** WOODVILLE UNION SCHOOL DISTRICT 16541 ROAD 168 │PORTERVILLE, CALIFORNIA**

 **REGULAR BOARD MEETING MINUTES**

 ***December 11, 2018-5:30 P.M. – Room 36***

1. **CALL TO ORDER Time: 5:30 p.m. by Superintendent Saephan.**
2. **PLEDGE OF ALLEGIANCE**
3. **OATH OF OFFICE FOR NEWLY ELECTED BOARD MEMBERS by Superintendent Saephan.**

Mr. Guillen and Mr. Luna took their oath of office administered by Superintendent Saephan.

1. **ORGANIZATION OF THE GOVERNING BOARD FOR 2018-19**

A) Election of board president: \_\_\_\_Amanda Medina\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by: \_\_\_\_Luna\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by: \_\_Oceguera-Martinez\_\_\_\_\_\_\_\_\_\_\_

**🗹 Guerrero 🗹 Guillen Abstain Medina 🗹 Oceguera-Martinez 🗹 Luna**

**Motion: Passed \_4-0\_\_\_\_ Failed\_\_\_\_**

**Note: After appointment of board President Mr. Saephan will hand over the rest of the proceeding to the elected Board President.**

 B) Election of board clerk: \_\_\_\_\_\_Fabiola Guerrero\_\_\_\_\_\_\_\_\_\_\_ **(Enclosure 4B)**

Motion by: \_\_\_Luna\_\_\_\_\_\_\_\_\_ Seconded by: \_\_Oceguera-Martinez\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Abstain Guerrero 🗹 Guillen 🗹 Medina 🗹 Oceguera-Martinez 🗹 Luna**

**Motion: Passed \_4-0\_\_\_\_ Failed\_\_\_\_**

 C) Establish Dates, Time and Location of Governing Board Meetings:

The Board has chosen to hold the meetings on every second Tuesday of the month at 5:30 p.m. in Room 36 of the Woodville Elementary School Campus.

Motion by: \_\_\_Luna\_\_\_\_\_\_\_\_\_ Seconded by: \_\_Oceguera-Martinez\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**🗹 Guerrero 🗹 Guillen 🗹 Medina 🗹 Oceguera-Martinez 🗹 Luna**

**Motion: Passed \_5-0\_\_\_\_ Failed\_\_\_\_**

 D) Authorized Signature Form for Officers and Employees **(Enclosure 4D)**

Motion by: \_\_\_Luna\_\_\_\_\_\_\_\_\_ Seconded by: \_\_Oceguera-Martinez\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**🗹 Guerrero 🗹 Guillen 🗹 Medina 🗹 Oceguera-Martinez 🗹 Luna**

**Motion: Passed \_5-0\_\_\_\_ Failed\_\_\_\_**

E) Election of Board Representative to vote in 2019 Election of County Committee Members **(Enclosure 4E)**

Mrs. Diana Oceguera-Martinez was elected to fill this position.

Motion by: \_\_\_\_\_Guillen\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by: \_\_\_\_\_Luna\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**🗹 Guerrero 🗹 Guillen 🗹 Medina Abstain Oceguera-Martinez 🗹 Luna**

**Motion: Passed \_4-0\_\_\_\_ Failed\_\_\_\_**

 F) Statement of Facts **(Enclosure 4F)**

**5. ROLL CALL**

Fabiola Guerrero…………….Present 🗹 Absent 🞎 Late 🞎

Miguel Guillen………………Present 🗹 Absent 🞎 Late 🞎

Rick Luna …….……………..Present 🗹 Absent 🞎 Late 🞎

 Amanda Medina……………. Present 🗹 Absent 🞎 Late 🞎

 Diana Oceguera-Martinez...... Present 🗹 Absent 🞎 Late 🞎

**6. CONSENT AGENDA**

**6.1** Approval of Regular Board Meeting Agendadated December 11, 2018

**6.2** Approval of Regular Board Meeting Minutes dated November 13, 2018 [**(Enclosure Item 6.2)**](https://drive.google.com/a/woodville.k12.ca.us/file/d/0B1AHuKheSftXcUJWd0FPa1pfdGc/edit?usp=sharing)

**6.3** Approval of vendor payments; warrant numbers [**(Enclosure Item 6.3)**](https://drive.google.com/a/woodville.k12.ca.us/file/d/0B1AHuKheSftXVVliV0I4YlZoZEE/edit?usp=sharing)

 November 1, 2018 ck#61822168 - ck#61822191 $ 23,091.08

 November 8, 2018 ck#61824703- ck#61824736 $156,567.61

 November 20, 2018 ck#61826875- ck#61826892 $ 15,275.09

 November 28, 2018 ck#61829017- ck#61829031 $ 26,433.14

 GRAND TOTAL $221,366.92

Motion to approve Consent Agenda by:\_\_\_\_\_\_Guillen\_\_\_ Seconded by:\_\_\_\_\_Guerrero\_\_\_\_\_

**🗹 Guerrero 🗹 Guillen 🗹 Luna 🗹 Medina 🗹 Oceguera-Martinez**

**Motion: Passed \_ 5-0\_\_\_\_ Failed\_\_\_\_**

**7. Board Recognition of Staff Members.**

The Governing Board recognized Ruben Castaneda and Oscar Baez for their outstanding services, hard work and dedication to the Woodville students and community.

**8. PUBLIC COMMENTS**

Members of the public may address the Board on any agenda item or other item of interest within the

subject matter jurisdiction of the Board, before or during the governing board’s consideration of the item. The Board is not able to discuss or take action on any item not appearing on the agenda. Pursuant to Board Policy, the Board may limit individual comments to no more than 3 minutes and individual topics to 20 minutes.

 No public comments were made at this meeting.

**9. CORRESPONDENCE/INFORMATION ITEMS**

 **10. REPORTS/PRESENTATIONS**

 **10.1 Food Services Program Report by Manager D. Cano. (Enclosure 10.1)**

 **10.2 Review of First Interim Report by Business Manager J. Ramirez. (Enclosure 10.2)**

 **11. BOARD’S REPORT**

 **12.** **SUPERINTENDENT’S REPORT**

 **12.1**  LCAP update

 **13. ACTION ITEMS**

 **13.1 Review and Approval of First Interim Report for the 2018-2019 School Year**

**(Enclosure 13.1)**

Motion by: \_\_\_\_\_Oceguera-Martinez\_\_\_\_\_\_\_\_ Seconded by: \_\_\_Guillen\_\_\_\_\_\_\_\_\_\_

**🗹 Guerrero 🗹 Guillen 🗹 Medina 🗹 Oceguera-Martinez 🗹 Luna**

**Motion: Passed \_5-0\_\_\_\_ Failed\_\_\_\_**

 **13.2 Review and Approval of Budget Revisions (Enclosure 13.2)**

Motion by: Oceguera-Martinez\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by: \_\_\_\_\_Luna\_\_\_\_\_\_\_\_\_\_\_

**🗹 Guerrero 🗹 Guillen 🗹 Medina 🗹 Oceguera-Martinez 🗹 Luna**

**Motion: Passed \_\_5-0\_\_\_ Failed\_\_\_\_**

 **13.3 Resolution to Authorize The Business Manager to Make Application for the Electric School Bus Incentive Program. (Enclosure 13.3)**

Motion to approve by:\_\_Oceguera-Martinez\_\_\_\_\_\_\_ Seconded by:\_\_\_\_Luna\_\_\_

**🗹 Guerrero 🗹 Guillen 🗹 Luna 🗹 Medina 🗹 Oceguera-Martinez**

**Motion: Passed \_5-0\_\_\_\_ Failed\_\_\_\_**

**13.4 Discussion and Possible Approval of Entering into Agreement with SchoolWorks Inc. to Apply for Full-Day Kindergarten Facilities Grant. (Enclosure 13.4)**

Motion to approve by: \_\_\_\_Oceguera-Martinez\_ Seconded by: \_\_\_\_\_Guerrero\_\_\_\_\_\_\_\_\_\_

**🗹 Guerrero 🗹 Guillen 🗹 Luna 🗹 Medina 🗹 Oceguera-Martinez**

 **Motion: Passed \_5-0\_\_\_\_ Failed\_\_\_\_**

 **13.5 Discussion and Possible Approval of Architect Agreement. (Enclosure 13.5)**

Motion to approve by:\_\_\_Oceguera-Martinez\_\_\_ Seconded by:\_\_\_\_\_Guillen\_\_\_\_\_\_\_

**🗹 Guerrero 🗹 Guillen 🗹 Luna 🗹 Medina 🗹 Oceguera-Martinez**

**Motion: Passed \_\_5-0\_\_\_ Failed\_\_\_\_**

**14. ADJOURN TO CLOSED SESSION Time: 6:43 p.m.**

It is the intention of this Governing Board to meet in Closed Session concerning:

 **14.1** Conference with Labor Negotiators (Government Code Section 54957.6)

 Agency Designed Representative: Dr. Ken Caves

 Employee Organization:

1. Woodville Teachers Association/CTA/NEA
2. California School Employees Association Chapter 576

**14.2** Public Employee Discipline/Dismissal/Release (Government Code Section 54957)

**14.3** Offer of Employment – Part time classified position – Cafeteria Worker

  **Return to open session at 7:24 p.m.**

During closed session the Board considered the hiring of Ms. Joan Ramos to fill a part-time Cafeteria Worker position. Her daily hour is 3.5 hours. Salary placement is Range 2 step 1.

It is moved by   Oceguera-Martinez                  and seconded by      Guillen               ,

🗹 Guerrero 🗹 Guillen 🗹 Luna 🗹 Medina 🗹 Oceguera-Martinez

Motion: Passed \_5-0\_\_\_\_ Failed\_\_\_\_

**15. ORGANIZATIONAL BUSINESS**

Consideration of any item that the Governing Board wishes to have on the agenda for the next Board meeting.

* Mr. Luna asked to have a presentation about our newly relocated library.
* Fall Festival accounting.

**16. ADJOURN MEETING**

Motion to Adjourn by:\_\_\_\_Oceguera-Martinez\_\_\_\_\_\_ Seconded by:\_\_\_\_\_\_\_Guerrero\_\_\_\_\_

**🗹 Guerrero 🗹 Guillen 🗹 Luna 🗹 Medina 🗹 Oceguera-Martinez**

**Motion: Passed \_\_5-0\_\_\_ Failed\_\_\_\_**

Members of the public may address the Board during the public comments period, or at the time an item on the agenda is being discussed. A maximum of three (3) minutes will be allotted to each individual wishing to speak with a maximum of fifteen (15) minutes allotted for each agenda item. Board action cannot be taken on any item not appearing on the agenda.

If needed, a written notice should be submitted to the Superintendent requesting disability-related accommodations or modifications, including auxiliary aides and services.

Notice: If documents are distributed to the board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the District Office located at 16541 Road 168, Porterville, CA.

Los miembros del público pueden dirigirse a la Mesa durante el período de comentarios públicos, o en el momento un punto en el orden del día se está discutiendo. Un máximo de tres (3) minutos será asignado a cada persona que desee hablar con un máximo de quince (15) minutos asignados para cada tema del programa. Medidas de la Junta no se puede tomar en cualquier artículo que no figure en el orden del día.

Si es necesario, un aviso por escrito debe ser presentado al Superintendente solicitando relacionados con la discapacidad adaptaciones o modificaciones, incluyendo asistentes y servicios auxiliares.

Aviso: Si los documentos se distribuyen a los miembros de la junta sobre un tema del programa dentro de las 72 horas de una reunión de la junta regular, al mismo tiempo, los documentos estarán disponibles para inspección pública en la Oficina del Distrito ubicada en 16541 Road 168, Porterville, CA.

**Minutes submitted by:**

**Lou Saephan**

**Superintendent**