

**WOODVILLE UNION SCHOOL DISTRICT**  
 16541 ROAD 168 | PORTERVILLE, CALIFORNIA

**REGULAR BOARD MEETING AGENDA**  
*January 12, 2015-5:00 P.M. - Cafeteria*

1. **CALL TO ORDER** Time: \_\_\_\_\_ by Board President Miguel Guillen

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

- Fabiola Guerrero.....Present  Absent  Late
- Miguel Guillen.....Present  Absent  Late
- Amanda Medina.....Present  Absent  Late
- Lorena Espinoza..... Present  Absent  Late
- Rick Luna..... Present  Absent  Late

4. **CONSENT AGENDA**

- 4.1 Approval of Regular Board Meeting Agenda dated January 12, 2014
  - 4.2 Approval of Regular Board Meeting Minutes dated December 8, 2014 (Enclosure Item 4.2)
  - 4.3 Approval of vendor payments; warrant numbers (Enclosure Item 4.3)
  - 4.4 Approval of Williams Act Complaint Form to be submitted to County (Enclosure Item 4.4)
- |                    |                          |                     |
|--------------------|--------------------------|---------------------|
| December 4, 2014   | ck#'s 614686632-61468666 | \$104,219.01        |
| December 11, 2014  | ck#'s 61470600-61470611  | \$5,726.96          |
| <b>GRAND TOTAL</b> |                          | <b>\$109,945.97</b> |

Motion to approve by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

\_\_ Guerrero \_\_ Guillen \_\_ Medina \_\_ Espinoza \_\_ Luna  
**Motion: Passed \_\_\_\_\_ Failed \_\_\_\_\_**

5. **PUBLIC COMMENTS**

*Time Allocation: An individual speaker will be permitted up to three minutes for a comment. This will be strictly adhered to with assistance of the Board President.*

6. **REPORTS/PRESENTATIONS**

7. **BOARD'S REPORT**

8. **SUPERINTENDENT'S REPORT**

- 8.1 CSBA Conference
- 8.2 LCAP Review dates **(Enclosure 8.2)**

9. **ACTION ITEMS**

- 9.1 Approval of request for qualification (RFQs) for Proposition 39 Energy Conservation and Energy Efficiency Services. **(Enclosure item 9.1)**

Motion to approve by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**\_\_ Guerrero \_\_ Guillen \_\_ Medina \_\_ Espinoza \_\_ Luna**  
**Motion: Passed \_\_\_\_\_ Failed \_\_\_\_\_**

**10. ORGANIZATIONAL BUSINESS**

**10.1** Consideration of any item that the Governing Board wishes to have on the agenda for the next Board meeting.

**11. ADJOURN TO CLOSED SESSION Time: \_\_\_\_\_ P.M.**

It is the intention of this Governing Board to meet in Closed Session concerning:

**11.1** Hear Parent Complaint

**12. RECONVENE TO OPEN SESSION Time: \_\_\_\_\_ P.M.**

**13. ADJOURN MEETING**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**\_\_ Guerrero \_\_ Guillen \_\_ Medina \_\_ Espinoza \_\_ Luna**  
**Motion: Passed \_\_\_\_\_ Failed \_\_\_\_\_**

Members of the public may address the Board during the public comments period, or at the time an item on the agenda is being discussed. A maximum of three (3) minutes will be allotted to each individual wishing to speak with a maximum of fifteen (15) minutes allotted for each agenda item. Board action cannot be taken on any item not appearing on the agenda.

If needed, a written notice should be submitted to the Superintendent requesting disability-related accommodations or modifications, including auxiliary aides and services.

Notice: If documents are distributed to the board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the District Office located at 16541 Road 168, Porterville, CA.

Los miembros del público pueden dirigirse a la Mesa durante el período de comentarios públicos, o en el momento un punto en el orden del día se está discutiendo. Un máximo de tres (3) minutos será asignado a cada persona que desee hablar con un máximo de quince (15) minutos asignados para cada tema del programa. Medidas de la Junta no se puede tomar en cualquier artículo que no figure en el orden del día.

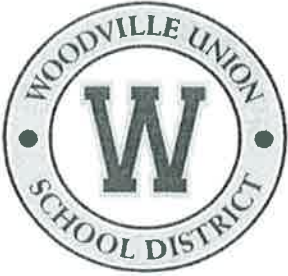
Si es necesario, un aviso por escrito debe ser presentado al Superintendente solicitando relacionados con la discapacidad adaptaciones o modificaciones, incluyendo asistentes y servicios auxiliares.

Aviso: Si los documentos se distribuyen a los miembros de la junta sobre un tema del programa dentro de las 72 horas de una reunión de la junta regular, al mismo tiempo, los documentos estarán disponibles para inspección pública en la Oficina del Distrito ubicada en 16541 Road 168, Porterville, CA.

Agenda submitted and posted by:

  
Dr. Dario Garcia  
Superintendent/Board Secretary

**ITEM 4.2**



**WOODVILLE UNION SCHOOL DISTRICT**  
16541 ROAD 168 | PORTERVILLE, CALIFORNIA

**REGULAR BOARD MEETING Minutes**  
*December 8, 2014-5:00 P.M. - Cafeteria*

- 1. **CALL TO ORDER Time: \_5:01 PM\_ by Board Secretary Dr. Garcia**
- 2. **PLEDGE OF ALLEGIANCE**
- 3. **ANNUAL ORGANIZATIONAL MEETING**

**A) OATH OF OFFICE FOR NEWLY ELECTED BOARD MEMBERS (Enclosure item 3.A)**

**Recommend Approval of the following:**

B) Election of board president:  Miguel Guillen  
Motion by:  Guerrero Seconded by:  Luna

Guerrero  Guillen  Medina  Espinoza  Luna  
Motion: Passed  Failed

**Note: After appointment of board president Dr. Garcia will hand over the proceeding to the elected board president**

C) Election of board clerk:  Amanda Medina  
Motion by:  Luna Seconded by:  Guillen

Guerrero  Guillen  Medina  Espinoza  Luna  
Motion: Passed  Failed

D) Authorized Signatures:

- Dr. Dago Garcia**
- Candi Alari**
- Lorena Espinoza**
- Fabiola Guerrero**
- Amanda Medina**

Motion by:  Guillen Seconded by:  Medina

Guerrero  Guillen  Medina  Espinoza  Luna  
Motion: Passed  Failed

E) Board Representative to vote in 2014 Election of County Committee Members:  Rick Luna  
Motion by:  Guillen Seconded by:  Guerrero

Guerrero  Guillen  Medina  Espinoza  Luna  
Motion: Passed  Failed

4. ROLL CALL

Fabiola Guerrero.....Present  Absent  Late   
 Miguel Guillen.....Present  Absent  Late   
 Amanda Medina.....Present  Absent  Late   
 Lorena Espinoza..... Present  Absent  Late  Arrival 5:10 PM  
 Rick Luna..... Present  Absent  Late

5. CONSENT AGENDA

5.1 Approval of Regular Board Meeting Agenda dated December 8, 2014

~~5.2 Approval of Regular Board Meeting Minutes dated November 10, 2014 (Enclosure Item 5.2)~~

~~5.3 Approval of Special Board meeting Minutes dated December 3, 2014 (Enclosure Item 5.3)~~

~~5.4 Approval of vendor payments; warrant numbers (Enclosure Item 5.4)~~

November 5, 2014	ek#'s 61461566-61461584	\$64,967.09
November 13, 2014	ek#'s 61463395-61463412	\$19,475.00
November 25, 2014	ek#'s 61465976-61466003	\$116,865.12
<b>GRAND TOTAL</b>		<b>\$201,307.21</b>

**Motion to approve item 5.1 and move 5.2-5.4 to Action Items**

Motion by: Guillen Seconded by: Medina

Guerrero  Guillen  Medina  Espinoza  Luna  
 Motion: Passed  Failed

6. PUBLIC COMMENTS

*Time Allocation: An individual speaker will be permitted up to three minutes for a comment. This will be strictly adhered to with assistance of the Board President.*

Gabby Castaneda from State Senator Vidak's Office introduced herself and spoke about her availability and willingness to help out in any way to support the school and the community. She mentioned that there were programs available to help small business and possible grants to help the school.  
 Mr. Scott stood up and requested that the board consider offering a golden handshake for certified employees to retire. He suggested that maybe the new business manager could look into the possibility. He said he wasn't ready to retire but that there were some people who might. He spoke eloquently about the benefits, financial, that the district could gain.

7. REPORTS/PRESENTATIONS

4.1 Report on Annual Developer's Fee Accounting (Enclosure Item 7.1)

8. BOARD'S REPORT

Fabiola Guerrero thanked Diana Ocegüera for her service while serving on the board and welcomed Rick Luna to the board.

9. SUPERINTENDENT'S REPORT

- 8.1.1 CSBA Conference
- 8.1.2 LCAP Review

**10. ADJOURN TO CLOSED SESSION Time: 5:35 P.M.**

It is the intention of this Governing Board to meet in Closed Session concerning:  
**10.1 Discuss Parent Complaint**

**11. RECONVENE TO OPEN SESSION Time: 5:40 P.M.**

**12. ACTION ITEMS**

**12.1 The board choose to ~~(or to not)~~ hear the parent complaint discussed in closed session.**

Motion by: Guillen Seconded by: Guerrero

Guerrero  Guillen  Medina  Espinoza  Luna  
 Motion: Passed  Failed

**12.2 Approval of employment for 2nd Grade Teacher, April Saroca, for 2014-2015 school year, employment will be on a Provisional Internship Permit (PIP)**

Motion by: \_\_\_\_\_ Secoded by: \_\_\_\_\_

Motion by: Guillen Seconded by: Medina

Guerrero  Guillen  Medina  Espinoza  Luna  
 Motion: Passed  Failed

**12.3 Approval to purchase Epipen pens through Tulare County of Education. (Enclosure Item 12.3)**

Motion by: Espinoza Seconded by: Guerrero

Guerrero  Guillen  Medina  Espinoza  Luna  
 Motion: Passed  Failed

5.2 Approval of Regular Board Meeting Minutes dated November 10, 2014 (**Enclosure Item 5.2**)

5.3 Approval of Special Board meeting Minutes dated December 3, 2014 (**Enclosure Item 5.3**)

5.4 Approval of vendor payments; warrant numbers (**Enclosure Item 5.4**)

November 5, 2014	ck#'s 61461566-61461584	\$64,967.09
November 13, 2014	ck#'s 61463395-61463412	\$19,475.00
November 25, 2014	ck#'s 61465976-61466003	\$116,865.12
GRAND TOTAL		\$201,307.21

Motion by: Medina Seconded by: Guerrero

Guerrero  Guillen  Medina  Espinoza  Luna  
 Motion: Passed  Failed

Rick Luna had some questions about some of the charges incurred using credit cards. Joanna Fung pulled out all of the records and explained each record questioned. Luna commented that he wanted to know where the money was going and that all the money should be going to the students. Joanna will meet with Mr. Luna on 12/9/2014 at 9:00 a.m. to go over the process and for him to stop by anytime and analyze payments. Board members were reminded that the agenda is sent a few days in advance for them to read and ask questions or get concerns taken care of.

**13. ORGANIZATIONAL BUSINESS**

**13.1** Consideration of any item that the Governing Board wishes to have on the agenda for the next Board meeting.

**14. ADJOURN MEETING at 5:57 P.M.**

Motion by: Medina Seconded by: Guerreor

✓Guerrero ✓ Guillen ✓ Medina ✓ Espinoza ✓ Luna  
Motion: Passed ✓ Failed       

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Minutes submitted by

  
Dr. Dago Garcia  
Superintendent/Board Secretary

**ITEM 4.3**

Woodville Union School District Paid Bills  
For Board Meeting of January 12, 2015

December 4, 2014 ck.#'s 61468632-61468666 \$104,219.01

December 11, 2014 ck.#'s 61470600-61470611 \$5,726.96

GRAND TOTAL.....\$109,945.97

**\*\* FINAL \*\***  
**Batch No 93**  
 Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
001288	ALVES, LEONEL	PV-150451	12/3/2014		01		010-00000-0-00000-95028-0-0000 Insurance Reimbursement	\$104.00	G	
							<b>Total Check Amount:</b>	<b>\$104.00</b>		
000189	BAEZ, OSCAR	PV-150442	12/3/2014		01		010-81500-0-00000-81100-34020-0-0000 Insurance Reimbursement	\$45.74		
							010-00000-0-00000-82000-34020-0-0000	\$23.56		
							<b>Total Check Amount:</b>	<b>\$69.30</b>		
001391	BRYAN L. STAGG	PV-150456	12/3/2014		1003		010-30100-0-11100-10000-58000-0-0000 November Services	\$1,400.00	J	
							<b>Total Check Amount:</b>	<b>\$1,400.00</b>		
001282	CABREROS, RICARDO	PV-150441	12/3/2014		01		130-53100-0-00000-37000-34020-0-0000 Insurance Reimbursement	\$24.00		
							010-00000-0-00000-82000-34020-0-0000	\$24.00		
							<b>Total Check Amount:</b>	<b>\$48.00</b>		
000861	CENTRAL TULARE COUNTY SCHOOLS	PV-150436	12/3/2014		28		010-00000-0-00000-73000-54500-0-0000 S.I.R. Fund Contribution for 2014-2015	\$6,698.00	C	
							<b>Total Check Amount:</b>	<b>\$6,698.00</b>		
000599	CENTRAL VALLEY REFRIGERATION	PV-150447	12/3/2014		45465		130-53100-0-00000-37000-56000-0-0000	\$779.90		
							<b>Total Check Amount:</b>	<b>\$779.90</b>		
001289	CERVANTES, YESENIA	PV-150443	12/3/2014		01		010-00000-0-11331-10000-34020-0-0000 Insurance Reimbursement	\$6.09		
							010-00000-0-00000-24200-34020-0-0000	\$54.81		
							<b>Total Check Amount:</b>	<b>\$60.90</b>		
000836	CLEAN SOURCE	PV-150425	12/2/2014		150026 5124475/5124239		010-00000-0-00000-82000-43000-0-0000 Custodial Supplies	\$625.21		
							<b>Total Check Amount:</b>	<b>\$625.21</b>		



\*\* FINAL \*\*  
 Batch No 93  
 Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
000278	COTTON CENTER AUTO PARTS	PV-150426	12/2/2014	150027	8842		010-81500-0-00000-81100-43000-0-0000	\$131.92		
						Supplies				
						<b>Total Check Amount:</b>		<b>\$131.92</b>		
000629	DAVES HEATING	PV-150452	12/3/2014		35820		010-00000-0-00000-82000-56000-0-0000	\$701.00		
						Installed 1 HP Blower motor				
						<b>Total Check Amount:</b>		<b>\$701.00</b>		
001368	ELECTRIC-MAN ELECTRIC-MAN	PV-150453	12/3/2014		4308/4284		130-53100-0-00000-37000-56000-0-0000	\$627.97		
							010-81500-0-00000-81100-56000-0-0000	\$3,500.00		D
						<b>Total Check Amount:</b>		<b>\$4,127.97</b>		
001161	FUNG, JOANNA	PV-150458	12/4/2014		01		010-00000-0-00000-73000-52000-0-0000	\$14.00		
						Mileage Reimbursement				
						<b>Total Check Amount:</b>		<b>\$14.00</b>		
001330	HERNANDEZ, DANNY	PV-150444	12/3/2014		01		010-81500-0-00000-81100-34020-0-0000	\$7.20		
						Insurance Reimbursement				
						<b>Total Check Amount:</b>		<b>\$40.80</b>		
000720	HOME DEPOT CREDIT SERVICES	PV-150427	12/2/2014		150033 10/22		010-81500-0-00000-81100-43000-0-0000	\$264.97		
						Supplies				
						<b>Total Check Amount:</b>		<b>\$264.97</b>		
000488	LINDER EQUIPMENT	PV-150454	12/3/2014		16379		010-00000-0-00000-36000-56000-0-0000	\$144.30		
						<b>Total Check Amount:</b>		<b>\$144.30</b>		
000834	LUNA, ENRIQUE	PV-150450	12/3/2014		01		010-00000-0-00000-00000-95028-0-0000	\$548.70		G
						Insurance Reimbursement				
						<b>Total Check Amount:</b>		<b>\$548.70</b>		
001393	LYNN DRESSER	PV-150448	12/3/2014		01		010-00000-0-00000-00000-95028-0-0000	\$102.00		G
						Insurance Reimbursement				
						<b>Total Check Amount:</b>		<b>\$548.70</b>		

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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001285	NICHOLSON, DELORES	PV-150449	12/3/2014	01			010-00000-0-00000-00000-95028-0-0000	\$102.00	G	
							Insurance Reimbursement	\$88.00		
							<b>Total Check Amount:</b>	<b>\$102.00</b>		

001022	OFFICE DEPOT	PV-150428	12/2/2014		150048 741303443001		010-63000-0-11100-10000-43000-0-3700	\$55.80		
							Classroom Supplies	\$88.00		
							<b>Total Check Amount:</b>	<b>\$88.00</b>		

001152	PRO YOUTH/HEART	PV-150435	12/3/2014		22094		010-41240-0-11100-27000-51000-0-0000	\$1,437.35		
	PRO YOUTH/HEART		12/3/2014		22094		010-41240-0-11100-10000-51000-0-0000	\$5,848.10		
	PRO YOUTH/HEART		12/3/2014		22094		010-41244-0-11100-27000-58000-0-0000	\$104.73		
	PRO YOUTH/HEART		12/3/2014		22094		010-41244-0-11100-10000-58000-0-0000	\$1,119.79		
	PRO YOUTH/HEART		12/3/2014		22094		010-60100-0-11100-27000-51000-0-0000	\$1,933.19		
	PRO YOUTH/HEART		12/3/2014		22094		010-60100-0-11100-10000-51000-0-0000	\$7,819.38		
	PRO YOUTH/HEART		12/4/2014		22095		010-41243-0-11100-27000-58000-0-0000	\$107.19		
							<b>Total Check Amount:</b>	<b>\$18,369.73</b>		

001286	RAMOS, CHARITY	PV-150445	12/3/2014		01		130-53100-0-00000-37000-34020-0-0000	\$48.00		
							Insurance Reimbursement	\$48.00		
							<b>Total Check Amount:</b>	<b>\$48.00</b>		

001138	RELIABLE ONE INC.	PV-150437	12/3/2014		6549		130-53100-0-00000-37000-43000-0-0000	\$193.68		
							Cafeteria Supplies	\$193.68		
							<b>Total Check Amount:</b>	<b>\$193.68</b>		

001390	SCHOLASTIC INC.	PV-150432	12/2/2014		150086 10123873		010-70900-0-11100-10000-43000-0-0000	\$819.57		
							Accelerated Reader Materials	\$193.68		
							<b>Total Check Amount:</b>	<b>\$193.68</b>		

001114	SCHOOL OUTFITTERS	CM-150012	12/2/2014		150075 11568130		010-42030-0-11100-10000-43000-0-0000	\$819.57		
	SCHOOL OUTFITTERS	PV-150429	12/2/2014		150075 11568130		010-42030-0-11100-10000-43000-0-0000	\$6.00		
							33 Computer Tables	\$6.00		
							<b>Total Check Amount:</b>	<b>\$819.57</b>		

							<b>Total Check Amount:</b>	<b>\$819.57</b>		
								(\$6.00)		
								\$6.00		

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
001114	SCHOOL OUTFITTERS	PV-150430	12/2/2014	150075	11568130		010-42030-0-11100-10000-43000-0-0000 33 Computer Tables	\$6,412.90		
<b>Total Check Amount:</b>								<b>\$6,412.90</b>		
000467	SISC	PV-150455	12/3/2014		01		010-00000-0-00000-00000-95028-0-0000 December Employee Health Insurance	\$12,686.70	G	
	SISC		12/3/2014		01		010-00000-0-00000-00000-95024-0-0000	\$44,487.70	G	
<b>Total Check Amount:</b>								<b>\$57,174.40</b>		
000478	SOUTHERN CALIFORNIA EDISON	CM-150013	12/3/2014	150030	10/24-11/24/14		010-00000-0-00000-82000-55002-0-0000	(\$4.00)		
	SOUTHERN CALIFORNIA EDISON	PV-150431	12/2/2014	150030	10/24-11/24/14		010-00000-0-00000-82000-55002-0-0000	\$4.00		
<b>Total Check Amount:</b>								<b>\$4,199.29</b>		
001156	TAPIA, THERESA	PV-150446	12/3/2014		01		010-00000-0-00000-27000-34020-0-0000 Insurance Reimbursement	\$39.60		
<b>Total Check Amount:</b>								<b>\$39.60</b>		
001296	VALADEZ, DENISE	PV-150457	12/3/2014		01		010-30100-0-11100-10000-52000-0-0000 Conference Reimbursement	\$470.92		
<b>Total Check Amount:</b>								<b>\$470.92</b>		
000898	VILLARREAL, HERMAN	PV-150438	12/3/2014				010-07200-0-11306-10000-43000-0-0000 Referee shirts	\$194.85		
<b>Total Check Amount:</b>								<b>\$194.85</b>		
000811	VISALIA UNIFIED SCHOOL DIST.	PV-150439	12/3/2014		01		010-00000-0-11100-10000-43000-0-0000 Cookies for Awards Assembly	\$48.00		
<b>Total Check Amount:</b>								<b>\$48.00</b>		
000521	WEISENBERGERS ACE HARDWARE	PV-150433	12/3/2014	150040	385236		010-81500-0-00000-81100-43000-0-0000 Supplies	\$196.10		
<b>Total Check Amount:</b>								<b>\$48.00</b>		

64 Woodville Union Elementary School D  
**Tulare County Office of Education**  
**Accounts Payable Final - 12/4/2014 1:32:14 PM**

12/4/2014  
 1:34:11PM

Page 5 of 5  
 APY500

**\*\* FINAL \*\***  
 Batch No 93

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
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000517	WOODVILLE PUBLIC UTILITY DISTR	PV-150440	12/3/2014		01		010-00000-0-00000-82000-55003-0-0000	\$40.00		
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Back flow tested

Total Check Amount: \$40.00

Total Check Amount: \$196.10

**64 Woodville Union Elementary School D**  
**Tulare County Office of Education**  
**Accounts Payable Final - 12/4/2014 1:32:14 PM**

12/4/2014  
1:34:11PM

Page 1 of 1  
APY500

\*\* FINAL \*\*  
Batch No 93

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Total District Payment Amount: \$104,219.01

64 Woodville Union Elementary School D  
**Tulare County Office of Education**  
**Accounts Payable Final - 12/4/2014 1:32:14 PM**

12/4/2014  
 1:34:11PM

Page 1 of 1  
 APY500

**\*\* FINAL \*\***  
**Batch No 93**

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Audit Flag	EFT
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Batch No 93  
 Total Accounts Payable: \$104,219.01

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling \$104,219.01 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
 Authorizing Signature  
 Date 12/4/2014

Fund Summary	Total
010	\$102,545.46
130	\$1,673.55
Total	\$104,219.01

**Batch No 94**  
**Audit**

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
001073	ART	PV-150466	12/11/2014	01		Phone Service	010-00000-0-00000-82000-59000-0-0000	\$174.35		
								<b>Total Check Amount:</b>		
								\$174.35		
001388	BARBER, NYCOLE	PV-150467	12/11/2014	01		Mileage Reimbursement	010-30100-0-11100-10000-52000-0-0000	\$57.50		
								<b>Total Check Amount:</b>		
								\$57.50		
000204	BSN SPORTS	PV-150471	12/11/2014		96526798	PE Supplies	010-00000-0-11337-10000-43000-0-4586	\$139.08		
								<b>Total Check Amount:</b>		
								\$139.08		
001253	CANO, LUPE	PV-150468	12/11/2014	01		Mileage Reimbursement	010-00000-0-00000-73000-52000-0-0000	\$42.00		
								<b>Total Check Amount:</b>		
								\$42.00		
000294	CULLIGAN	PV-150460	12/11/2014		150035 24854		130-53100-0-00000-82000-58000-0-0000	\$66.50		
								<b>Total Check Amount:</b>		
								\$66.50		
000326	DEPARTMENT OF JUSTICE	PV-150470	12/11/2014		071670		010-00000-0-00000-74000-58000-0-0000	\$32.00		
								<b>Total Check Amount:</b>		
								\$32.00		
000831	FRESNO OXYGEN	PV-150461	12/11/2014		150041 91322955	Services	010-81500-0-00000-81100-43000-0-0000	\$22.20		
								<b>Total Check Amount:</b>		
								\$22.20		
000495	LOZANO SMITH, LLP	PV-150469	12/11/2014		00151	Professional Services	010-00000-0-00000-71200-58000-0-0000	\$1,568.98		
								<b>Total Check Amount:</b>		
								\$1,568.98		
001114	SCHOOL OUTFITTERS	PV-150465	12/11/2014		150075 11559487	Computer Tables	010-42030-0-11100-10000-43000-0-0000	\$3,294.55		
								<b>Total Check Amount:</b>		
								\$3,294.55		

**\$3,294.55**

64 Woodville Union Elementary School  
**Tulare County Office of Education**  
**Accounts Payable Final - 12/11/2014 11:45:39 A**

12/11/2014  
 11:47:54AM

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 APY500

**\*\* FINAL \*\***  
**Batch No 94**

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
000478	SOUTHERN CALIFORNIA EDISON	PV-150462	12/11/2014	150030	10/24-11/24		010-00000-0-00000-82000-55002-0-0000	\$115.25			
						Services					
								<b>Total Check Amount:</b>			
								\$115.25			
000773	SPARKLETTTS	PV-150463	12/11/2014	150034	112714		010-00000-0-00000-72000-58000-0-0000	\$157.86			
						Services					
								<b>Total Check Amount:</b>			
								\$14.00			
001296	VALADEZ, DENISE	PV-150472	12/11/2014		01		010-00000-0-00000-27000-43000-0-0000	\$42.69			
						Supplies Reimbursement					
								<b>Total Check Amount:</b>			
								\$42.69			
								<b>Total Check Amount:</b>			
								\$42.69			



**64 Woodville Union Elementary School**  
**Tulare County Office of Education**  
**Accounts Payable Final - 12/11/2014 11:45:39 A**

12/11/2014  
 11:47:54AM

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 APY500

\*\* FINAL \*\*  
 Batch No 94

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Total District Payment Amount: \$5,726.96										

64 Woodville Union Elementary School  
**Tulare County Office of Education**  
**Accounts Payable Final - 12/11/2014 11:45:39 A**

12/11/2014  
 11:47:54AM

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 APY500

\*\* FINAL \*\*  
 Batch No 94

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Batch No 94  
 Total Accounts Payable: \$5,726.96

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling \$5,726.96 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
 Authorizing Signature  
 Date 12/11/2014

Fund Summary	Total
010	\$5,660.46
130	\$66.50
Total	\$5,726.96

**ITEM 4.4**

**Quarterly Uniform Complaint Report Summary for Submission to Tulare County Office of Education Board**

Quarter Covered by this Report	January/March	April/June	July/September	X October/December	Year 2014			
Textbooks & Instructional Materials: <i>Enter zero in any cell that does not apply.</i>	Facilities:			Teacher Vacancy & Misassignment	Valenzuela/CAHSEE Intensive Instruction and Services Program Settlement	Totals		
# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved
0	0	0	0	0	0	77	N/A	N/A
Submitted by: <i>Dr. Dago Garcia</i>								
Title: <i>Superintendent</i>								
School District: <i>U.S. District</i>								
Telephone: <i>559-686-9712</i>								
PLEASE RETURN VIA EMAIL NO LATER THAN THE 7TH DAY FOLLOWING THE END OF A QUARTER TO: <a href="mailto:jeannec@tcoe.org">jeannec@tcoe.org</a>								
John Rodriguez, Director, Human Resources								

**WOODVILLE ELEMENTARY SCHOOL DISTRICT  
2014-2015 LIST OF MAJOR MEETINGS**

**Enclosure 8.2**

Meeting	Date(s)	TIME	Location	Proposed Topics
<b>Supt. Parent Meeting</b>	1/20/2015	6:00 PM	camp	LCAP, SPSA, Title 1, Title III, School Calendar, Academics
	1/21/2015	6:00 PM	Rm 26	LCAP, SPSA, Title 1, Title III, School Calendar, Academics
	2/17/2015	6:00 PM	Rm 26	LCAP, SPSA, Title 1, Title III, School Calendar, Academics
	2/18/2015	6:00 PM	camp	LCAP, SPSA, Title 1, Title III, School Calendar, Academics
	3/24/2015	6:00 PM	Rm 26	LCAP, SPSA, Title 1, Title III, School Calendar, Academics
	3/25/2015	6:00 PM	camp	LCAP, SPSA, Title 1, Title III, School Calendar, Academics
	4/13/2015	6:00 PM	Rm 26	LCAP, SPSA, Title 1, Title III, School Calendar, Academics
	4/14/2015	6:00 PM	camp	LCAP, SPSA, Title 1, Title III, School Calendar, Academics
<b>Administrative Cabinet</b>	Mondays	9am	RM 26	
<b>Week-in-Review (Board)</b>	Each Friday	by 5 pm	online	
<b>Certificated PD</b>	Each Wednesday	135 pm	school	
<b>Safety Meetings</b>	Fridays		vp office	
<b>School Site Council</b>	1/21/2015	330 pm	RM 26	LCAP, SPSA, Title I, Title III, Budget
	2/6/2015	330 pm	RM 26	LCAP, SPSA, Title I, Title III
	2/20/2015	330 PM	RM 26	Fieldtrips, LCAP
	3/13/2014	330 pm	RM 26	Fieldtrips, LCAP
	4/17/2015	330 pm	RM 26	Fieldtrips, LCAP
<b>Title 1 Parent Meeting</b>	1/22/2015	500 pm	RM 26	Title I
<b>ELAC</b>	1/22/2015	600 pm	RM 26	ELL Program updates
	2/20/2015	600 pm	RM 26	ELL plans and assessment results
	3/13/2014	600 pm	RM 26	Parental Involvement
	4/17/2015	600 pm	RM 26	Next year changes

**WOODVILLE ELEMENTARY SCHOOL DISTRICT  
2014-2015 LIST OF MAJOR MEETINGS**

<b>DELAC</b>		1/21/2015	700 pm	RM 26	ELL Program updates
		2/20/2015	700 pm	RM 26	ELL plans and assessment results
		3/13/2014	700 pm	RM 26	Parental Involvement
		4/17/2015	700 pm	RM 26	Next year changes
<b>SPSA</b>	<b>First Draft</b>	1/23/2015	330 pm	RM 26	Updates
	<b>Final Draft</b>	2/6/2015	330 pm	RM 26	Present results
<b>SARC</b>		1/12/2015	500 pm	Board	
<b>Technology Plan</b>		3/15/2015		Technology	
<b>Professional Development</b>					
	<b>Calendar 2015-2016</b>			county	
	<b>Consolidated Application</b>				
<b>Evaluations, Final Reports</b>					
	<b>Probationary</b>	2/15/2015		Admin	
	<b>Permanent</b>	3/1/2015		Admin	
<b>LCAP Review Committee</b>		1/21/2015	530 pm	RM 26	LCAP Review and proposed changes
		2/17/2015	430 pm	RM 26	Discuss and get feedback regarding changes
		3/5/2015	430 pm	RM 26	Finalize
<b>LCAP Teachers Review</b>		1/21/2015	430 pm	Rm 26	Teacher input
<b>Bargaining Units LCAP consultat</b>		1/28/2015	630 pm	Rm 26	Review and consult bargaining units

WOODVILLE UNION  
SCHOOL DISTRICT

REQUEST FOR QUALIFICATIONS  
PROPOSITION 39 ENERGY CONSERVATION AND  
ENERGY EFFICIENCY SERVICES

OWNER

WOODVILLE UNION SCHOOL DISTRICT  
16541 Road 168  
Porterville, CA 93257

SEALED SUBMITTALS MUST BE RECEIVED BY \_\_\_\_\_ AT

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WOODVILLE UNION SCHOOL DISTRICT  
ENERGY CONSERVATION AND ENERGY EFFICIENCY SERVICES  
REQUEST FOR QUALIFICATIONS

ALL CONTACT REGARDING THIS REQUEST FOR QUALIFICATIONS MUST BE MADE TO \_\_\_\_\_ AT  
\_\_\_\_\_ AND RECEIVED BEFORE \_\_\_\_\_

OVERVIEW

Woodville Union School District (WUSD) seeks submittal of qualifications from interested firms capable of designing and implementing energy conservation, energy efficiency, energy generation and other energy related capital improvement services as described within this Request for Qualifications (RFQ). WUSD expects major reduction in annual utility costs through the implementation of these services. It is our intent to enter into an agreement with the successful firm to conduct a District-Wide Energy Conservation/Efficiency Audit, and award contract(s) to implement cost-effective energy retrofits.

SCHEDULE

Date	Event
	RFQ Issued
<b>RFQ Issued + 2 Weeks</b>	Deadlines for questions and information requests
<b>RFQ Issued + 3 Weeks</b>	RFQ Due Date
<b>RFQ Issued + 4 Weeks</b>	Interviews (At District's Discretion)
<b>RFQ Issued + 5 Weeks</b>	Announcement of Award

BACKGROUND

Woodville Union School District is home to one school site. Our students range from kindergarten through 8<sup>th</sup> grade. A list of sites is attached in Appendix A.

QUALIFICATIONS

WUSD may award a contract to the Energy Services Company (Provider) that, in its sole opinion, is the most capable of providing the range of services described in the RFQ, and in the long-term best interest of the District. To be considered for this project a provider must demonstrate knowledge and experience in similar projects:

- Adequate financial resources to support the range of alternatives anticipated
- California K-12 references that can attest to the quality of the Provider's past work
- An established record of technical performance on typical projects within California
- A proven record of on-time and on-budget performance
- Excellent safety record
- Established records of the Provider's ability to complete the work
- Credentialed, trained, and knowledgeable staff
- Competent management support at all levels

- Ability to effectively communicate with WUSD Board, administration, staff, students, and community as needed

WUSD reserves the right to investigate the qualifications of all Providers under consideration and to confirm any part of the information furnished, or to require other evidence of managerial, financial, or technical capabilities that are considered necessary for the successful performance of the possible energy design-build services.

### SERVICES REQUESTED

WUSD is interested in the identification, engineering, design, installation, training, maintenance, and financing of approved Energy Projects for all of its facilities. If WUSD contracts project financing through the Provider, financing shall be structured so that costs are paid by the utility cost savings and/or Proposition 39 funding associated with the energy conservation program. The District will choose the amount financed, if any.

Upon selection, the Provider shall perform an Investment Grade Energy Audit of the specified facilities. The audit must be of acceptable quality to WUSD's Governing Board and meet Proposition 39 mandated requirements.

WUSD shall have 45 working days in which to accept the energy audit or to request changes or additions to it. Changes or additions will be negotiated in good faith. If the parties cannot agree to the content of the audit within 60 working days from the date the request for change is made, the Governing Board, at its sole discretion, may cancel negotiations with the Provider, terminate the contract, and enter into negotiations with other Providers.

The following technologies and/or energy management approaches serve as examples of solutions to be considered under this RFQ:

- Energy management and/or local HVAC control systems (must be "open platform" and not proprietary)
- Lighting replacements and retrofits
- HVAC replacements/upgrades/modifications/commissioning
- Renewable Generation Systems
- Electrical system upgrades

Other Energy Projects proposed by Provider will also be considered. All equipment provided by the Provider for this program shall have a history of successful operating experience in similar installations and shall be in new, unused condition. This equipment shall be current technology with readily available non-proprietary replacement parts. All equipment used for this program shall be approved by WUSD prior to installation.



## SUBMITALL REQUIREMENTS

The submitting firms must have demonstrated technical and managerial capability across a broad range of energy, analysis, design, construction, funding, operations, and maintenance areas. WUSD will consider the following background and experience factors in the evaluation of all submittals.

Address the following items as completely as possible; response to each item is mandatory:

1. Describe your firm's approach to manage the Energy Projects.
2. Describe your firm's safety program. Include proof of your firm's safety Experience Modification Rating (EMR) or equivalent.
3. Describe your firm's approach to developing a scope of work for the project. How are the various components of a project prioritized and evaluated?
4. Describe in detail your firm's methodology for calculating energy cost savings.
5. Describe your firm's experience with various project delivery methods. Address the areas that are self-performed, sub-contracted, team delivered, etc. The following areas must be addressed: design, engineering, procurement, and installation.
6. Provide a step-by-step description of typical project implementation and the specifications of a typical K-12 project.
7. Describe the qualifications and relevant energy project experience of the Provider, its team, and its staff. Include a clear description of your firm's proposed team with names, resumes, and project responsibilities.
8. Describe your firm's financial capacity to handle the project. Include company bond rating, bond limits, and evidence of insurability.
9. Describe your firm's expertise in applying/securing funding for energy conservation/efficiency/generation infrastructure improvements for CA K-12 clients, including but not limited to:
  - a. Third party funding, including but not limited to state, federal, and utility funds, grants, rebates, incentives, etc.
  - b. Financing options, procurement options, etc.
10. Describe any unique capabilities of the Provider that would be useful to the specific needs of the district/project.
11. Provide a description of your firm's commitment to and experience with obtaining OPSC Project Closure status, as well as experience with DSA, for public school projects.
12. Provide names and contact information for five (5) Energy Project Design/Build references for projects in California public schools in which your firm was the Prime Contractor. Provide a brief description of the work performed for these clients.
13. Provide a brief description of your firm's ability to provide remote monitoring of equipment and utility meters. Describe your firm's stance on open platform vs. proprietary technology for EMS and controls-related systems.
14. Is or has your firm been a party to suits, claims, or similar actions related to:
  - a. Construction claims relating to performance or delay
  - b. OSHA, labor relations, or similar issues affecting the progress of the work
  - c. California State Contractor License suspensions or code violations
  - d. If "yes" to any of the above, provide a summary and current status of the issue under separate attachment to the response to this RFQ.
15. Provide a draft scope of work and pricing for the Investment Grade Energy Audit that meets Proposition 39 mandated requirements.

## SUBMITTAL EVALUATION PROCESS

Providers will be evaluated and preference given to those that illustrate demonstrated range of services, innovative approaches, technical and contractual solutions, additional services, and flexibility developing and implementing successful projects.

WUSD will address the following criteria in evaluation of submittals in order to gauge the ability of the Provider. The same general criteria will be used to judge both the submittal and the interview, should WUSD choose to conduct interviews with Providers.

### Criteria Explanation Weight

1. **Merit of Submittal (10pts)**  
General thoroughness and responsiveness of the submittal.
2. **Knowledge and Expertise of Personnel/Firm (25 pts)**  
Capability of personnel/firm; demonstrated experience of Provider's team; firm's qualifications.
3. **Understanding of Project and Technical Approach (25 pts)**  
Knowledge of project requirements; comprehensiveness of approach; responsiveness to specific concerns in the RFQ; flexibility to accommodate needs of WUSD; ability to communicate effectively with District staff and related parties.
4. **Record of Past Performance and Experience (40 pts)**  
References; quality of past projects; demonstrated ability to complete work tasks within project timelines and budget; quality of submitted work samples.

### WUSD reserves the right to:

- Reject any or all submittals at its sole discretion.
- Cancel the Request for Qualifications (RFQ).
- Modify any requirements contained within the RFQ and request a revised submission from all providers.
- Establish other evaluation criteria determined to be in the best interest of WUSD.
- Contract with any of the firms responding to this RFQ based solely upon its judgment of the qualifications and capabilities of the firm.

A Selection Committee, as deemed necessary, will be formed to evaluate the submittals. Composition and creation of this committee, should one be formed, is at the sole discretion of WUSD. The Selection Committee may review the submittals for format to ensure conformance with the requirements of the RFQ and may select finalist to interview with the committee as part of the evaluation process. WUSD does not guarantee that an interview will take place, thus reserving the right to select a Provider based solely on the information provided in the submittals received in response to the RFQ. Should an interview take place, the key personnel responsible for fulfilling the requirements of the project shall be required to be present for the interview. WUSD will take all steps necessary to ensure that any discussions and interviews conducted in connection to this RFQ will be done in a fair and impartial manner.

This RFQ does not commit WUSD to negotiate a contract. WUSD will not be responsible for any expenses incurred by any firm in preparing and submitting a proposal or response to this RFQ.

**SUBMITTAL FORMAT AND COMMENTS**

The submittal should be prepared in a way that provides a straightforward and concise description of the respondent’s capabilities to satisfy the requirements of the project. Emphasis should be placed on completeness and clarity of content. All submittal requirements listed above should be addressed in full.

The Provider shall describe any relationships with manufacturers of proposed energy equipment, including those manufactured by the respondent or listed subcontractors. The Provider shall describe any relationships with the organizations providing training, if not provided by the Provider.

Content shall be tabbed and numbered per the items included in the Submittal Requirements.

**SUBMITTAL INFORMATION**

Deadline for submission of three (3) copies of your submittal is \_\_\_\_\_PM, \_\_\_\_\_. Submittals received after the deadline may be returned. All submittals become the sole property of WUSD and the content will be held confidential until the selection of a firm is made. Any proprietary information must be designated clearly and should be bound separately and labeled with words “PROPRIETARY INFORMATION”. An entire submittal marked as such will not be accepted.

Submit sealed submittals clearly marked “RFQ for District-Wide Energy Conservation Services” to the following location:

Dagoberto Garcia, Ed. D.  
16541 Road 168  
Porterville, CA 93257

Questions or clarifications may be submitted in writing to \_\_\_\_\_ at \_\_\_\_\_, Questions must be received no later than \_\_\_\_\_

Appendix A: List of Woodville Union School District Sites

<b><i>Site</i></b>	<b><i>Square Footage</i></b>
Woodville Elementary	