMBURSEMENT	\$21.49			
								\$6,913.00			
001554	NEC Financial Services, LLC	PV-190515	11/20/2018	190049	DECEMBER PAYMENT		010-00000-0-00000-91000-74380-0-0000 LEASE PURCHASES	\$181.00	G		
							010-00000-0-00000-91000-74390-0-0000	\$1,479.38	G		
							010-00000-0-00000-72000-56000-0-0000	\$264.48			
								\$1,924.86			
001022	OFFICE DEPOT	PV-190502	11/13/2018	190058	223633584001		010-00000-0-00000-72000-43000-0-0000 OFFICE SUPPLIES	\$137.45			
							010-63000-0-11100-10000-43000-0-2446 CLASSROOM SUPPLIES	\$64.77			
							010-00000-0-00000-72000-43000-0-0000 OFFICE SUPPLIES	\$4.71			
							010-63000-0-11100-10000-43000-0-2544 CLASSROOM SUPPLIES	\$77.37			
							010-63000-0-11100-10000-43000-0-2511 CLASSROOM SUPPLIES	\$98.48			
								\$382.78			
000801	PRODUCERS DAIRY	PV-190511	11/20/2018	190012	21112634		130-53100-0-00000-37000-47000-0-0000 CAFETERIA MILK	\$243.16			
							130-53100-0-00000-37000-47000-0-0000	\$379.57			
								\$622.73			
001202	RAY MORGAN CO	PV-190504	11/13/2018	190087	2284655		010-11000-0-11100-10000-56000-0-0000 COPIER SERVICES	\$572.05			
							010-11000-0-11100-10000-56000-0-0000	\$908.66			
								\$1,480.71			

Tulare County Office of Education
Accounts Payable Final PreList - 11/20/2018 2:11:41PM

11/20/2018
 2:11:41PM

*** FINAL ***
 Batch No 262

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check Account Code	Amount	Flag	EFT
000429	SCHOOL SERVICES OF CALIFORNIA	PV-190513	11/20/2018	190096	101969	010-00000-0-00000-73000-52000-0-0000	\$225.00		
	SCHOOL SERVICES OF CALIFORNIA	PV-190514	11/20/2018	190096	101969	010-00000-0-00000-71500-52000-0-0000	\$225.00		
						Total Check Amount:	\$450.00		
000998	SHELL	PV-190524	11/20/2018	190011	8000041759811	010-00000-0-00000-36000-43000-0-4310	\$166.81		
						TRANSPORTATION FUEL			
						Total Check Amount:	\$166.81		
000158	SYSCO OF CENTRAL CA INC.	PV-190505	11/13/2018	190013	184797382	130-53100-0-00000-37000-43000-0-0000	\$15.31		
	SYSCO OF CENTRAL CA INC.	PV-190506	11/13/2018	190013	184797382	130-53100-0-00000-37000-47000-0-0000	\$483.79		
	SYSCO OF CENTRAL CA INC.	PV-190507	11/13/2018	190013	184797382	130-53200-0-00000-37000-47000-0-0000	\$183.02		
						AFTER SCHOOL PROGRAM FOOD			
						Total Check Amount:	\$682.12		
000546	VALLEY FOOD SERVICES	PV-190522	11/20/2018	190014	358821	130-53200-0-00000-37000-47000-0-0000	\$359.74		
	VALLEY FOOD SERVICES	PV-190523	11/20/2018	190014	358820	130-53100-0-00000-37000-47000-0-0000	\$345.15		
						AFTER SCHOOL PROGRAM FOOD			
						CAFETERIA FOOD			
						Total Check Amount:	\$704.89		
000517	WOODVILLE PUBLIC UTILITY DISTR	PV-190508	11/20/2018		11/14/2018	010-00000-0-00000-82000-55003-0-0000	\$40.00		
						BACK FLOW TESTING			
						Total Check Amount:	\$40.00		

Accounts Payable Final PreList - 11/20/2018 2:11:41PM

*** FINAL ***

Batch No 262

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
Total Accounts Payable: \$15,275.09											

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 15,275.09 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

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 Authorizing Signature Date 11/20/18

Fund Summary	Total
010	\$11,828.40
130	\$3,446.69
Total	\$15,275.09

Accounts Payable Final Prelist - 11/28/2018 1:44:11PM

*** FINAL ***

Batch No 263

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
001483	CANO, DANIEL	PV-190545	11/28/2018	01	01	010-00000-0-00000-27000-52000-0-0000	MILEAGE REIMBURSEMENT	\$74.67			
	CANO, DANIEL		11/28/2018		01	010-00000-0-00000-71100-52000-0-0000		\$25.62			
	CANO, DANIEL		11/28/2018		01	130-53100-0-00000-37000-52000-0-0000		\$280.67			
							Total Check Amount:	\$380.96			
001064	DIGITECH INTEGRATION INC.	PV-190531	11/28/2018		2018-2252	010-81500-0-00000-81100-56000-0-0000	FIRE ALARM CONTROL PANEL SERVICES	\$229.05			
							Total Check Amount:	\$229.05			
001161	FUNG, JOANNA	PV-190532	11/28/2018		01	010-00000-0-00000-71100-43000-0-0000	REIMBURSEMENT FOR BOARD MTG. SUPPLIES	\$21.08			
							Total Check Amount:	\$21.08			
001022	OFFICE DEPOT	PV-190533	11/28/2018	190070	229160653001	010-63000-0-11100-10000-43000-0-2511	CLASSROOM SUPPLIES	\$138.23			
	OFFICE DEPOT	PV-190534	11/28/2018	190035	231764742001	130-53100-0-00000-37000-43000-0-0000	CAFETERIA SUPPLIES	\$84.57			
	OFFICE DEPOT	PV-190535	11/28/2018	190058	231764742001	010-00000-0-00000-73000-43000-0-0000	OFFICE SUPPLIES	\$10.03			
							Total Check Amount:	\$232.83			
000801	PRODUCERS DAIRY	PV-190536	11/28/2018	190012	21115291	130-53100-0-00000-37000-47000-0-0000	CAFETERIA MILK	\$529.84			
							Total Check Amount:	\$529.84			
001510	SALAS, MARTINA	PV-190537	11/28/2018		01	010-07200-0-00000-24950-43000-0-0502	PIQE PARENT GRADUATION SUPPLIES	\$62.70			
							Total Check Amount:	\$62.70			
001226	SCHOOLWORKS, INC.	PV-190542	11/28/2018		01	251-99620-0-00000-72000-58000-0-0000	KINDERGARTEN FACILITIES GRANT SERVICES	\$11,500.00			
							Total Check Amount:	\$11,500.00			
001226	SCHOOLWORKS, INC.	PV-190550	11/28/2018		01	* 251-99620-0-00000-72000-58000-0-0000	FACILITIES PLANNING ASSESSMENT	\$6,000.00			

Accounts Payable Final PreList - 11/28/2018 1:44:11PM

1:44:11PM

*** FINAL ***

Batch No 263

Audit

Amount Flag EFT

Separate

Check Account Code

Reference Invoice

Number Date

PO # Invoice No

Vendor No Vendor Name

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
000478	SOUTHERN CALIFORNIA EDISON	PV-190538	11/28/2018	190041	10/23-11/21/18		010-00000-0-00000-82000-55002-0-0000	\$3,568.95		
							ELECTRICITY			
000158	SYSCO OF CENTRAL CA INC.	PV-190539	11/28/2018	190013	184749375/184697509		130-53100-0-00000-37000-43000-0-0000	\$167.19		
							CAFETERIA SUPPLIES			
		PV-190540	11/28/2018	190013	184804912/184763512		130-53100-0-00000-37000-47000-0-0000	\$749.21		
							CAFETERIA FOOD			
		PV-190541	11/28/2018	190013	184804912		130-53200-0-00000-37000-47000-0-0000	\$408.43		
							AFTER SCHOOL PROGRAM FOOD			
000480	THE GAS COMPANY	PV-190548	11/28/2018	190045	10/17-11/15/2018		010-00000-0-00000-82000-55001-0-0000	\$411.83		
							GAS			
001200	US BANK EQUIPMENT	PV-190547	11/28/2018	190051	371295049		010-11000-0-11100-10000-56000-0-0000	\$693.89		H
							COPIER RENTAL			
001558	US SOAP, LLC	PV-190544	11/28/2018	190052	17889		130-53200-0-00000-37000-43000-0-0000	\$80.48		
							DISH MACHINE PRODUCTS			
		PV-190546	11/28/2018	190052	17889		130-53100-0-00000-82000-43000-0-0000	\$321.94		
000532	WAL-MART COMMUNITY	PV-190543	11/28/2018		009407		010-07200-0-00000-24950-43000-0-0502	\$99.76		
							LCAP PARENT INVOLVEMENT SUPPLIES			
001623	ZAMORA'S ELECTRIC INC.	PV-190549	11/28/2018		4112		010-81500-0-00000-81100-56000-0-0000	\$975.00		
							ELECTRICAL SERVICES			
							Total Check Amount:	\$6,000.00		
							Total Check Amount:	\$3,568.95		
							Total Check Amount:	\$1,324.83		
							Total Check Amount:	\$411.83		
							Total Check Amount:	\$693.89		
							Total Check Amount:	\$80.48		
							Total Check Amount:	\$321.94		
							Total Check Amount:	\$402.42		
							Total Check Amount:	\$99.76		
							Total Check Amount:	\$99.76		
							Total Check Amount:	\$975.00		
							Total Check Amount:	\$975.00		

Accounts Payable Final PreList - 11/28/2018 1:44:11PM

*** FINAL ***

Batch No 263

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Batch No 263

Total Accounts Payable: \$26,433.14

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 26,433.14 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 Authorizing Signature _____ Date 11/28/18

Fund Summary	Total
010	\$6,310.81
130	\$2,622.33
251	\$17,500.00
Total	\$26,433.14

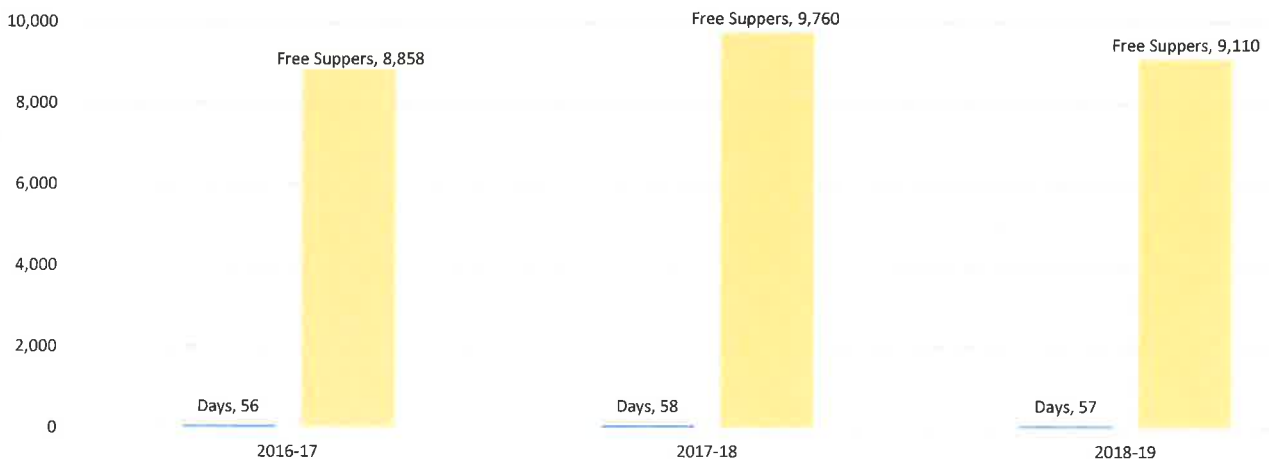
Three Year Trend of Free Lunches & Breakfast As of October 31



*Average Lunch Participation per School Day
 **Average Breakfast Participation per School Day

Enrollment **436** **434** **433**

Three Year Trend of Free Suppers As of October 31



157 168 160
 Average Supper Participation per School Day

Woodville Union School District



2018-19 1st Interim Financial Report

Prepared By: Joe Ramirez

Governing Board

Diana Ocequera-Martinez

Miguel Guillen

Amanda Medina

Rick Luna

Fabiola Guerrero

Superintendent

Lou Saephan

Enclosure 10.2



Financial Reporting Cycle

- State Budget Adoption July
- 2017-18 Unaudited Actuals September
- **2018-19 First Interim Report** **December**
- Governor's 2019-20 Budget Proposal January
- 2018-19 Second Interim Report March
- 2019-20 Budget Adoption June



WOODVILLE UNION SCHOOL DISTRICT Notes to 2018-2019 First Interim Report

A school districts budget is not a static document. The Governing Board must certify three times a year the District's ability to meet its financial obligations for the current fiscal year and for the subsequent two fiscal years. The July Adopted Budget is the beginning spending plan for the district.

In addition to the July Adopted Budget, there are two updates filed with the Board, County Office and the State each year, called Interim Reports. In each update there are always changes made to income and expense data to adjust the ending balances to the most current information available.

The First Interim Report covers the financial and budgetary changes of the District for the period ending October 31st. The Second Interim Report updates the budget for the period ending January 31st. This report is based on the financial reporting period ending October 31st of this year.

Interim Report Purpose:

The First Interim represents the District's first official update to the July Adopted Budget. This certification addresses the District's ability to meet its financial obligations for the current year and two subsequent years.

We project that the Woodville Union School District will be able to meet all of its financial obligations through the 2018-19 school year and the subsequent two years.

The District will file a Positive Certification for the First Interim Report.

The General Fund

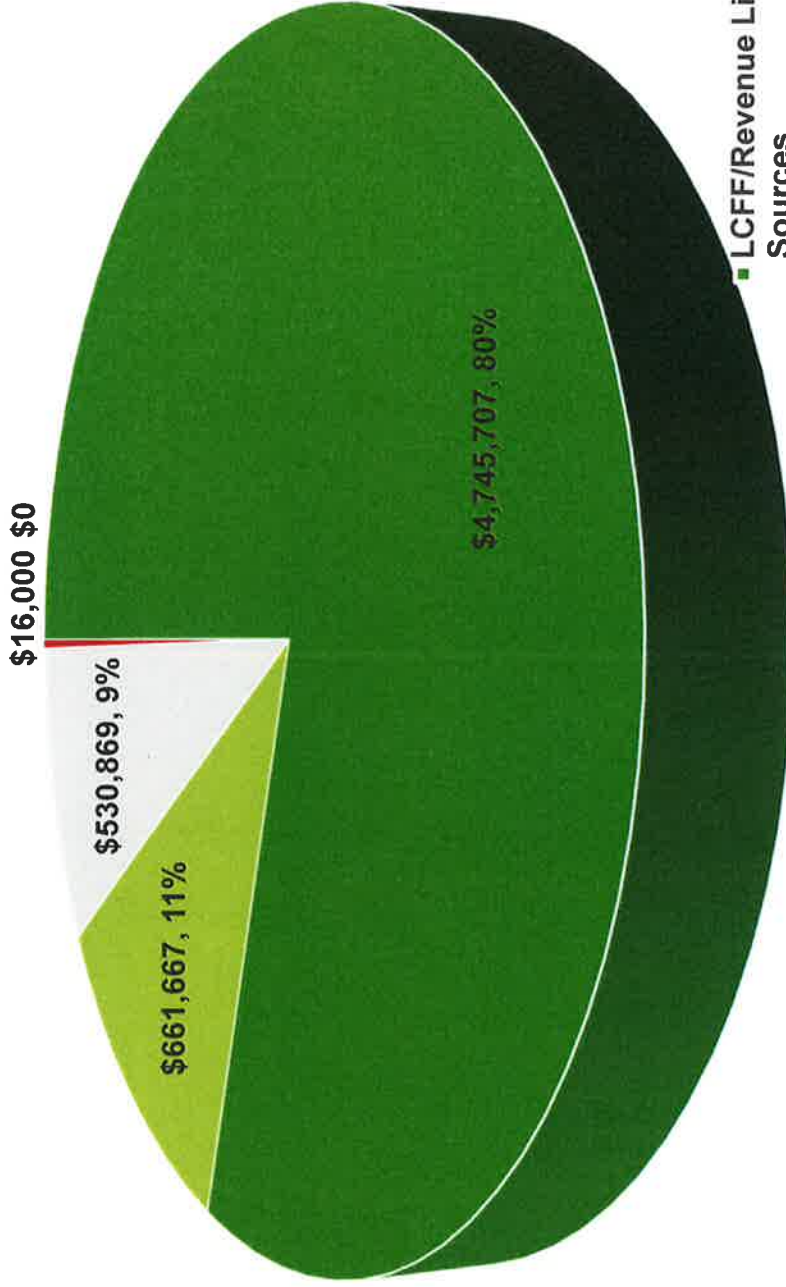
Revenue:

Our 2018-2019 First Interim Report shows a projected combined General Fund income, unrestricted and restricted, of \$5,954,243; an increase of \$135,671 over the July Adopted Budget. The LCFF Sources increase of \$34k is mostly due to augmentation of 0.99% to the statutory COLA. The Federal Revenue increase of \$25k is for new Title IV Student Support and Academic Enrichment Grant. The Other State revenue increase is for \$76k of one-time discretionary funding. The Total Revenue Dollar Per ADA is \$14,334.

Revenues:	Adopted	Projected	Difference	Dollars
	Budget	Totals		PerADA
LCFF Sources	\$4,711,549	\$4,745,707	\$34,158	\$11,425
Federal Revenue	\$636,584	\$661,667	\$25,083	\$1,593
Other State Revenue	\$454,439	\$530,869	\$76,430	\$1,278
Other Local Revenue	\$16,000	\$16,000	\$0	\$39
Other Source	\$0	\$0	\$0	\$0
Total Revenues	\$5,818,572	\$5,954,243	\$135,671	\$14,334



Woodville Union School District 2018-19 Distribution of Projected General Fund Revenue at 1st Interim



Note: LCFF/Revenue breakdown is \$3,392,954 of Base funding and \$1,352,753 of LCAP funding. LCAP funding is for increase or improve services for English learners, free and reduced-price meal program eligible students, and foster youth students.

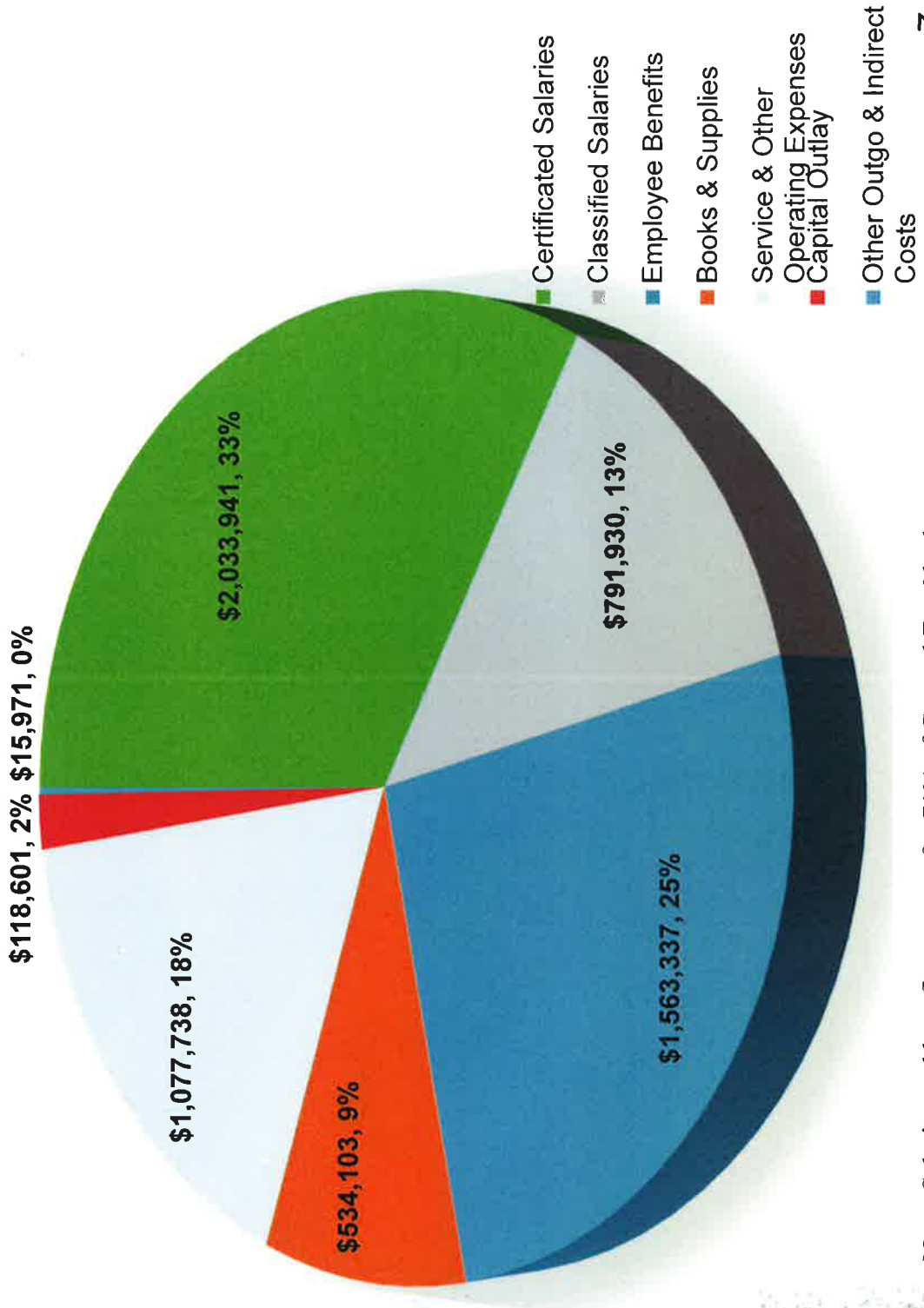
The General Fund

Expenditures:

The projected expenditures are \$6,135,621, which is an increase of \$122,693 over the July Adopted Budget. The differences are for budget adjustments made to the current year spending plan. The certificated salaries difference is due to net of one new Learning Director position, one vacant Guided Reading position and one less teacher than at Adopted Budget. Employee benefits increase is for STRS, PERS, H&W and OPEB. The books & supplies increase is mostly due budgeting new Title IV supplies budget \$24k and increase in LCAP non-capitalized equipment expenses of \$60k for library. The Service and Other expenses increase is due to budgeting Title I carryovers. The Other Outgo decrease is for less projected building improvements. The Total Expenditures Dollar Per ADA is \$14,881.

Expenditures:	Adopted Budget	Projected Totals	Difference	Dollars Per ADA
Certificated Salaries	\$2,076,893	\$2,033,941	(\$42,952)	\$4,897
Classified Salaries	\$790,307	\$791,930	\$1,623	\$1,907
Employee Benefits	\$1,501,752	\$1,563,337	\$61,585	\$3,764
Books & Supplies	\$457,577	\$534,103	\$76,526	\$1,286
Service & Other				
Operating Expenses	\$1,033,028	\$1,077,738	\$44,710	\$2,595
Capital Outlay	\$137,400	\$118,601	(\$18,799)	\$286
Other Outgo & Indirect Costs	\$15,971	\$15,971	\$0	\$38
Total Expenditures	\$6,012,928	\$6,135,621	\$122,693	\$14,881

Woodville Union School District 2018-19 Distribution of Projected General Fund Expenditures at 1st Interim



Note: Salaries and benefits account for 71% of General Fund budget.



General Fund Projected Ending Balance

Combined Projected General Fund Ending Balances:

With the First Interim Report, the District is projecting a decrease of (\$181,378) to the Combined General Fund balance, ending the 2018-19 year with \$1.29 M in projected ending fund balance. Of this, \$228,980 are restricted dollars and \$1.0 M is unrestricted funds. The State required reserve is 4% or \$245,425. This leaves a projected undesignated General Fund balance of \$814,550 after other fund balance assignments. Projected expenses per ADA out pace the revenue per ADA by (\$437).

General Fund	Adopted Budget	Projected Totals	Difference	Dollars PerADA
Total GF Revenues	\$5,818,572	\$5,954,243	\$135,671	\$14,334
Total GF Expenditures	\$6,012,928	\$6,135,621	\$122,693	\$14,771
Est. Net Incr/(Decr)	(\$194,356)	(\$181,378)	\$12,978	(\$437)
Funded P-2 ADA				415.38

Costs such as STRS, PERS, H&W, step and column and Other Post Employment Benefits (OPEB) are outpacing the increases to the unrestricted base funding. In addition, the district is in the second year of a five year STRS repayment plan for C. Turk's STRS overpayment. The STRS repayment plan is \$75,410 per year.



Woodville Union School District General Fund – First Interim Multi-Year Projection

	2018-19	2019-20	2020-21
Beginning Fund Balance	\$1,470,333	\$1,288,955	\$964,117
Revenues / Transfers In	5,954,243	5,865,300	5,995,636
Expenses / Transfers Out	6,135,621	6,190,138	6,286,226
Surplus/(Deficit)	(181,378)	(324,838)	(290,590)
Ending Fund Balance	\$1,288,955	\$964,117	\$673,527
Components of Ending Fund Balance:			
Restricted	\$228,981	\$228,981	\$228,981
Assigned	\$0	\$0	\$0
Reserved for Economic Uncertainties	\$245,425	\$247,606	\$251,449
Unassigned/Unappropriated	\$814,549	\$487,531	\$193,097
Total Available Reserve %	17.28%	11.88%	7.07%

The district is projecting significant deficit spending in the General Fund over the current and subsequent two years. This trend in declining fund balances must be addressed by the district to maintain district solvency.

Assumptions for the multi-year financial projections:

Projected ADA will remain flat for following two years

Use the FCMAT LCFF calculator to establish LCFF revenue projections.

Use School Services Dart Board to establish:

- COLA
- Cal-STRS and PERS rates

A chalkboard with two pieces of pink chalk and some faint white chalk markings.

Questions? Comments?

**The School District's
budget is public
information.**

If you have any questions,
please feel free to ask.

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____ Date: _____
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: December 11, 2018 Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

- POSITIVE CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.
- QUALIFIED CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.
- NEGATIVE CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Joe Ramirez Telephone: (559) 686-9712
Title: Business Manager E-mail: jramirez@woodville.k12.ca.us

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.		X
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since budget adoption meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since budget adoption by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?	X	

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2017-18) annual payment?	X	
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since budget adoption in OPEB liabilities?		X
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since budget adoption in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)		X
		• Classified? (Section S8B, Line 1b)		X
S8	Labor Agreement Budget Revisions	For negotiations settled since budget adoption, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	X	
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?		X

64 Woodville Union Elementary School D
 Fiscal Year: 2019
 Bdg Revision Final

Budget Revision Report

BGR030
 jramirez
 12/4/2018
 11:59:53AM

Control Number: 120443185

Account Classification
 Fund: 0100 General Fund
 Resource: 00000 Unrestricted Resources
 Expenditures

To revise general administrative budget for higher than anticipated costs/needs

010-00000-0-00000-72000-24000-0-0000	\$41,688.00		\$53,688.00
	\$41,688.00		\$53,688.00

Classified Salaries

010-00000-0-00000-72000-33023-0-0000	\$604.00		\$778.00
010-00000-0-00000-72000-35020-0-0000	\$21.00		\$27.00
010-00000-0-00000-72000-36020-0-0000	\$1,251.00		\$1,611.00
010-00000-0-00000-72000-37020-0-0000	\$2,068.00		\$2,663.00
	\$3,944.00		\$5,079.00

Employee Benefits

Total Expenditures	\$45,632.00		\$58,767.00
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Other Financing Sources/Uses

To increase UGF contribution budget to cover revised LCAP and Prop 39 budgets

010-00000-0-00000-00000-89800-0-0000	(\$1,521,711.00)		(\$1,541,190.00)
	(\$1,521,711.00)		(\$1,541,190.00)

Contributions

Budgeted Unappropriated Resource Balance before this adjustment:

Total Adjustment to Unappropriated Resource Balance:

Budgeted Unappropriated Resource Balance after this adjustment:

	\$590,302.58		
	(\$32,614.00)		
	\$557,688.58		

Fund: 0100 General Fund
 Resource: 07200 LCAP Unduplicated Count Expenditures

Expenditures

To adjust LCAP Goal 0404 budget to cover Energy Manager costs

010-07200-0-00000-24950-58000-0-0502	\$12,000.00		\$10,796.00
010-07200-0-00000-81100-58000-0-0404	\$0.00		\$6,913.00

Enclosure 13.2

Budget Revision Report

Bdg Revision Final

Control Number: 120443185

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Services, Other Operating Expenses	\$12,000.00	\$5,709.00	\$17,709.00
Total Expenditures	\$12,000.00	\$5,709.00	\$17,709.00
Other Financing Sources/Uses			
To adjust LCAP contribution budget to agree with revised 2018-19 1st Interim LCFF calculation			
010-07200-0-00000-00000-89800-0-0000	\$1,340,711.00	\$12,042.00	\$1,352,753.00
Contributions	\$1,340,711.00	\$12,042.00	\$1,352,753.00

Budgeted Unappropriated Resource Balance before this adjustment:

Total Adjustment to Unappropriated Resource Balance:

Budgeted Unappropriated Resource Balance after this adjustment:

Fund: 0100 General Fund			
Resource: 41270 ESSA (ESSA): Title IV, Part A, Student Support and Ac:			
Revenues			
To set-up revenue budget for new Title IV , Part A -Student Support & Academic Enrichment Grant.			
010-41270-0-00000-00000-82900-0-0000	\$0.00	\$24,593.00	\$24,593.00

Federal Revenues

Total Revenues	\$0.00	\$24,593.00	\$24,593.00
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Expenditures

To set-up expense budget for new Title IV , Part A -Student Support & Academic Enrichment Grant.			
010-41270-0-11100-10000-43000-0-0000	\$0.00	\$24,593.00	\$24,593.00

Books and Supplies

Total Expenditures	\$0.00	\$24,593.00	\$24,593.00
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Budget Revision Report

Control Number: 120443185

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Budgeted Unappropriated Resource Balance before this adjustment:		\$0.00	
Total Adjustment to Unappropriated Resource Balance:		\$0.00	
Budgeted Unappropriated Resource Balance after this adjustment:		\$0.00	
Fund: 0100 General Fund			
Resource: 62300 California Clean Energy Jobs Act (Prop 39)			
Other Financing Sources/Uses			
To set-up contribution budget for Prop 39 program expenses not covered			
010-62300-0-00000-00000-89800-0-0000	\$0.00	\$7,437.00	\$7,437.00
Contributions			
010-62300-0-00000-00000-89800-0-0000	\$0.00	\$7,437.00	\$7,437.00
Budgeted Unappropriated Resource Balance before this adjustment:		\$2,716.00	
Total Adjustment to Unappropriated Resource Balance:		\$7,437.00	
Budgeted Unappropriated Resource Balance after this adjustment:		\$10,153.00	
Fund: 0100 General Fund			
Resource: 81500 Ongoing and Major Maintenance: Restricted Maintena			
Expenditures			
To increase supplies budget to balance resource due to reclassification of asphalt project object 61700			
010-81500-0-00000-81100-43000-0-0000	\$16,000.00	\$13,345.00	\$29,345.00
Books and Supplies			
To re-class bus garage asphalt project to LCAP Goal 0405			
010-81500-0-00000-85000-61700-0-0000	\$13,345.00	(\$13,345.00)	\$0.00
Capital Outlay			
010-81500-0-00000-85000-61700-0-0000	\$13,345.00	(\$13,345.00)	\$0.00
Total Expenditures		\$0.00	\$29,345.00

Budget Revision Report

Control Number: 120443185

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Budgeted Unappropriated Resource Balance before this adjustment:		\$133,153.57	
Total Adjustment to Unappropriated Resource Balance:		\$0.00	
Budgeted Unappropriated Resource Balance after this adjustment:		\$133,153.57	
Budgeted Unappropriated Fund Balance before this adjustment:		\$1,307,798.76	
Total Adjustment to Unappropriated Fund Balance:		(\$18,844.00)	
Budgeted Unappropriated Fund Balance after this adjustment:		\$1,288,954.76	

Budget Revision Report

Bdg Revision Final

Control Number: 120443185

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Fund: 2510 Developer Fees Fund			
Resource: 99620 Developer Mitigation Fees			
Expenditures			
To adjust budget to cover SchoolWorks Facility Planning Assessment and New Kindergarten grant application			
251-99620-0-00000-72000-58000-0-0000	\$6,000.00	\$11,500.00	\$17,500.00
Services, Other Operating Expenses	\$6,000.00	\$11,500.00	\$17,500.00
Total Expenditures	\$6,000.00	\$11,500.00	\$17,500.00

Budgeted Unappropriated Resource Balance before this adjustment:

Total Adjustment to Unappropriated Resource Balance:

Budgeted Unappropriated Resource Balance after this adjustment:

Budgeted Unappropriated Fund Balance before this adjustment:

Total Adjustment to Unappropriated Fund Balance:

Budgeted Unappropriated Fund Balance after this adjustment:

\$45,134.04
(\$11,500.00)
\$33,634.04
\$45,134.04
(\$11,500.00)
\$33,634.04

Budget Revision Report

Control Number: 120443185

Account Classification	Approved / Revised	Change Amount	Proposed Budget
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At a meeting of the school board on _____, the board approved the above budget account lines change to those amounts indicated in the proposed budget column.

Authorized by: _____
(County Office Use Only)
Updated at County Office on ___/___/___ by _____

**BEFORE THE BOARD OF TRUSTEES
OF THE
WOODVILLE ELEMENTARY SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA**

**RESOLUTION AUTHORIZING THE
APPLICATION FOR AND SIGN
CERTAIN ASSURANCES WITH
RESPECT TO APPLICATIONS FOR
LOCAL, STATE AND FEDERAL
PROGRAMS, PROJECTS OR GRANTS**

RESOLUTION NO. 2018/19 - 4

WHEREAS, Several Local, State and Federal programs allow public and non-profit transportation providers to apply for administration, capital, and operation assistance programs or grants; and

WHEREAS, Woodville Union School District Governing Board must authorize someone by resolution, as the "Authorized Individual" to make application and administer the Electric School Bus Incentive Program;

NOW, THEREFORE, BE IT RESOLVED that the Woodville Union School District Governing Board hereby authorizes Business Manager Joe Ramirez to make application for, to sign required assurances, and to administer the Lower-Emission School Bus Program with respect to applications for Local, State and Federal programs, projects or grants, on behalf of this School District.

The foregoing Resolution was passed and adopted by the Woodville Union School District Governing Board at a regular meeting thereof, held on the day of December 11, 2018.

Board President



Professional Services Agreement

SchoolWorks, Inc.

8331 Sierra College Blvd #221
Roseville, CA 95661
Ph: (916) 733-0402
www.SchoolWorksGIS.com

SchoolWorks, Inc. will contract to perform the tasks enumerated below for the prices indicated. Woodville Union Elementary School District is authorized to enter into this agreement by Government Code 53060. These services are chargeable to the District Capital Facility Funds.

2018-2019	Services Performed By:	Services Performed For:
November 20, 2018	SchoolWorks, Inc. 8331 Sierra College Blvd #221 Roseville, CA 95661 Ph: (916) 733-0402 www.SchoolWorksGIS.com	Woodville Union Elementary School District Attn: Joe Ramirez, Business Manager 16541 Road 168 Porterville, CA 93257-9205 Phone: (559) 686-9712 X 162

Scope of Work

A. Consulting:

Assistance and guidance will be provided to the District in understanding the submittal requirements and for determining the best application submittal strategies and options for maximizing funding and eligibility for the Full-Day Kindergarten Facilities Grant Program.

B. Application Documents

Prepare the qualification documents and supporting documentation which are necessary for the District to qualify in the Full-Day Kindergarten Facilities Grant Program for maximum project state funding potential (a complete turn-key operation).

Following is a listing of the services available in the scope of this Contract:

- » Application for Funding - SAB 70-01
- » Fund Release Request - SAB 70-02
- » Assist with Expenditure Reports - SAB 70-03
- » Resolution to Implement Full-Day Kindergarten
- » Review Grant Agreements
- » Meetings with OPSC in Sacramento
- » Monitor Project & Funding Status
- » Assistance with CDE Plan Approvals (4.07 & 4.08)
- » Financial Hardship Application (if applicable)

Client Responsibilities

1. CBEDS/CSIS/CALPADS Enrollment and/or other enrollment data necessary to complete Application(s)
2. Facility Diagrams and Financial information needed to complete Application(s)

Pricing

Pricing for the following services are guaranteed for three years from the date of the contract. Prices quoted are contingent upon authorization of SchoolWorks to complete applications for which the District is eligible per applicable OPSC regulations and policies.

Fees for applications to be completed as needed:

Item Description	Cost
Project Fee (per site requesting funds)	\$4,000
Financial Hardship Application (one per District)	\$7,500

The application(s) include a request for fees for consulting assistance in the amount of \$7,074 per new construction project for small school Districts with less than 2,500 students.

1. If SchoolWorks presence is requested at school board meetings, OPSC site visits or other meetings in the District, the District will be billed at \$140 per hour, plus travel time and expenses.
2. This agreement may be terminated by either party with thirty (30) days' notice, in writing, and the client will only be billed for work completed.

Fee Schedule

1. Any amounts due for application(s) completed during the contract period will be billed upon submittal of the form(s) to OPSC. The amount is due within thirty days of the date of the invoice.

Conditions and Requirements

1. The Application documents will be completed to satisfy the requirements of OPSC. The Application documents will be audited by SchoolWorks to ensure their mathematical accuracy. Responsibility for the accuracy of data supplied by the District lies with the District.
2. This agreement does not include the preparation of any of the documents necessary for the purchase of land.
3. SchoolWorks's Application services generally do not include the preparation of site drawings or 1A Facility Diagrams, although the school campus maps received from the District typically need to be cleaned up and labeled appropriately by SchoolWorks staff per the application submittal requirements.

Acceptance of Proposal & Notification to Proceed

1. (If or when applicable) The Board of Trustees of the Woodville Union Elementary School District took action to approve this agreement between SchoolWorks Inc. and the District, effective:

_____ (date of approval)

2. (If, or when needed) SchoolWorks is authorized to contact the OPSC, CDE, DSA, DTSC and/or SAB on the District's behalf and the District grants permission for OPSC to release and provide to SchoolWorks any needed SAB Forms and historical documents.

Woodville Union Elementary School District

Signature

Name

Title

Date

SchoolWorks, Inc.



Signature

Ken Reynolds

Name

President - SchoolWorks, Inc.

Title

November 20, 2018

Date

Full Day Kindergarten Facilities Grant Program

This new program has been approved by the SAB and will begin in January 2019. Any school district that serves kindergarten students that operates a full day kindergarten program or intends to implement a full day kindergarten program may apply for facility funding for any eligible schools.



Process Overview/Anticipated Timeline

1. Submit Applications in January 2019

The application will include the eligibility determination and supporting documents along with the SAB 70-01 form that needs to be signed by the District. A certification stating the District has or will implement full-day kindergarten upon completion of the project is also required.

2. Project approval notification in March/April 2019

If more applications are submitted than there is funding available, then a priority point system will determine which projects are funded each round. A maximum of 80 priority points are assigned to each project. 40 points are awarded to financial hardship projects and up to 40 points are awarded for districts with a free/reduced lunch ratio of 60% or higher.

3. Project funding in May 2019

Funding will be provided for the design costs of the project in the amount of \$72,300 per classroom being requested once a Grant Agreement is signed. If plans for the project have already been approved by DSA, then this step can be skipped.

4. Submit Fund Release Authorization SAB 70-02 by May 2020

The District has 12 months after receiving design funds to complete the project plans and get DSA and CDE approval.

5. Submit Expense Report SAB 70-03

The District must submit an expense report at the completion of the project.

Eligibility Determination

Eligibility is calculated for each site individually. First, determine the kindergarten enrollment based on the current year rosters or the latest data as shown on the CDE website. The enrollment should include TK students and regular kindergarten students. Compare the enrollment to the kindergarten capacity of the school. The capacity is determined using a loading factor of 25 for each classroom on the site that was designed for use as a kindergarten classroom. For each 25 unhoused students, or portion thereof, the school qualifies for one additional kindergarten classroom.

Funding Estimate

For each new kindergarten classroom built under this program, the District will be funded approximately \$400,000 of which \$72,300 is funded during the design phase. Projects that qualify for financial hardship would be funded an estimated \$800,000 per classroom.

The District may also request to retrofit existing buildings to create the additional kindergarten classrooms. In this case, the estimate funding is \$115,000 per classroom of which \$27,500 is funded during the design phase. Retrofit projects that qualify for financial hardship would be funded an estimated \$192,000 per classroom.

Other Program Notes

This program requires the District to build new classrooms that meet the current kindergarten design criteria as approved by CDE. Each kindergarten classroom funded by this program must be at least 1,350 square feet.

Each new classroom funded increases the baseline capacity by 25 at the elementary level in the SFP program.

A second and final funding round will be held in May 2019.

This program cannot be used to build portable kindergarten classrooms but it may be used to build permanent modular classrooms.

If a school site does not currently house kindergarten students, it is not eligible to participate in this program.

Financial hardship projects funded by this program are not penalized if the project runs over budget.

This program overview has been provided by SchoolWorks, Inc. For more details and the full set of regulations, please refer to the OPSC website.

Ken Reynolds
President
SchoolWorks
www.SchoolworksGIS.com
(916) 733-0402



**Exhibit A
FEE SCHEDULE**

Enclosure 13.5

SAB FEE SCHEDULE (based upon the scope defined in the SAB500Architect's Agreement)

Standard SAB Sliding Scale (percentage of Project Construction Cost) as follows:

MODERNIZATION Initial Construction Cost (Based upon eligibility):

\$ 2,240,000.00

Contract Amount	New Constr. % Rate	Fee
\$ 500,000.00	12.0%	\$ 60,000.00
\$ 500,000.00	11.5%	\$ 57,500.00
\$ 1,000,000.00	11.0%	\$ 110,000.00
\$ 240,000.00	10.5%	\$ 25,200.00
\$ -	10.0%	\$ -
\$ 2,240,000.00		\$ 252,700.00

Progress Payments 

Phase	%	Compensation
Schematic Design Phase	15.0%	\$ 37,905.00
Design Development Phase	20.0%	\$ 50,540.00
Construction Development Phase	35.0%	\$ 88,445.00
Agency Approval Phase (DSA)	5.0%	\$ 12,635.00
Bidding Phase	5.0%	\$ 12,635.00
Construction Phase	19.5%	\$ 49,540.00
DSA Closeout	0.5%	\$ 910.75
	100.0%	\$ 252,610.75

INITIAL BASIC SERVICES COMPENSATION

NEW CONSTR Initial Kindergarten Construction Cost (Based upon eligibility):

\$ 1,920,000.00

Contract Amount	New Constr. % Rate	Fee
\$ 500,000.00	9.0%	\$ 45,000.00
\$ 500,000.00	8.5%	\$ 42,500.00
\$ 920,000.00	8.0%	\$ 73,600.00
\$ -	7.5%	\$ -
\$ -	7.0%	\$ -
\$ 1,920,000.00		\$ 161,100.00

Progress Payments

Phase	%	Compensation
Schematic Design Phase	15.0%	\$ 24,165.00
Design Development Phase	20.0%	\$ 32,220.00
Construction Development Phase	35.0%	\$ 56,385.00
Agency Approval Phase (DSA)	5.0%	\$ 8,055.00
Bidding Phase	5.0%	\$ 8,055.00
Construction Phase	19.5%	\$ 31,220.00
DSA Closeout	0.6%	\$ 1,000.00
	100.1%	\$ 161,100.00